

## **Appointment Letter**

4th June 2015

Offer No: 20150103 Name: Boopathy.V Permanent Address:

248/243-A, Gandhi Nagar-I, 2nd Street, Thekku, Palayam, Coimbatore North, Coimbatore-641020.

Dear Boopathy.V,

The terms and conditions of your offer are as follows:

### 1. LOCATION

You will be based initially at Chennai, India. However the Management may relocate/transfer you to any branch in existence or which may be commenced in future or deputed to work for our principals/clients/customers where we undertake assignments if found necessary.

### 2. DESIGNATION

Consequent to your appointment with IVTL Infoview Technologies Pvt Ltd, your designation will be **Trainee Engineer**. The designation is only indicative; the nature of the job assigned to you will be in keeping with your skill, knowledge and capability.

### 3. DATE OF APPOINTMENT

Your appointment with us is effective from your date of joining, which shall be date 1st June, 2015.

### 4. COMPENSATION

You are eligible for a total compensation package of **Rs.6,50,000**/-(Rupees Six Lakhs Fifty Thousand Only) per annum as Cost to Company. Such compensation is liable to be structured into pay and allowances in line with the company policy that will be intimated to you separately. In case of Onsite assignment you are eligible for Onsite Allowances. Whenever PF or any Government statutory deductions are made, your contribution will be deducted from the salary, subject to the ceiling prescribed under relevant law.

# IVTL Infoview Technologies Pvt. Ltd

CORPORATE IDENTITY NUMBER: U72200TN2000PTC045854



### 5. REVIEW

Your salary will be reviewed periodically at intervals not less than a year. Any version or increase in pay and benefits shall be subject to your effective performance and achieving results.

### 6. LEAVE

The leave and other benefits shall be according to the company procedures and for your entitlement, please contact the HR department.

### 7. RETIREMENT

You will retire from services of the company on attaining the age of superannuation, which is 58 years. To determine the age and date of birth as furnished by you in your application form shall be final and no change will be entertained.

### 8. OTHER WORK

Your position is full time nature with the company and therefore you shall devote exclusively to the jobs undertaken by you. You will not take up any other work for remuneration or otherwise (part time or otherwise) or on an advisory capacity or be interested directly or indirectly (except as share holder or debenture holder) in any other trade or business during the employment with the unless you are permitted in writing of the CEO or a person authorised for this purpose.

### 9. PROBATION PERIOD

You will be under probation for a period of **ONE YEAR** from the date of joining and can be assumed on permanent roles with the organization based on the performance and if your performance is not well during your probation, you shall be terminated from the services of the company without serving any notice period.

# 10. RESPONSIBILITIES.

To achieve the targets or completion of job assignments, you must effectively perform to ensure even it may mean pulling in extra hours of work.

# IVTL Infoview Technologies Pvt. Ltd

CORPORATE IDENTITY NUMBER: U72200TN2000PTC045854



### 11. TRAVEL

You will be required to undertake travel on Company's work, In such an event you will be paid travel and other expenses according to the Company's rules.

### 12. MEDICAL FITNESS

If, at anytime during your employment, you are found to be medically unfit by the Medical Officer, your services are liable to be discharged as medically unfit for employment.

## 13. CONFIDENTIAL INFORMATION

You will not, at any time, without the written consent of the CEO or any person authorised in this behalf, disclose or divulge or make public any information regarding the Company's business or affairs or administration or research carried out whether the same may be confined to you or become known to you in the course of your service or otherwise, except on legal obligations.

#### 14. PROTECTION OF INTEREST

If you conceive / invent / discover any new systems or improve current methods of process/ formulae / systems, in relation to the operation of the business or its affiliates or customers, such developments, discoveries or inventions will have to be communicated to the company and the same shall remain as the sole right / property of the Company.

#### 15. PAST RECORD

If case of any declaration or information furnished by you to the time of employment or subsequent to the company is found to be false or if you are found to have suppressed any information, you will be liable for discharge from service immediately and without notice or compensation lieu thereof.

### 16. NOTICE PERIOD

Your services are liable to be terminated on either side by issuance of a notice of 60 days (Sixty days) or payment in lieu thereof. The company reserves their right to recover the amount in case you fail to give prior notice. In any event the company, at their discretion, may waive the period of notice and relieve you earlier.

# IVTL Infoview Technologies Pvt. Ltd

CORPORATE IDENTITY NUMBER: U72200TN2000PTC045854



## 17. ON SEPARATION

On termination of this contract, you will immediately give up to the Company before you are relieved, all correspondence, specifications, formulae, books, periodicals, documents, market and other data, literature, drawings, effects or records, etc. that are belonging to the company and which are in your possession you shall not make or retain any copies of these items. You should not take up any of the until and unless the expiry of three years from the date of your leaving our company's service, you shall not enter into service with the Infoview clients or where the Infoview developed software is being used, or where, in the course of your employment you have been deputed / associated, either directly or indirectly for a period of 3 years from the date of separation.

While the above terms and conditions or descriptive to the extent possible, you will be governed by the procedure and practices that are or may be in force. You are requested to sign the copy of this letter in token of having read, understood and agreed to the term and condition stated herein, and returns the same to us on or before

Yours Truly, For IVTL Infoview Technologies Pvt. Ltd.  (C.Neduncheralathan) Chief Executive Officer  have read the contents of this letter of offer / employment and agree to the term and conditions contained herein, without any reservation.		
Signature	e of candidate	
Name Address		
Date		

IVTL Infoview Technologies Pvt. Ltd

CORPORATE IDENTITY NUMBER: U72200TN2000PTC045854



# Salary Breakup

Annual CTC Offered by Infoview Technologies Pvt. Ltd.: Rs. 6,50,000/-

Components	Figures (In INR Per Annum)
Basic Pay	1,95,000
House Rent Allowance	58,500
Performance Pay	1,30,000
Conveyance Allowance	39,000
Attire Allowance	19,500
Special Allowance	1,80,400
PF - Employer Contribution	21,600
Group Insurance	6,000
СТС	6,50,000

-Your PF contribution and other applicable taxes will be deducted from your CTC according to the government policies. Any change in government policy will not change the CTC.

-Compensation is strictly confidential. Non compliance will be looked at seriously.



**IVTL Infoview Technologies Pvt. Ltd** 

CORPORATE IDENTITY NUMBER: U72200TN2000PTC045854