

COMPANY - SHARDA HOSPITAL & OTHER BRANCHES
(New Delhi-110009)

JOB PROFILE - Technical

Employment type- Full time

Job function- Technical Data Analyst Manager

AGE GROUP- 22-27yr

EMAIL- SHARDA.123@GMAIL.COM

CONTACT NO -9654099532

ROLE-

The Technical Data Analyst Manager will assist the leadership team within hospital for change the old technical system into a new one. The individual will be persuasive and have proven communication skills. In this role, you will:

- Define, align and deploy strategic initiatives and goals to all functional teams within hospital technical team using proven strategy for training processes
- Implement, ensure compliance, and refine the management system responsible for setting and test for all organization
- Manage personal training on ADP etime
- Act as the primary conduit for changing the technical system
- Benchmark and incorporate industry best practices within the GOS team

Basic Qualifications

- 10th/112th (70%)
- Bachelor's degree(CS/IT/EC) With 70%
- 7+ years of experience in operations or logistics
- Experience partnering effectively with different operational support teams
- Demonstrated experience with the use ADP etime Version 8 and PeopleSoft HCM/payroll 9.2
- Experience developing presentations and whitepapers and influencing the working peers
- Have experience for delivering the instructions and lectures on technology

Minimum qualification

- Microsoft office suites
- Vision and visual studio
- ADP etime version8
- Experience trainer
- Excellent documentation skills

- Excellent communication skills
- Team player
- Flexible with work schedule(monday-friday even on weekends)
- Travel between sites id required

Prefered qualification

- Minimum qualification + the below
- Custom report writing for ADP could be beneficial
- Kronos WFC version6 or higher (helps understand where the clients were coming from)
- PeopleSoft HCM version 9
- Helathcare experience

SHARDA HOSPITAL an Equal Opportunity-Affirmative Action Employer -
Female/Minority/Disability/Veteran/Gender Identity/Sexual Orientation

Company - Sharda Hospital
Job ID: A655185