# Brandon Thomas

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**Objective:** My goal is to become employed with a company in the technology industry where I can utilize my IT & Computer Science skills and gain to continue to learn new skills while enhancing the company’s productivity and reputation.

**WORK EXPERIENCE:**

**Encentric Inc.,** Fairfax, VA(April 2016 – June 2016)

**Help Desk Technician**

* Disconnect work stations and bag them properly for moving.
* Reconnect workstations at new work-space according to end-user specifications.

**Levy Restaurant at Nationals Park,** Washington, D.C (April 2015 – Present)

**Server**

* Attend to customers during events, interact and answer questions.
* Set up, serve, and break down all event food tables.

**U.S. Department of the Treasury- Internal Revenue Service (IRS),** Washington, D.C.(June 2012- August 2012)

**Student Intern-Management and Staff Assistant**

* Improved the IRS website by providing recommendations on outdated formats and trends.
* Recognized by team for my dedication for the duration of my internship.
* Keep official records for meetings.
* Sorted, organized, and disposed of documents.

**Paramount Baptist Church**, Washington, D.C.(Summer 2008, 2009, 2010)

**Summer Camp Counselor**

* Assisted camp staff in daily activities with the children.
* Participated in all camp activities, (i.e., campfires, song practice, talent show, hikes, free time activities, etc.).
* Observed the children and used positive reinforcement to help modify the children’s behavior.
* Encouraged and motivated the children to be well-rounded individuals with good manners and wholesome values.
* Promoted a positive healthy environment for the campers.

**EDUCATION:**

***University of the District of Columbia, Washington, DC GPA: ~ 3.1***

School of Engineering and Applied Science (August-2014- Present)

**StreetWise Partners, Inc., Washington, D.C.**  **- *Trainee*** (April 2016 – June 2016)

Developed my professional skills through career training program with business professionals

***South Carolina State University, Orangeburg, SC***

College of Science, Mathematics, Engineering & Technology (August-2009- May 2014)

***St. John’s College High School, Washington, DC*** (August 2005- June 2009)

**SKILLS:**

* **Computer Skills**
  + Proficient in the use of Windows Vista & Windows XP.
  + Proficient in the use of Microsoft Word, Excel, and PowerPoint.
  + Learns new software applications quickly.
  + Proficient in the use of HTML & CSS

**VOLUNTEER EXPERIENCE:**

**St. Augustine Academy,** Washington, DC(August 2005-June 2009)

**Teacher’s Aide**

* Provided tutoring in mathematics and supervised playtime to children in grades 1-7.