**Bruce Andrew Recht**

**Current Address**

8300 Baltimore Ave 306C

College Park, MD 20850

(240) 606-5499

[brucerecht@gmail.com](mailto:brucerecht@gmail.com)

**Objective**

To obtain a position in the business industry that helps me become more familiar with the fields of Marketing/Human Resources while pursuing a degree in Communications at the University of Maryland.

**Education**

**Montgomery College, Rockville Campus**

* Associates Degree in General Studies May 2015
* Activities: Student Business Association Member
* Honors: Dean’s List three semesters, Academic Excellence Award

**University of Maryland College Park**

* Current status: Senior
* Major: Communications

**Professional Experience**

**Sales Representative**  June ’16- August ‘16

Omega Courier, Inc., McLean, VA

Research leads

Interact with clients to set up webinars and receive feedback

Input client data into database

**Cashier and Produce Clerk** August ’13-May ‘16

Harris Teeter Supermarkets, Potomac, MD

Provide excellent service to customers while working in a fast-paced environment

Motivate team members to work together and efficiently stock shelves

Lead team when managers are not present

**Sales Representative** June ’12-August ‘12

Vector Marketing, Rockville MD

Made sales calls

Used excellent sales skills to present and sell products to customers.

Used computer program/website to enter in orders

**Skills and Volunteer Experience**

**Volunteer Experience**

Fundraing Chair for Students Helping Honduras

**Skills**

Fluent in American Sign Language (ASL)

Basic computer skills (Microsoft Word, Microsoft PowerPoint, Microsoft Excel)