

OL'LESSOS TECHNICAL TRAINING INSTITUTE

Tel: 0202395160
Fax: 0202395161
When replying
Please quote



P.O BOX 210, 30302
LESSOS .
E-mail: ollessostechnical@gmail.com
Website: www.ollessostechnical.ac.ke

LETTER OF ADMISSION

DATE: 10/08/2020

NAME	SHARON JEPKOSGEI KITE		
DEPARTMENT	APPLIED SCIENCES		
COURSE	SCIENCE LABORATORY TECHNOLOGY	MODE OF STUDY	MODULAR
LEVEL	CRAFT CERTIFICATE	DURATION	2 YEARS

Your application for the above course was successful. You are required to report and register in January 2020 and not later than **(To be Communicated)** and hence Commence studies.

REQUIREMENTS

1. FEES PAYMENT

You will be required to pay fees on arrival as indicated in the attached Fees Structure. Fees should be paid to: **OL'LESSOS TECHNICAL TRAINING INSTITUTE**, by mode of:

- Money Order payable to OL'LESSOS TECHNICAL TRAINING INSTITUTE at Lessos Post Office
- Bankers Cheque or,
- Pay in Slips for cash deposited into **ACCOUNT NUMBERS**
 - 01-021-5564-8800 NATIONAL BANK-KAPSABET BRANCH**
 - 91-075-001 TRANS NATIONAL BANK- NANDI HILLS BRANCH**
- Mpesa Pay bill; Pay bill No: **847729**
A/C no: **91075001**
-

Attached are : **Fees structure**

: **Course requirements (where applicable)**

NB:

- All new students are advised to apply for **TVET HELB LOANS** once **first time online application** is opened.
- Personal cheques will **NOT** be accepted

2. ACCOMMODATION

Boarding facilities is offered on **first come first serve basis** to those who choose to board.

NOTE: Confirm hostel allocation prior to depositing boarding fees. Other alternative private developers' facilities for accommodation exist around the Institute.

3. RULES AND REGULATIONS

Each student will be issued with a copy of Institute Rules and Regulations on arrival which he/she will be required to read and abide by.

GENERAL REQUIREMENTS

a) ALL STUDENTS

- Photocopy of National Identity Card
- Photocopy of **ALL** academic certificates and testimonials
- Copy of Birth Certificate
- Original Certificate/testimonials for confirmation and return
- Adequate Writing materials
- Scientific Calculator

b) BOARDING STUDENTS

- 4 Inch single bed mattress (4" x 2.5 ft x 6ft)
- Two blankets and two sheets
- Plastic trough or bucket
- Plate, mug and spoon
- Personal effects

4. CHANGE OF COURSE

Students wishing to change course have a maximum of **twenty eight** days from the commencement date of the programme to apply for change of course.

5. INSTITUTE ACCESS

The Institute is located along **KAPSABET-NAKURU** road, at LESSOS. It can be approached directly through:

1. **NAKURU –ELDORET** road at **NAIROBI** Junction (**NABKOI**) 26 KM to **LESSOS**
2. **KAKAMEGA-KAPSABET –NABKOI** road 26km from **KAPSABET**
3. **ELDORET-KAPSABET** road at **CHEBARBAR** Junction 20 km to Lessos
4. **ELDORET-NAKURU** road at **CHEPTIRET JUNCTION** Kesses off **MOI UNIVERSITY** main campus to **LESSOS**.
5. **NANDI- HILLS** to **LESSOS**

May I wish you safe journey to Ol'lessos and success in your studies. Please note that the weather often becomes wet and cold and you may need protective clothing.

Welcome.



JOSPHAT KIPKEMBOI

CHIEF PRINCIPAL/SECRETARY B.O.G



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	VOTE HEAD	ANNUAL FEES	TERM ONE		TERM TWO	
			GOK	STUDENT	GOK	STUDENT
1.	TUITION	30,480	12,820	5,120	8,546	3,994
2.	P. EMOLUMENT	11,520	1,600	5,132	1,072	3,716
3.	E.W.C	3,260	1,230	720	830	480
4.	L. T. & T	2,985	590	1,100	395	900
5.	R.M.I	1,825	735	360	490	240
6.	ACTIVITY	3,350	930	860	620	940
7.	ATTACHMENT & MEDICAL	3,000	142	2,558	0	300
TOTAL FEES		56,420	18,047	15,850	11,953	10,570

FEE STRUCTURE FOR 2020-2021 CERTIFICATE AND DIPLOMA COURSES

NOTE

1. Payment can be made by deposits in **National Bank of Kenya, Kapsabet Branch Ac/No.01021055648800, Transnational Bank, Nandi Hills Branch Ac/No.91075001** or by Bankers Cheque or Money Order payable at Lessos Post Office or by Smart Card. Payment by **CHEQUE** should be accompanied by Ksh.200 clearance fee. **STRICTLY NO CASH.**
2. Refundable caution money of **Ksh. 1,000** payable once on admission.
3. HELB smart card fee of **Ksh. 550** payable once on admission.
4. Artisan Food and Beverage students will pay additional **Ksh. 3,000**, while other food and beverage students to pay **Kshs. 2,500** per term for practicals and Certificate in Laboratory Science to pay **Kshs. 2,750** at the beginning of their second year for practicals.
5. All Medical Laboratory Sciences students will pay additional **Ksh. 5,500** practical fee for every term in School and **Ksh. 3,700** payable to KMLTTB for indexing and Log book paid once on admission.
6. Boarding fee is optional at **Ksh. 3,000** per term.
7. For catering fee, the institute has **PAY AS YOU EAT (P.A.Y.E)** Programme.
8. **STUDENTS SITTING FOR EXTERNAL EXAMS MUST CLEAR ALL THEIR COLLEGE FEES BEFORE EXAM REGISTRATION.**
9. **EXAMINATION FEES NOT INCLUDED.**
10. **TERM I** refers to the term of intake.



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STUDENTS MEDICAL CERTIFICATE

NOTE: Application for entry to the Institution MUST get this form completed by a
REGISTERED DOCTOR

Name of Student.....

1	Eyes and Vision Unaided Right – Left Aided Right – Left Colour Blind visual field	
2	Nose and Throat Is Nasal Breathing habitual? Adenoids	
3	Ears: Hearing voice - Right - Left	
4	Mouth and teeth	
5	Glands in the neck	
6	Chest ,Heart, Lungs	
7	Spinal column	
8	Urine, stool	
9	Spleen	
10	Any other weakness, defects or disease defects Or Span, Venereal, or Rheumatic tendency	
11	General observations: if care is desirable in any special direction. Please give particulars	

NAME AND RUBBER STAMP OF REGISTERED DOCTOR.....

ADDRESS.....TOWN.....

DATE.....SIGNATURE.....



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