

Foo Pau Ling

From: Marian Cortez [marian.cortez@dbsschenker.com]
Sent: Monday, October 07, 2013 5:39 PM
To: 'Foo Pau Ling'; 'Raquel Bassig'
Cc: 'Tay Jyh Huey'; Eddie Khoo
Subject: RE: Besi Cycle Count Sheet

Hi Pau Ling,

May we request you to raise an ASR?
2 separate ASR, one for Blind Sheet and the other is for the additional report.

Thank you

Sincerely,

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From: Foo Pau Ling [mailto:pau-ling.foo@dbsschenker.com]
Sent: 07 October, 2013 4:47 PM
To: 'Raquel Bassig'
Cc: 'Marian Cortez'; 'Tay Jyh Huey'
Subject: Besi Cycle Count Sheet

Hi Raquel,

Pls help on the below:

Besi Count Sheet (blind count)

1. Remove pallet ID on the count sheet
2. Start each bay (e.g. M111, M112 etc) on a new page (1 bay = 1 count sheet)
3. Add a column for stock type (e.g. Standard, Returns)
4. Generate variance report by bay

In addition to above, pls also add the following:
1. Count book control list. Pls see below sample.
2. Cycle count result. Pls see below sample.

Sample of Count Book Control List

Esec Stock Take dated 10 November 2012

Count Book

Aisle	Bay	Sign Out		Return	
		Counter	Checker	Counter	Ch
31	21				
31	23				
31	25				
31	27				
31	29				
31	31				
32	22				
99	99				
M1	11				

Sample of Cycle count report

Total No. of Line Items:	8894
No. of Line Items Counted:	8894
% Line Items Counted:	100.00%
No. of Line Items with Variance	8
% Line Items Counted with Variance	0.09%

Thanks.

Regards,

Foo Pau Ling (Ms)

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