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Reviews

Very useful to any or all group of folks. It really is rally interesting throgh reading through period of time. Once you begin to read the book, it is extremely difficult to leave it before concluding.
(Mrs. Dorris Wintheiser)

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paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 256 Publisher: Tsinghua Tong Fang CD-ROM Pub. Date :2008-08-01 version 1 of this manual a comprehensive example application to explain the basis of 100 master asked. the new architecture from scratch. through the wealth of examples and detailed illustrations to explain the system and a comprehensive introduction to Word 2007 text editing and layout of the relevant knowledge to enable readers to the first entry. and then increase. and then to master the application level. Manual main contents include Word 2007 Getting Started. document entry and editing. document content revision and formatting. style and template application form creation and editing. document printing and advanced applications; and then through a chapter a comprehensive example. to explain the Word 2007 integrated application; Finally. through a chapter Word2007 application 100 proficient asked. answered readers a comprehensive operation and application in Word 2007. the relevant difficult problems. Manual CD-ROM. multimedia teaching methods and in accordance with step by step to explain the steps to create an instance. to explain the new. clear steps. easy to understand. to help you solve problems. to consolidate what they have learned. This manual interspersed with more than 100 prompt. attention. skills and other columns. Comprehensive. clear structure and layout of new. user-friendly. practical. and is no basis for the reader want to learn how to use self-study. or as computer training. vocational college teaching reference books. Contents: Chapter 01 Introduction to Word 2007. Word 2007 operating section 02 of chapter 03 chapter document manipulation contents of the document input and edit the first 04 chapters of the document content to amend section 05 of chapter documents the first 06 chapters character formatting paragraph formatting documents...



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