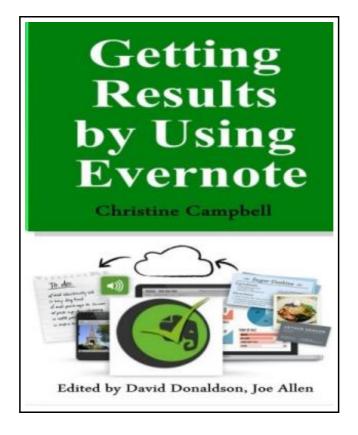
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Createspace, United States, 2014. Paperback. Book Condition: New. 254 x 203 mm. Language: English . Brand New Book ***** Print on Demand *****. Many people feel pressed to get more done in less time but realize they can t manage that without digital assistance. There are numerous software applications available and multiple time management strategies. A feeling of time deprivation can cause one to jump into a new time management system with fever, determined to get things under control, only to find the system is too demanding, too difficult, or just plain boring. Evernote is a very powerful and creative application for collecting and organizing information. It is highly customizable; therefore, it can accommodate a variety of preferences for managing private information and selectively sharing it if desired. In his book, Getting Things Done: The Art of Stress-Free Productivity (GTD), David Allen proposes a very effective system for living a more productive life that is easy to follow because it is also adaptable to personal preferences and situations. Evernote offers free software versions for browsers, desktops, and mobile devices to facilitate convenient and constant access to your information. The GTD method offers thinking patterns and activities to organize and prioritize tasks and actions. Combining the GTD task management system with Evernote s information management system creates a wonderfully flexible, exciting tool to stimulate you to gain and maintain control of your time for a truly more productive life. Getting Results by Using Evernote by Christine Campbell provides a step-by-step explanation of how to build your Evernote-GTD task management system with sufficient structure to implement the GTD method in your thinking and time management activities. Screenshots of key system-building steps are provided and explained using the browser version of Evernote. An appendix is provided with a quick overview of how to create...



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