



DATAVARD

OFFICE IN BRATISLAVA

Slovakia

WELCOME TO BRATISLAVA OFFICE



LOCATION

- Address: Polus Tower I, Vajnorska 100
 - Bus stop: Polus City Center
 - Buses: 50, 98
 - Trams: 2,4
-
- Parking: 3 hrs free in shopping center Polus (underground and on the rooftop)

CONTACT PERSONS



Ivana Doktorova

Executive Assistant

- primary contact
- +421 914 351 108
- ivana.doktorova@datavard.com



Lucia Mikovicova

Executive Assistant

- 5th floor support
- +421 914 351 201
- lucia.mikovicova@datavard.com



Simona Racova

Executive Assistant

- 4th floor support
- +421 914 351 203
- simona.racova@datavard.com

WELCOME TO BRATISLAVA OFFICE



PARKING

Datavard parking:

- On the roof of the shopping center Polus
- Possible only after individual permission; for more information contact your Team Lead

Free parking:

- 3 hrs in shopping center Polus (underground and the rooftop)

HOW TO GET TO THE OFFICE

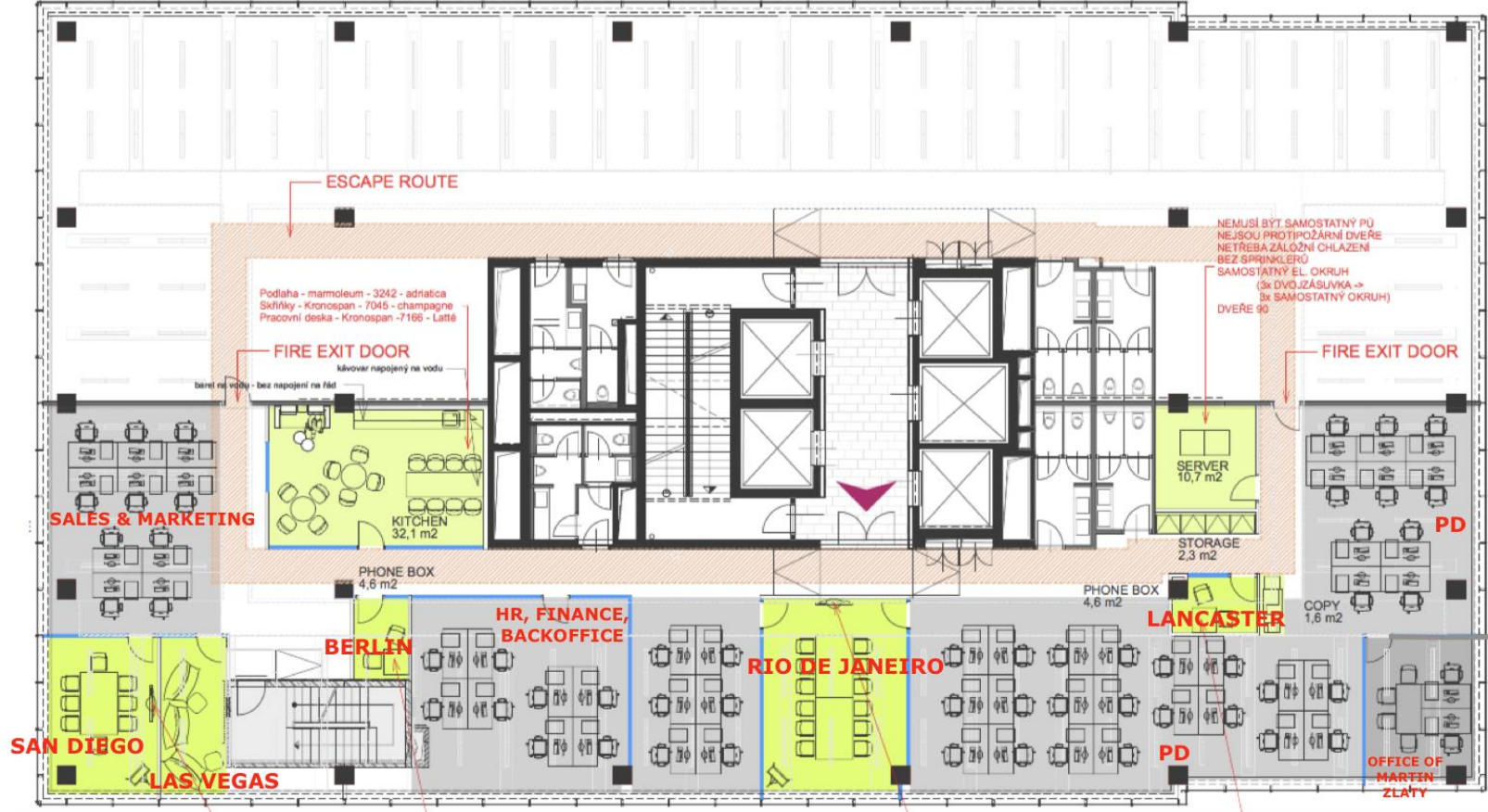


- Use the main entrance door of the Polus Tower I
- Register & get a visitor's card on the Polus Tower I reception
 - Allows you to enter only shared Polus premises
 - Needs to be returned before your leave at the turnstile
- Datavard is located on the 4th & 5th floor
- For a temporary card to Datavard go to Ivana (located on the 4th floor)
 - Allows you to access Datavard main entrance plus shopping center on the 1st floor & food court on the 2nd floor
 - Needs to be returned before your leave
- In case of need call Ivana: +421 914 351 108

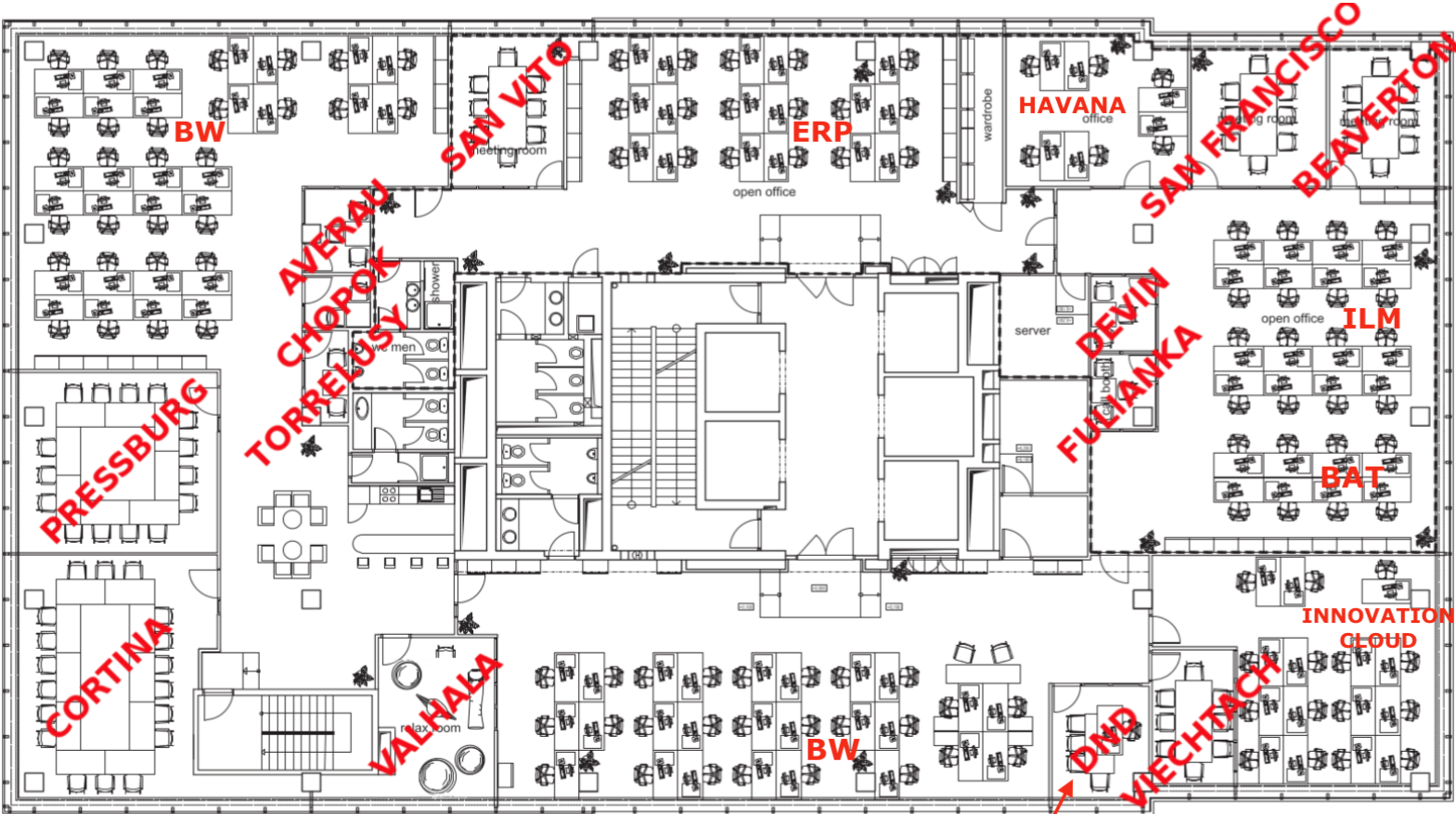
OFFICE RULES

- Do not disturb your colleagues with extreme noise
- Do not use meeting rooms without booking in advance
- Dirty dishes are not allowed to be stored in the sink; put dirty dishes into cupboard under the sink or into dishwasher
- Keep meeting rooms clean – after a meeting collect dirty glasses, keep chairs, cables, adapters etc. in order
- Clean desk policy:
 - Lock your electronic devices any time not present at the table
 - Keep it clean
- In case of device malfunction notify IT support immediately
- Think green – when leaving the office as the last one turn off the light, e.g. use the central turn off button at the entrance door

SPACEPLAN OF 4TH FLOOR



SPACEPLAN OF 5TH FLOOR



OFFICE OF GOETZ LESSMANN

MEETING ROOMS



Names and sizes of meeting rooms

5th floor		Fulianka	2
Cortina	20	Torrelusy	2
Pressburg	16		
Beaverton	10		
Valhala	10		
San Francisco	12	4th floor	
San Vito	12	Rio de Janeiro	12
Viechtach	5	San Diego	8
Devin	2	Las Vegas	5
Averau	2	Lancaster	2
Chopok	2	Berlin	2



How to book a meeting room

- Check availability in calendar
 - Naming convention for resources is DV-SK-NAME-OF-MR (e.g. DV-SK-SAN-VITO, ...)
- Send invitation and "invite" meeting room
 - Naming convention for email is DV-SK-NAME-OF-MR@datavard.com (e.g. DV-SK-SAN-VITO@datavard.com)

If the meeting room is free, you will receive an acceptance email.

Otherwise you will receive rejection of your request.

WIFI & PRINTERS



Wifi networks

dvd_sk

- Wifi for Datavard employees
- you can connect by using your Office365 credentials

dvd_guest

- Wifi for external visitors and business phones
- access needs to be requested by an executive assistant/IT support for each visitor and is valid for the limited period of time



Office printers

4th floor

- BTSPRN401C – in HR office
- BTSPRN402C (includes scanner) – in the back of PD open space

5th floor

- BTSPRN501B – next to Averau meeting room
- BTSPRN502B - (includes scanner) – next to IT & Data Innovation Lab

If the printer is out of cartridge, contact Back office.

AIRPORT TRANSFER



ACCESSIBLE BY PLANE:

From Vienna airport (VIE):

- In distance of 68 km from the office
- Public transport provided by Slovak Lines, Student Agency or Blaguss for approx. 5€ one way
- Taxi services provided by Mercedes Taxi – book your taxi on info@mercedestaxi-schwechat.eu or call +421 903 745 868- for 45€ to the DVD office
 - Drivers usually wait in front of ANKER shop

From Bratislava airport (BTS):

- In distance of 6,5 km from the office
- Bus no. 61 (direction "Hlavna stanica") to the city center surrounding, get off at "Bajkalska" bus stop and take the bus no. 98 (direction OD Slimak) and get off at the "Polus city center" bus stop
- Some available taxi companies:

– TaxiTrend	+421216302
– HelloTaxi	+421216321
– ProfiTaxi	+421216222
– FunTaxi	+421216777

CITY TRANSPORT

Train – Bratislava main station

How to get to our office:

By public transport:

- Take trolleybus no. 201 (direction: DOLNE HONY, ČILIŽSKÁ) and get off at the 4th bus stop TRNAVSKE MYTO, then take tram no. 4 (direction ZLATE PIESKY) or no. 2 (direction ZST NOVE MESTO) and get off at the 3rd bus stop POLUS CITY CENTER
- Information about the public transport available in English on www.dpb.sk or www.imhd.sk

By taxi:

- Mercedes taxi is available for 18 euro with English speaking drivers and will wait for you with a signboard with your name on it
- or
- Call regular taxi (see previous slide for the contacts) and wait on the place where all taxicabs wait. It is much cheaper – around

Bus station

How to get to our office:

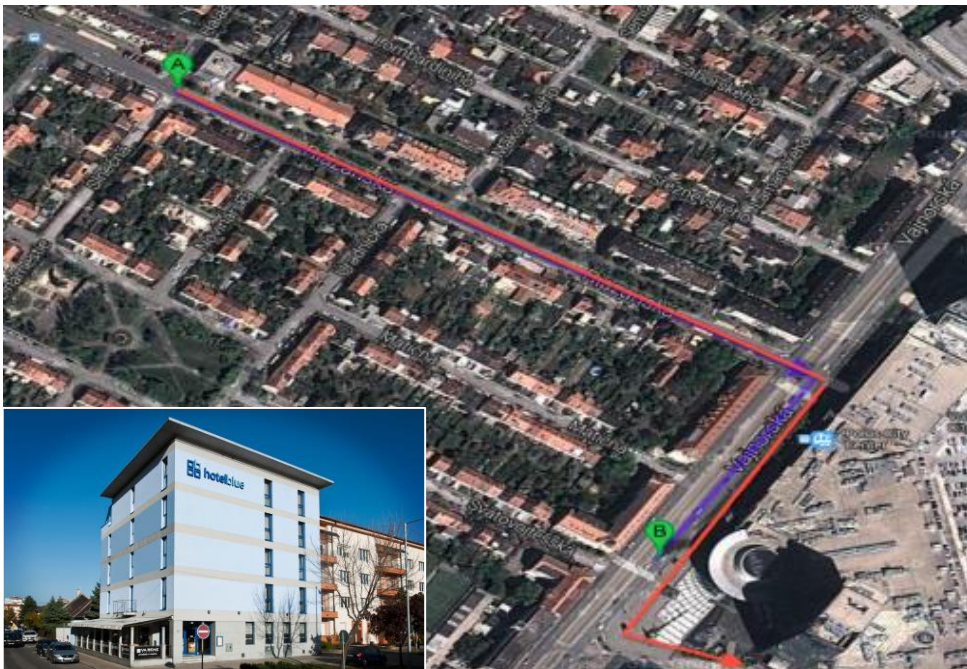
By public transport:

- Take bus no. 50 (direction OD Slimak) and get off at POLUS CITY CENTER

By taxi:

- Use Mercedes Taxi English speaking drivers and will wait for you with a signboard with your name on it
- or
- Call regular taxi (see previous slide for the contacts) and wait in front of the station. It is much cheaper – around 5€

ACCOMMODATION



Contracted hotels near the office:

Hotel Blue – www.hotelblue.sk

- Walking distance from the office – 7 mins
- Room with breakfast – 55€/night
- Book your room on repcia@hotelblue.sk and ask for special DVD price

Hotel Set – www.hotelset.sk

- Walking distance from the office – 15 mins
- Book your room at repcia@hotelset.sk, price is not agreed

Hotel Lindner - <https://www.lindner.de/en/bratislava-hotel-gallery-central/welcome.html>

- Managerial level only
- Walking distance from the office – 20 mins
- Room with breakfast – 83€/night
- Book your room on reservations.bratislava@lindnerhotels.com and ask for special DVD price

WHAT TO DO IN BRATISLAVA

Bars and restaurants

Close to the office:

- Steak house – <http://www.steak-house.sk/>
- Byblos – <http://www.byblos.sk/>
- Allin Restaurant & Bar & Pizza – <http://www.allinbar.sk/>
- Primi restaurant – <http://www.primi.sk/polus/>

Eurovea riverside of Danube:

- Kolkovna – <http://www.kolkovna.cz/en/kolkovna-eurovea-19id=183>
- Mercado – <http://medusagroup.sk/home?t=2>

City center:

- Barrock – rock style – <http://medusagroup.sk/home?t=2>
- Primi – pub/club – <http://medusagroup.sk/home?t=2>
- Beer palace – pub/restaurant – <http://www.beerpalace.sk/>
- Trafo - disco club – <http://medusagroup.sk/home?t=2>

Attractions

About Bratislava

Bratislava formerly Slovak Prešporok; German: Pressburg or Preßburg; Hungarian: Pozsony) is the capital of Slovakia and, with a population of about 500,000, the country's largest city. Bratislava is in southwestern Slovakia, bordering Austria and Hungary. It is the only national capital that borders two independent countries.

Bratislava Castle – <http://visit.bratislava.sk/en/index.asp>

Devin Castle – <http://visit.bratislava.sk/en/index.asp>

Slovak national Theater – <http://www.snd.sk/?home>

Slovak national Gallery – <http://www.sng.sk/en/uvod>

ZOO – <http://www.zoobratislava.sk/?home>



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