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# **UPPER RICHMOND LIMITED**

**355 Upper Richmond Road,,  
London,SW15 5QJ,United Kingdom**

Sub: Job Offer Letter

13/07/2021

**BISHOWJITH KAR**

**CUSTOMER SERVICE ASSISTANT**

Dear BISHOWJITH KAR,

We are pleased to offer the position of CUSTOMER SERVICE ASSISTANT at UPPER RICHMOND LIMITED. We feel confident that you will contribute your skills and experience towards the growth of our organization.

As per the discussion your starting date will be 19/11/2019. Please find the employee handbook attached here with which contains medical and retired benefit offered by our organization.

Please confirm your acceptance of this offer by signing and returning the copy of this letter

We look forward to welcoming you on board.

Sincerely,  
for UPPER RICHMOND LIMITED

**BISHOWJITH KAR**  
**CUSTOMER SERVICE ASSISTANT**