



JPC TRAVEL SOLUTIONS LTD

**AGL House,133 Birmingham Road,West Bromwich
West Midlands,B71 4JZ,United Kingdom**

Sub: Job Offer Letter

28/05/2021

SOPHIA SMITH

ADMINISTRATOR

Dear SOPHIA SMITH,

We are pleased to offer the position of ADMINISTRATOR at JPC TRAVEL SOLUTIONS LTD. We feel confident that you will contribute your skills and experience towards the growth of our organization.

As per the discussion your starting date will be 31/10/2020. Please find the employee handbook attached here with which contains medical and retired benefit offered by our organization.

Please confirm your acceptance of this offer by signing and returning the copy of this letter

We look forward to welcoming you on board.

Sincerely,
for JPC TRAVEL SOLUTIONS LTD

SOPHIA SMITH
ADMINISTRATOR