Zotero

What it does for you, and how it works.

Why Use Zotero?

Graduate writing is demanding. You are in Monterey California. Use your time on your papers instead of figuring out citations: Zotero gets the tedious—but important--work done for you.

Zotero saves time
- Citations will take less than ten minutes per assignment

Zotero is easy
- Setup takes only minutes, and the interface is intuitive

Zotero is useful throughout your graduate studies
- It builds a library, so students who end up using the same source for multiple classes, or a comprehensive exam have those sources ready to go

All to say: use Zotero so you have more time for **these:**
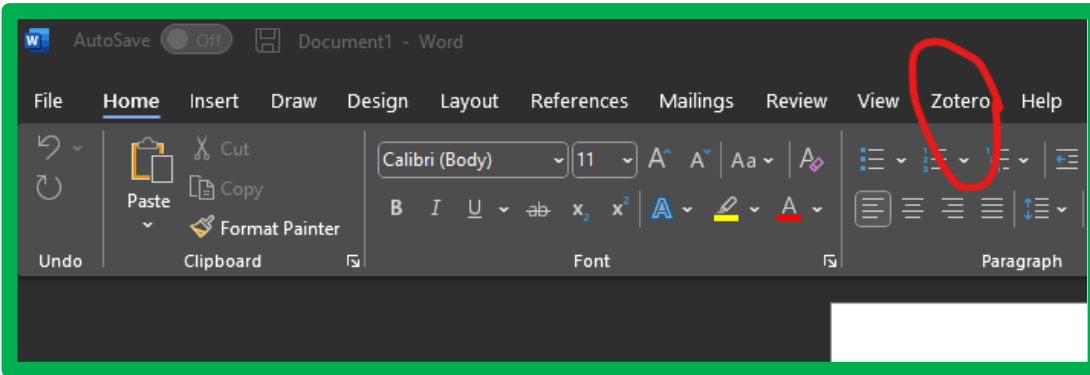

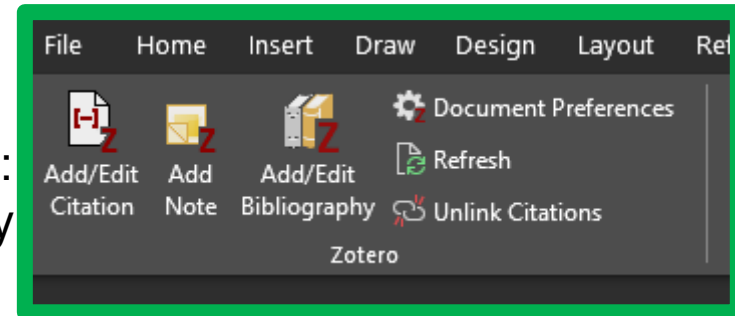Asilomar Beach, Carmel

Monterey Aquarium

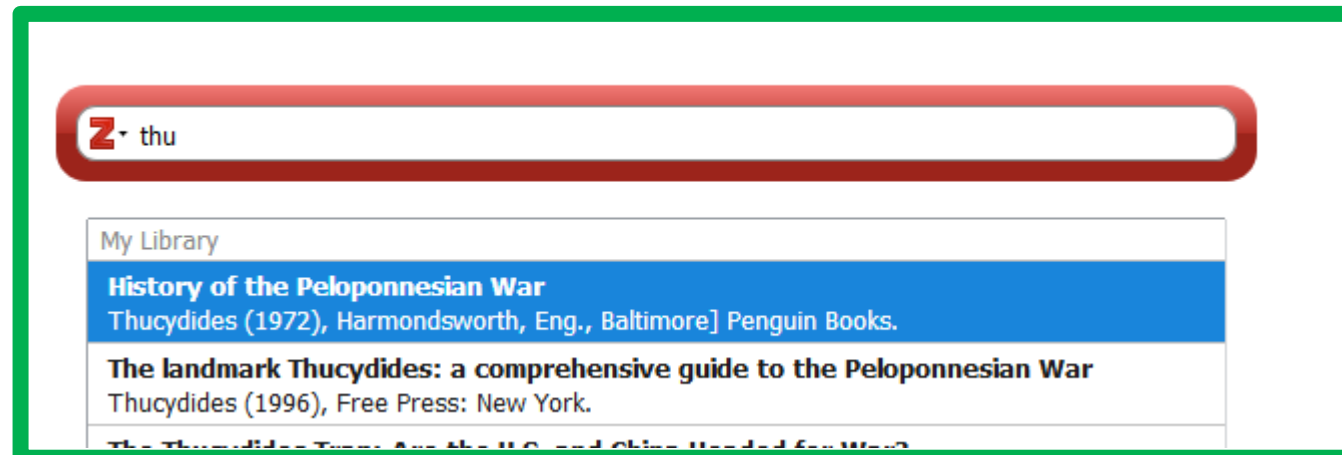Keyhole Arch, Pfeiffer Beach

How Does Zotero Work? (p. 1 of 2)

It creates an add-on in Microsoft word.

The menu is very simple, with two important buttons: Cite, Add Bibliography

After clicking "add/edit citation" search for a citation.

How Does Zotero Work? (p. 1 of 2)

Once you've found your citation, enter the page you found it on, then hit enter.
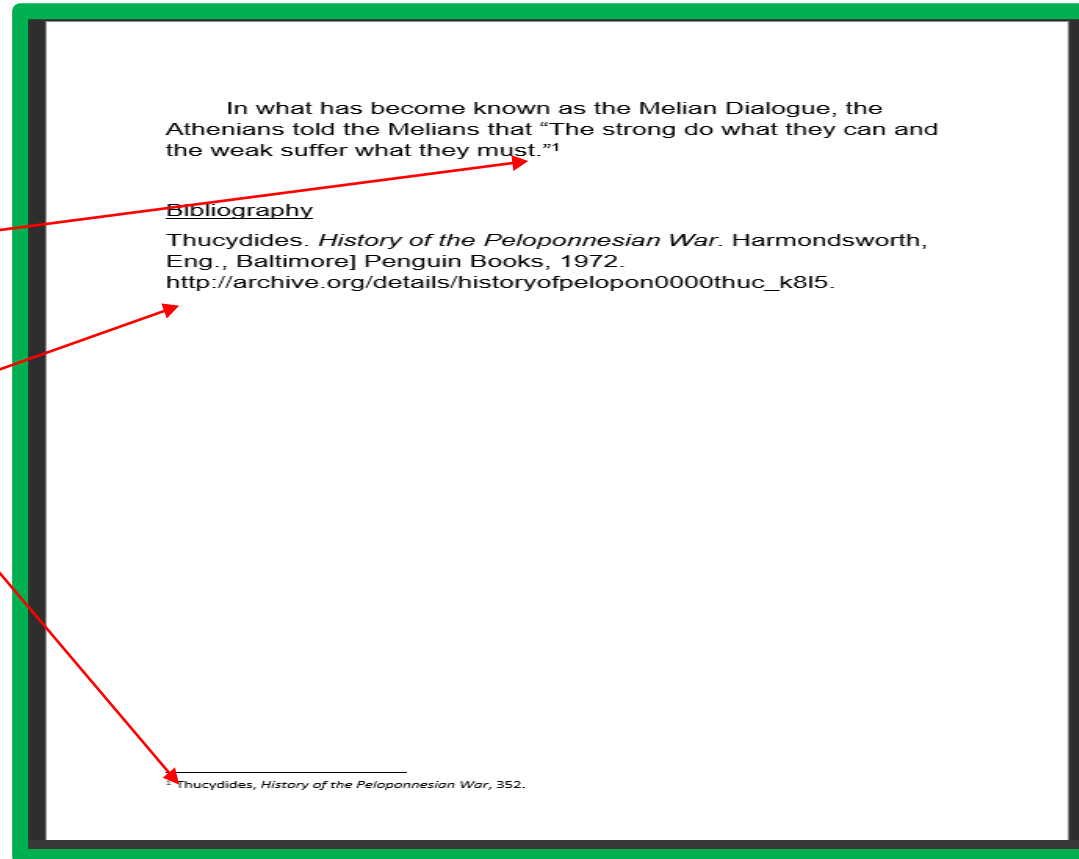
Z· Thucydides, 1972, p. 72

That's it!
Two clicks,
enter search
words, add
page number,
done.

If you need,
Zotero can add
a bibliography
as well, from
the same add-
on.

Footnote
number

Bibliography

Footnote

In what has become known as the Melian Dialogue, the
Athenians told the Melians that "The strong do what they can and
the weak suffer what they must."[1]

Bibliography

Thucydides. *History of the Peloponnesian War*. Harmondsworth,
Eng., Baltimore] Penguin Books, 1972.
http://archive.org/details/historyofpelopon0000thuc_k8I5.

Thucydides, *History of the Peloponnesian War*, 352.

How Do I Build My Zotero Library?

Go to the NPS library website, database, the Web, or other info resource to search for your source. **_You don't even have to download it._** From this screen, using the Zotero Chrome Add-on(in red) you can add a source to your library with **_one click_**.

BOOK
Thucydides : History of the Peloponnesian War
Thucydides
1923
🔓 OPEN ACCESS

🔗 Available Online ›

Top
Send to
Find Online
Details

Send to

| Permalink | Email | Citation | RIS | RefWorks | EndNote | Export BibTeX | Print |

Find Online

Full text availability

Access content in HathiTrust ⧉

Details

Title	Thucydides : History of the Peloponnesian War
Creator	Thucydides ›
Publisher	England: W. Heinemann ; Harvard University Press, 1919-1923
Creation Date	1923
Source	HathiTrust Digital Library Full View U.S. Only

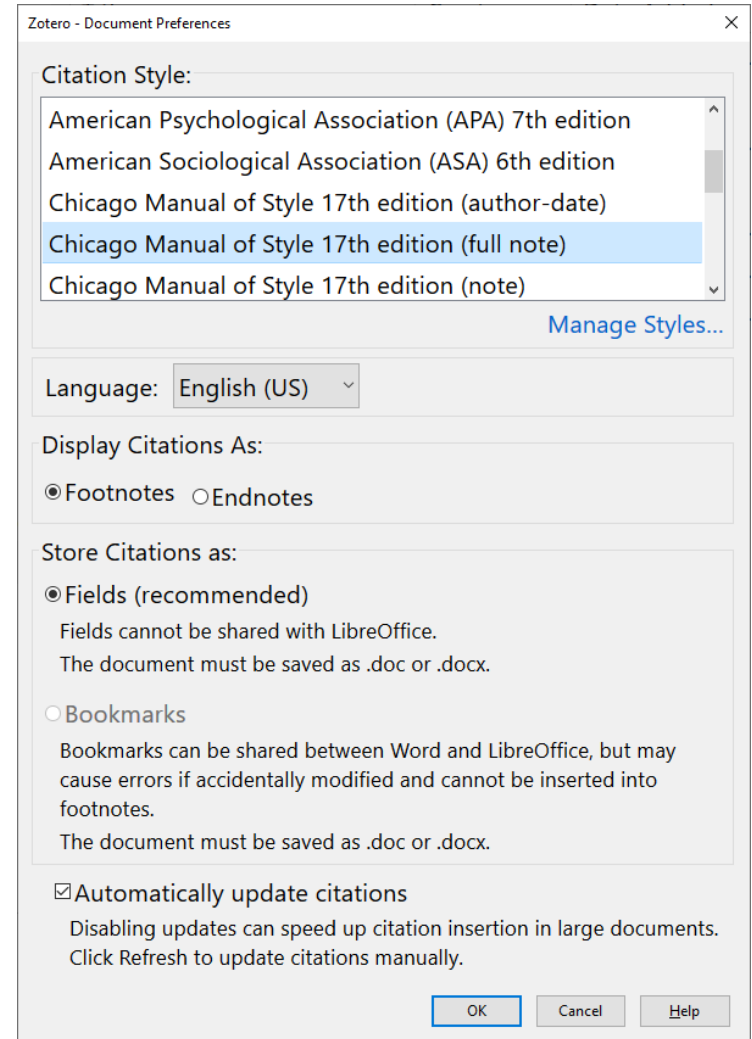# What if I have Professors Who Prefer Different Citation Styles?
Does it just do books?

Zotero is there for <u>YOU</u>. Your first citation will ask what style you're using, and it has every citation style you will need.

Zotero does every kind of source type:
- Websites
- Journal articles
- Books
- Movies
- Youtube Videos
- Newspapers
- Interviews
- Classroom Lectures
- and more

(some types may require editing or manual entry)

Zotero - Document Preferences ✕

Citation Style:

American Psychological Association (APA) 7th edition
American Sociological Association (ASA) 6th edition
Chicago Manual of Style 17th edition (author-date)
Chicago Manual of Style 17th edition (full note)
Chicago Manual of Style 17th edition (note)

Manage Styles...

Language: English (US) ▾

Display Citations As:

◉ Footnotes ○ Endnotes

Store Citations as:

◉ Fields (recommended)
Fields cannot be shared with LibreOffice.
The document must be saved as .doc or .docx.

○ Bookmarks
Bookmarks can be shared between Word and LibreOffice, but may cause errors if accidentally modified and cannot be inserted into footnotes.
The document must be saved as .doc or .docx.

☑ Automatically update citations
Disabling updates can speed up citation insertion in large documents. Click Refresh to update citations manually.

OK   Cancel   Help

Recipe for perfect citations

After adding items into Zotero, combine well the following ingredients:

Go to the
Citation Guide

Find the source type, click on the Zotero link, and enter into the Zotero fields as shown

Edit (if needed) in Zotero to match the example

Add citation to Word