

# Method Sheet

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## How to Write an Abstract – BTS Level

### 1. What is an abstract?

An abstract is a **short and autonomous summary** of a project or document. It answers the question:  
“*What is this project about, and what will it achieve?*”

The abstract must be understandable **on its own**.

### 2. Structure of an abstract

A good abstract usually follows this structure:

#### Context / Problem

- Why does this project exist?
- What is the need or issue?

*This project is part of... The project addresses the problem of...*

#### Objective

- What is the main goal of the project?

*The objective of this project is to... This project aims to...*

#### Proposed Solution

- General description of the technical solution
- Main technologies or principles (no details)

*The proposed solution is based on... The system uses...*

#### Constraints

- Technical, security, time or material constraints

*Several constraints must be taken into account, such as...*

#### Expected Result

- What should work at the end of the project?

*The expected result is a functional system that...*

### 3. Writing tips (very important)

- Use **short and simple sentences**

- Use **present tense**
- Be **concise** (no unnecessary details)
- Do not explain how you worked
- Do not list tasks
- Do not copy your introduction

#### 4. Useful sentence starters (toolbox)

- *This project aims to...*
  - *The objective of this project is to...*
  - *The proposed solution is based on...*
  - *The system allows the user to...*
  - *Several constraints must be taken into account...*
  - *The expected result is...*
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