

Method Sheet

How to Write an Abstract – BTS Level

1. What is an abstract?

An abstract is a **short and autonomous summary** of a project or document. It answers the question: *“What is this project about, and what will it achieve?”*

The abstract must be understandable **on its own**.

2. Structure of an abstract

A good abstract usually follows this structure:

Context / Problem

- Why does this project exist?
- What is the need or issue?

This project is part of... The project addresses the problem of...

Objective

- What is the main goal of the project?

The objective of this project is to... This project aims to...

Proposed Solution

- General description of the technical solution
- Main technologies or principles (no details)

The proposed solution is based on... The system uses...

Constraints

- Technical, security, time or material constraints

Several constraints must be taken into account, such as...

Expected Result

- What should work at the end of the project?

The expected result is a functional system that...

3. Writing tips (very important)

- Use **short and simple sentences**

- Use **present tense**
- Be **concise** (no unnecessary details)
- Do not explain how you worked
- Do not list tasks
- Do not copy your introduction

4. Useful sentence starters (toolbox)

- *This project aims to...*
 - *The objective of this project is to...*
 - *The proposed solution is based on...*
 - *The system allows the user to...*
 - *Several constraints must be taken into account...*
 - *The expected result is...*
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