RAM

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Approval – approves the item as complete **Lead** – Final responsibility **Secondary** – Lead person's backup, else C and R **Contributor** – physically contributes to item **Reviewer** – Only reviews **None**											
W1: Getting started											
Creating Slack & Trello	N	A	S	L	R	N	N	N	N	N	N
Readme & Wiki home page	L	C	A	N	N	R	N	C	N	N	N
Customizing issues & labels	C	N	N	A	L	N	N	N	C	N	R
Favourite Github repos	C	C	C	C	C	C	C	C	C	C	C
Researching Wiki & Github	N	L	N	N	N	N	N	N	N	N	N
Personal Wiki pages	C	C	C	C	C	C	C	C	C	C	C
Git research page	N	L	N	N	N	N	N	N	N	N	N
W2: Requirements											
Configuring Trello board	N	N	L	N	S	R	N	N	N	N	N
Researching W3C	N	L	N	N	N	N	R	N	N	N	N
Extracting requirements from project description	R	A	R	C	R	C	R	L	R	R	R
Categorizing requirements	R	R	R	R	L	R	R	R	R	C	L
Formalizing requirements & glossary	C	R	R	R	R	R	L	R	C	R	R
Researching licensing	R	L	R	R	R	R	R	R	R	C	R
W3: Scenarios & Mockups											
Fixing Requiremets	L	R	R	R	R	R	R	R	R	C	R
Fixing Communication plan	N	N	N	L	N	N	N	N	N	N	N
Web Scenario & Mockup for Customer	R	R	R	R	R	R	R	R	L	R	C
Web Scenario & Mockup for Vendor	R	R	R	R	C	L	R	R	R	R	R
Mobile Scenario & Mockup for Guest	R	L	R	R	R	R	R	C	R	R	R
Prepairing for Customer meeting	N	N	L	N	N	N	C	N	N	N	N
Brainstorming project name & logo	C	C	C	C	C	C	C	C	C	C	C
W4: Finalizing Requirements											
Reviewing scenarios & mock-ups	C	N	N	C	N	N	N	N	N	N	N
Customer meeting notes & feedback	N	N	L	N	N	N	N	N	N	N	N
Fixing scenarios & mock-ups	N	C	N	N	C	C	N	N	C	N	C
Finalizing Requirements	C	C	C	C	C	C	C	C	C	C	C
W5–6: UML Diagrams											
Deciding project name & logo	C	C	C	C	C	C	C	C	C	C	C
Class diagram	R	R	R	C	C	C	R	R	R	C	R
Use case diagram	C	C	C	R	R	R	C	C	C	R	R
Sequence diagrams	C	R	C	C	C	C	C	C	C	C	C
W8–9											
Fixing UML diagrams based on feedback	C	C	S	C	C	C	R	C	A	C	L
W10: Project Plan											
Extracting past work to Project plan	C	N	N	C	N	C	N	N	C	N	N
Milestones	N	N	N	N	L	N	N	N	N	N	N
Listing future work to Project plan	N	L	N	N	N	N	N	N	N	N	N
Project plan (Gantt diagram)	N	N	N	N	N	N	N	L	N	N	N
RAM	L	N	N	N	N	N	N	N	N	N	N
W11: Milestone 1											
Executive Summary	R	R	A	L	R	R	S	R	R	R	R
List & status of deliverables	R	R	R	R	S	R	R	R	L	R	A
Evaluating deliverables	C	R	R	A	R	C	R	R	R	R	R
Summary of work done by each member	C	C	C	C	C	C	C	C	C	C	C
Communication plan	N	L	N	N	N	N	N	N	N	N	N
Requirements	N	N	C	N	N	N	N	N	N	C	N
Mockups	N	N	N	N	N	N	N	L	N	N	N
UML Diagrams	N	N	N	N	A	N	C	N	N	N	C
Milestone 1											
W12–14: Skeleton of the Platform											
Creating Amazon/Digital Ocean server	N	N	C	N	N	R	C	N	A	N	N
Researching Docker	R	R	R	R	R	R	R	L	R	R	R
Skeleton of Back-End	N	N	N	N	N	C	N	N	C	N	C
Skeleton of Front-End (Web)	N	N	N	C	C	N	N	N	N	N	N
Skeleton of Front-End (Android)	C	C	N	N	N	N	N	N	N	N	N
Finding APIs	N	N	C	N	N	N	N	N	N	C	N
Finding a database	N	N	N	N	N	N	L	N	N	N	N
Direct Messaging Protocol	N	N	N	N	N	N	C	N	N	N	N
W13: Prototype App/Website											
Deciding contents of the Prototype	N	N	C	C	N	N	N	N	N	N	N
Writing test cases	R	N	A	N	N	N	C	N	N	C	C
Implementing the prototype	N	R	C	N	C	N	N	A	C	N	N
API Documentation	N	N	N	N	N	C	N	C	N	N	N
W14: Milestone 2											
Executive Summary	N	N	N	N	L	N	N	N	N	N	N
List & status of deliverables	N	N	L	N	N	A	N	N	N	N	R
Evaluating deliverables	N	C	N	A	N	R	N	N	N	N	C
Summary of work done by each member	C	C	C	C	C	C	C	C	C	C	C
Project Plan	L	N	N	N	N	R	N	N	N	N	A
API Design	N	N	N	R	N	R	N	L	N	A	N
Implementation Frameworks	R	R	A	N	N	N	C	N	C	N	N
Milestone 2											