



Most important things to talk about in the team to make sure your work as a group is productive, happy and stress-free

Team name

Date

<div><div>PEOPLE &amp; ROLES</div><div><div>What are our names and the roles we have in the team?</div><div>Tom Heerkens IT- specialist</div><div>Benno Schuuring Projectmanager</div><div>What are we called as a team?</div></div></div>	<div><div>COMMON GOALS</div><div><div>What you as a group really want to achieve? What is our key goal that is feasible, measurable and achievable?</div><div>Een oplossing aanbieden waar wij achter staan.</div></div></div> <div><div>PERSONAL GOALS</div><div><div>What are our individual personal goals? Are there personal obstacles that we want to overcome?</div><div>Tom: ik wil voldoende kennis over SMI opdoen zodat ik de Smart-implementatieprocessen kan analyseren en deze kan optimaliseren op gebied van security Benno: Ik wil voldoende kennis over SMI opdoen zodat ik na mijn opleiding consultant kan worden.</div></div></div>	<div><div>VALUES</div><div><div>Wij staan voor: What are guiding principles? What are our common values that we want to be at the core of our team?</div><div>Duidelijke communicatie. Doe wat je zegt en doe dit goed. Niks is onmogelijk, maar er zijn grenzen.</div></div></div> <div><div>NEEDS &amp; EXPECTATIONS</div><div><div>What each one of us needs to be successful? What do we need in our environment towards the team to work best?</div><div>Een doel, geen oplossing Vrijheid Meedenkende opdrachtgever(s)</div></div></div>	<div><div>RULES &amp; ACTIVITIES</div><div><div>What are the rules we want to introduce after introducing this team? How do we communicate and keep everyone up to date? How do we execute and evaluate what we do?</div><div>Drie persoonlijke contactmomenten per week. Contact whatsapp.</div><div>Één centraleopslagpunt voor project informatie.</div><div>Weekelijkse communicatie met de opdrachtgever.</div><div>Weekelijkse werkreview</div></div></div>
<div><div>STRENGTHS &amp; ASSETS</div><div><div>What are the skills we have in the team that will help us achieve our goals? What are interpersonal skills that we have? What are our skills as a team?</div><div>Oplossingsgericht denken Pragmatisch denken Analytisch vermogen Lean sixsigma Projectmanagement Coachen</div><div>Perfectionistisch Creatief Direct in communicatie Eigenwijs</div></div></div>		<div><div>WEAKNESSES &amp; RISKS</div><div><div>What are the weaknesses we have, individually and as a team? What do we think we don't know about us? What are some obstacles we see ahead us that we are likely to face?</div><div>Perfectionistisch Creatief Direct in communicatie Eigenwijs</div></div></div>	

