

## Meeting Minutes & Action Items

<b>Date &amp; Time:</b>	Friday, October 2, 2020 at 10:10 AM EDT
<b>Location:</b>	Nooks meeting room
<b>Team:</b>	G
<b>Attendance:</b>	Neha, Matthew, Justin, Bowen (missing Callum)
<b>Meeting Purpose:</b>	Refine requirements the text transformation sub-component
<b>Itemized Agenda:</b>	(1) Discuss the plans for text transformation with group P
<b>Minutes (i.e. Decisions):</b>	(a) Met with Group P (b) Met with the Indexing groups (c) Discussed various possibilities about connecting the text transformation API to the indexing API
<b>End Time:</b>	11:45 AM EDT
<b>Next Meeting:</b>	Wednesday, October 7, 2020 at 10:10 AM EDT (Nooks meeting room)

### Action Items:

[illegible]

