Student Project Management System (SPMS)

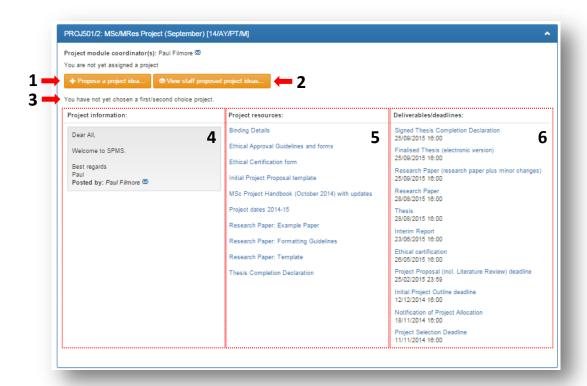


Student Guide

The SPMS system is used to support projects (undergraduate/postgraduate) from initial proposal through assignment; interim deliverables; final submission; and, assessment. SPMS is available at the following URL:

https://www.fotpms.plymouth.ac.uk/SPMS/

Login with your usual UOPNET credentials (username+password). NB do not use your email address to login. When you first visit the site for a new project module you will see the following page:

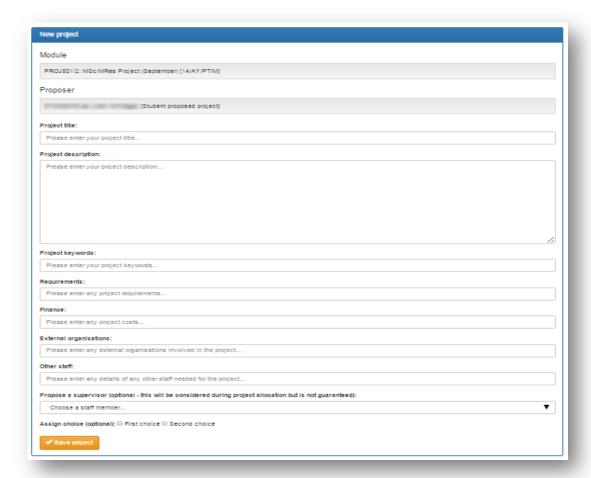


- 1) Link to 'propose a project'. NB this can be disabled for projects where selection from a catalogue of projects is mandated.
- 2) Link to 'view staff proposed projects ideas'. NB this can be disabled if your project module requires students to propose their own projects
- 3) Your choices once selected, your first/second choice project(s) will appear here.
- 4) Information relating to your project (notices)
- 5) Resources to support you in your project (eg. templates, forms etc.)
- 6) Deadlines related to your project. These could be simple deadlines; eSubmission via SPMS; or, physical submission (paper copies) via your faculty office.

Propose your own project

To propose a project simply click on the link and complete the form. At the bottom of the form is an option to elect the idea as your first or second choice. You may be given specific direction from your project module co-ordinator/leader. There is an option to 'propose' a supervisor – this is optional and your preference is not guaranteed.

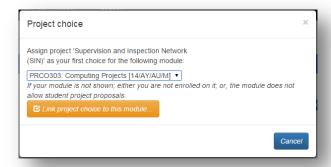
NB if you are going to propose a specific member of staff as a supervisor it is generally a good idea to discuss project ideas with the staff member in advance of selection.



Edit/refine your project idea(s)

If you need to edit your own project idea(s), select 'Manage my project ideas' from the 'Student menu'. This will show a list of your project ideas and will allow you to edit the project proposal. Each project can be chosen as an option to elect the idea as your first or second choice.

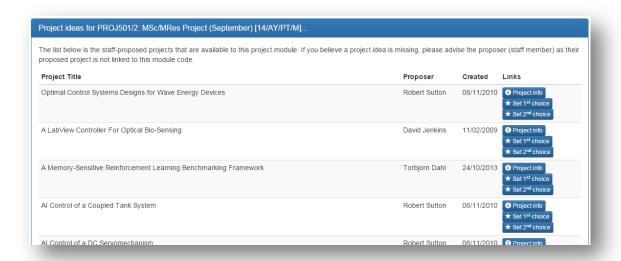




Choose from a list of projects

Some project modules will offer an option to browse a catalogue of staff proposed projects. Clicking on 'view staff proposed project ideas' will provide a list of ideas from potential supervisors linked to your project module. From the project ideas page you can view the details of each idea as well as selecting a project as first/second choice.

NB it is generally a good idea to discuss project ideas with the staff member in advance of selection.



Once your project ideas/choices are made the co-ordinator/leader will process your preferences in combination with staff availability.

Project repository

From the 'Student menu' you can access the 'Repository' which contains a selection of previous student submissions (inclusion in the repository is by selection by the project module co-ordinator/leader).

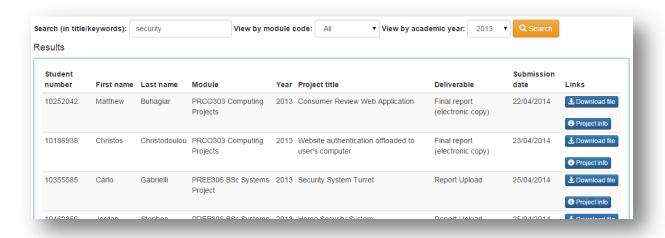
The repository contains copies of project reports, theses and other deliverables submitted by previous students which we hope will be of use. They are provided to allow students to see examples of previous work and may also be useful in developing project ideas. Please note that the copyright (and IPR) of these project deliverables remain with the original author, these documents must not be copied or distributed in any way.

Important note

Plagiarism is an offence under the university regulations on examination and assessment offences. It is defined as the representation of another person's work (including another student's) as your own, without acknowledging the source. For further information refer to your handbook or the student portal.

Please note: all downloads are logged.

Within the repository page, you can search by keyword, title, module code and/or year.



Version History

v1 Created 1st October 2015