

# 2021-2022 BOXTRIBUTE POLICY PLAN

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## 1. General Objective

Stichting Boxwise (a.k.a. “**Boxtribute**”) aims to provide humanitarian aid, welfare, education, health care, and shelter in emergency or distressed areas by providing, among other things, services, logistics, software, and the like.

Today, our primary focus is ensuring that aid properly reaches vulnerable people, and is distributed to them with dignity and freedom of choice. We work to develop capacity-building solutions that directly address fundamental issues in the humanitarian sector in a way that prioritises inclusiveness and accessibility for humanitarian actors in the ecosystem. Boxtribute aims to collaborate with local and international partners in pursuit of this objective.

## 2. How to Benefit the Target Group

There are common principles that Boxtribute applies in planning all our work. While the specific solutions we use to help vulnerable people in crisis situations necessarily vary depending on the crisis, the rigour of this process helps ensure that our work maximizes its impact while safeguarding the interests of vulnerable people across all time horizons.

**Understand the Context:** Before acting, it is critical to first understand the broader context that surrounds the planned action, which can include legal, cultural, political, socioeconomic, and/or environmental aspects. These can vary from place to place, as well as from crisis to crisis, so it is important to do this on an ongoing basis. While all humanitarian interventions aim to create a positive impact, a key principle is that at a minimum, we should *first, do no harm*. This is only possible when actors in those interventions have a deep understanding of the context they are operating in.

**Theory Meets Lived Experience:** We believe that both expertise based in

well-researched, academically rigorous theory, and expertise based on real world “lived” experience has a place in our work. Relying on one without the other often gives an incomplete picture of what is going on, and we can see how this causes much division in the humanitarian sector. When analysing problems in a crisis, we use as our inputs humanitarian research, data from reliable public sources, as well as first-hand reports from the field for a community-based perspective. When developing new techniques and solutions, we combine these learnings with published best practice as well as professional experience in the relevant subject (e.g. coordinating relief operations, logistics procurement, information technology, etc.) and then field test those solutions in real world situations.

**Challenge + Resource = Action:** Despite the best of intentions, many solutions developed for the humanitarian sector fail to live up to expectations due to a lack of adoption, fragmentation (e.g. competing platforms or standards), or complexity in maintenance. To avoid this pitfall, Boxtribute follows this rule or thumb before choosing our next course of action: first, identify the core challenge at hand including how it is currently being responded to in the network; second, identify what resources we have at our disposal, be they human, technological, financial, knowledge-based, or network-based. Only when we successfully identify a course of action where our resources properly match a solution that addresses that challenge do we take the next step.

**Short-term Outputs, Long-term Impact:** All of our work is done keeping the long-term impact in mind. However, we are acutely aware of how quickly the situation can change in a crisis. This is why when we developing new techniques and solutions, each initiative is designed to produce tangible outputs that can be realized in a few months. This principle is what allows our work to stay connected to the realities of the field while laying down the foundation for long-term change.

We encourage those who are interested in how we have applied these principles towards our goal of securing dignified aid for vulnerable people to refer to our most recent annual report, where our work is described in great detail. Our strategy and operations are reviewed every 6 months at a minimum to ensure our course of action is in line with these principles.

### 3. How Funds Are Raised

We aim to research and develop (“R&D”) new capabilities through grants from funding bodies both public and private. Irrespective of our funding sources, we uphold the humanitarian principle of independence in our work. This means we operate and pursue our objectives according to human need, autonomous of any commercial, political, governmental and military bodies.

Most of our operational costs are raised primarily through donations. Symbolic financial contributions are also made by or with our partners to offset costs we incur in the course of joint operations. These contributions are sometimes established through signed service contracts, as such contractual obligations allows us to enforce GDPR compliance and end-use restriction for humanitarian purposes. We do not partner operationally with any organisations or legal bodies that have a profit motive or are primarily motivated by private interests.

## 4. How Funds Are Disbursed

### a. Operational Spend

Funds raised are deployed as necessary: software, hardware, hosting, communications, as well as contractor compensation for team members and approved volunteer travel where undertaken. Board members do not receive remuneration for their roles. For detailed information on this topic, please refer to the [Remuneration Policy 2021-2022](#).

### b. Dissolution

In the event we find that our work no longer effectively delivers on our mission, or choose to otherwise discontinue our operations, the board will disburse the assets of the Stichting to other recognised humanitarian, charitable and philanthropic organisations registered within the European Economic Area (EEA) or Switzerland. These organisations' work should be dedicated to:

1. Addressing issues that create a lack of access or inequitable access to fundamental physical and psychosocial needs (henceforth abbreviated to "**basic needs**") for those in crisis situations;
2. Humanitarian assistance, particularly those that use dignified methods in the assessment and distribution of that assistance;
3. Ensuring the rapid and efficient provision of humanitarian assistance and/or basic needs in times of crisis;
4. Crisis preparedness and disaster response;
5. Equitable economic development and empowerment; or
6. The protection of the rights of refugees and displaced people, including advocacy activities made to secure that protection.

## 5. Financial Reserves Policy

We aim to hold assets to cover a maximum of ~2 years' worth of financial outlays for the Stichting, including all program operation and expansion plans. We aim to run our normal operations on 12 months of reserves.

Continuing operation on less than 12 months of reserves requires signed approval by the full board. Assets exceeding the stated maximum will either be returned to the original donors (first priority), or disbursed to the list of eligible organisations described in [How Funds are Disbursed - Dissolution](#).

## 6. Bank Account for Donations

Donors have the option of sending donations in any currency they choose via our [our Paypal account](#) at [billing@boxtribute.org](mailto:billing@boxtribute.org).

For donors who prefer to make direct EUR and USD deposits through bank transfers, please refer to the following information:

### **EUR Donations Only**

*IBAN:* NL28 BUNQ 2040 7514 24  
*BIC/SWIFT:* BUNQNL2AXXX

**USD Donations Only**

*IBAN:* GB36 TCCL 0414 0418 0397 89  
*BIC/SWIFT:* TCCLGB3L

**Make Donations Out To**

Stichting Boxwise

**Bank Address**

bunq BV  
Naritaweg 131-133  
1043 BS Amsterdam, NL

All questions and issues regarding donations and other financial matters should be directed to  
[billing@boxtribute.org](mailto:billing@boxtribute.org).