

Marking Criteria for Written Assessment I
INFT3800 – Professional Practice in IT

Criterion	Mark	Absent or Poor	Below Average	Average	Good	Excellent
1) Conformance to the patent application instructions	/5	0-1: Instructions are not or only poorly followed.	2: Unsatisfactory. Overly brief, overly general, poorly structured/balanced.	3: Adequate. Instructions are followed with some errors, inaccuracies, and/or inconsistencies.	4: Good. The instructions are clearly followed indicating a high level of consistencies and accuracies.	5: Excellent. Instruction is followed completely or comprehensively.
2) Clear and concise patent description	/5	0-1: No or very limited and shallow description.	2: Superficial and relatively shallow description.	3: Adequate. Description shows some depth and breadth.	4: Good. Description shows good depth and breadth, good balance of different aspects.	5: Excellent and well-balanced description of various aspects of the applied patent.
3) In-depth explanation and reasoning of the patent claims innovation	/7	0-1: No or poorly presented claims.	2: Very limited integration of innovation explanation and reasoning and/or claims show little relevance to applied patent.	3-4: Adequate innovation explanation and reasoning of at least 2 claims.	5-6: Good innovation explanation and reasoning of 3 – 4 claims that show relevance to the applied patent.	7: Excellent integration of innovation explanation and reasoning to the claims with high relevance to the applied patent.
4) Clear Abstract	/3	0-1: No or poorly developed abstract	1.5: Jumping from point to point with no clear flow of the important claims.	2: Adequate abstract writing with no jargon used that will make an abstract easier to understand.	2.5: Good. Clear, concise, careful writing of the abstract that help understand the information of the claims in brief.	3: Excellent. Excellent synthesis of the abstract, reflect the most important points and main claims presented in your application.
5) Overall quality of writing	/5	0-1: Poor or no structure, many language issues.	2: Mix of major and minor language issues.	3: Adequate quality of writing and adequate paragraph structure.	4: Good quality of writing, well thought out paragraph structure.	5: Excellent quality of writing, well thought out paragraph structure.
SUBTOTAL	/25					
Failure to correctly use the template	–	Up to –5 marks (e.g. for wrong order, missing applicant's name (student name), wrong font, wrong font size, wrong line spacing, etc.)				
Late penalty (–2.5 marks for each day or part of day that the submission is late)	–	As per the course outline, the mark will be reduced by 10% of the possible maximum mark for that assessment item for each day or part day that the assessment item is late (in cases without an approved extension of time).				
SACO Penalty	–	There is a clear rule about plagiarism. Submissions that appear to be plagiarised will be referred to the Student Academic Conduct Officer (SACO), with possible outcomes such as a mark of zero for the entire submission. Students are strongly advised to repeat the University's Academic Integrity Module, and to be sure never to take text, ideas, or images from anywhere without clearly noting the source.				
TOTAL	/25					