



Job title	Legal Manager
Location	Bangkok, Thailand

Company Description

Media advertisement.

Responsibilities

- Be involved in all business deals and relevant discussions to ensure that legal perspectives are properly addressed and managed
- Provides legal counsel and business solutions to Top management as well as the Senior Leadership Team. These activities include providing advices on appropriate business models and agreements, negotiating and drafting draft business contracts to support both front-end and back-end business to support the company strategic directions as well as the operational requirements.
- Solid knowledge of contracting on sales and bidding
- General knowledge of labor law and litigation
- Knowledge of SEC and SET is preferred
- Provide advices to internal staff regarding resolving customer disputes and assists them in understanding legal implications. When necessary, escalate the issues to senior management.
- Manage and oversee the engagement and performance of outsource law firm and handle all litigation cases by working closely with the outsource law firm as necessary.
- Inform senior management team of update of relevant regulations.
- Good business acumen. Own the Business Continuity Plan and Incident Management Plan including business impact analysis.
- Assume responsibility for any ad-hoc projects assigned.
- Own the overall responsibility of company-wide risk assessment and compliance programs so as to prevent and/or detect any illegal, improper and unethical conduct by Company employees.
- Handle all compliance enquires from other functional department as well as to handle any complain cases referred from regulatory bodies.

Requirements

- Thai Male or female, age 30-40 years old.
- Bachelor's Degree or higher in Law.

- Professional with at least 10 years of Legal experience in corporate and contracts law and management of disputes.
- Candidates with Thai Barrister certificated and License of Attorney would be at an advantage.
- Strong knowledge of Accounting Standards and Thai Revenue Code.
- Ability to handle multiple tasks and communicate clearly and accurately.
- Good supervisory skills, decision-making ability, effective communication, time management ability and stress management ability.
- Proactive attitude with proven ability to implement solutions to problems.
- Able to work under pressure and to tight deadline.
- Good knowledge of computer software like MS-office.
- Excellent command of English both spoken and written

Approved by:	JB Hired (on behalf of CEO)
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