


Curriculum Vitae

Background Information

Place/DOB:	Jakarta, March 4th 1982	
Address:	Komp. Bona Sarana Indah Blok R No.3 Cikokol, Tangerang	
Religion:	Islam	
Phone Number:	081294091349	
E-mail:	anggia_nurhandini@yahoo.com	
Marital Status:	Married with one son	
Hobby/Interest:	Books, Movies, Traveling, Capoeira	
Education:	Bachelor Degree in Psychology-Unika Atma Jaya, Jakarta	

Executive Summary

Nine years total experience in Human Resource, six years HR experience in corporate, three years recruitment processes for HR Consultant and Recruitment firms.
Well-rehearsed in behavioral interview and recruitment strategic and operational planning. Able to maintain work performance under uncertain and minimum supervision work condition.
Agile and adaptive HR Business Partner, organization directive, HR center of excellence policies and client needs.

Work Experience

OLX Indonesia October 2015 – Now	HRBP Manager – Sales & Finance <ul style="list-style-type: none"> ➤ Talent Acquisition: End to end process from budgeting, EVP, channeling and onboarding. ➤ Organization Development: Structure review, Role segregation, etc ➤ People Development: Sales learning pathway, continuous soft-skill and technical skill initiatives ➤ Compensation & Benefit: Develop standardized procedures for allowances, commission, incentives and operational equipment for sales.
Dayalima Recruitment (subs of DDI) Recruitment Consultant Firm May 2013 – Now	Sr Executive Search Consultant <ul style="list-style-type: none"> ➤ Handling Executive Search in various industries, such as Banking, FMCG, Property, Retail with assignment among few: <ul style="list-style-type: none"> • CEO (Banking) • VP Business Development • VP Treasury • Compensation & Benefit Director • VP Fraud Risk & Internal Control • HR Director • Talent Acquisition Sr. Manager

	<ul style="list-style-type: none"> • Sales & Marketing Manager • GM Legal & GA • Operation Director for Hotel Management <ul style="list-style-type: none"> ➤ Project Manager for Recruitment Management Office Project in Multi National FMCG company ➤ Project design for Recruitment Management Office ➤ Technical support function in marketing presentations to potential clients
Benchmark Recruitment Executive Search Firm December 2012 – May 2013	Sr. Recruitment Specialist <ul style="list-style-type: none"> ➤ Handling recruitment in various industries such as Oil & Gas, Mining, Manufacturing and EPC, with assignment among few: <ul style="list-style-type: none"> • Sr. Geologist • Sr. Geophysicist • Lubricant Engineer • Technical Advisor • Mechanical Sr. Engineer • Maintenance and Operation Head • Etc. ➤ Shortlisting the suitable candidates according to the clients requirements through database search, headhunting from the industry or selected companies, and through professional networking ➤ Managing candidate and clients expectation in order to close the position at its best situation ➤ Technical support function in Business Development Officer presentations to potential clients
Various HR Consultant Firms January 2012 – December 2012	Freelance Recruiter & Interviewer (Project Base) Recruitment Processes for the company's clients in Financial Institution and Government Organization. Task involved: <ul style="list-style-type: none"> ➤ Psychological Test Administration ➤ Test correction and developing the ranked result spreadsheet through dynamics analysis ➤ Interview & Assessment ➤ Focus Group Discussion, etc
AJBS Group-West Holding Company of Retail, Manufacturing & Trading Companies January 2011 – April 2011	HR & GA Manager <ul style="list-style-type: none"> ➤ Socializing the HR initiatives & policy from Surabaya HQ to Jakarta branch office, mainly on system simplification, cost reduction, employee performance and employee development plan. ➤ Recruitment & Selection ➤ General Affair
tvOne Broadcasting Company December 2007 – December 2010	HR Recruitment & Development Supervisor Involved in the HR transition from Lativi to tvOne (Acquisition). Accountable for: <ul style="list-style-type: none"> • Recruitment: MPP, Selection, Psychological Test, Interview, Induction Training, External Recruitment, Exit interview • Training: <ul style="list-style-type: none"> - Internal: Planning, co-creating tvOne's graduate development program "Kampus One", recruiting trainee, daily operational supervision

	<ul style="list-style-type: none"> - External: TNA, Determining suitable vendor, Evaluating training effectivity • Development: Constructing revised performance appraisal tools, Develop recruitment SOP & administrative tools, Job Grading, Salary structure gap analysis and revision plan, Reward & Punishment, Employee Engagement Activities, etc
PT Metropolitan Retailmart Retail (Metro Department Store) February 2007 – December 2007	HR Supervisor <ul style="list-style-type: none"> ➤ Screening & Interviewing Floor Personnel ➤ Selection process for back office recruitment, psychological test, interview ➤ HR store operational administrations ➤ Ensure grooming training result for floor personnel
Freelance Experience (Before Earning Bachelor Degree)	
Experd Consultant Human Resource Development & Consulting Company September – December 2004	Freelance Recruitment Assistant Bank Indonesia Recruitment Project: Test Corrector Experd CV Data Bank Project: Data Input
Nasional Montessori International Pre-school March 2004 – September 2004	Contract Based Teacher Assistant Assist expatriate teachers in daily operation

Trainings	
Advanced English	LIA – 1999
Training Needs Analysis	Markplus Inc. – 2009
Targeted Selection Interview	DDI (Development Dimensions International tools) – 2013
Impactful Communication	DDI (Development Dimensions International tools) – 2014

-References available upon request-