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| Job title | IT Support Manager |
| Location | Bangkok, Thailand |

Company Description

Leading Transportation company in Southeast Asia

Duties and Responsibilities

- Act as primary IT contact within the organization for all IT related functions: operational support, application support and service delivery;
- Troubleshoot and problem-solve issues for GrabTaxi's enterprise resources, tools, operating systems and applications both locally and remotely;
- Work with internal teams to plan and implement service and application upgrades and changes;
- Develop solutions to operational and user productivity issues and drive performance;
- Support IT infrastructure related projects, such as server or network upgrades and office expansions and relocations

Key Challenge

- Experience in a small to medium enterprise level computing environment;
- Supported experience with various operating systems (Mac, Windows, Linux, Android, iOS);
- Experience with scripting and programming languages;
- Experience in deploying and supporting desktops, laptops, video conferencing, networking and mobile devices;
- Experience with ERP software;
- Bachelor's degree in computer science, software engineering, information technology or related fields;
- IT certifications is an added plus;
- A self-starter mindset and an ability to tackle complex issues independently;
- Methodical and disciplined approach to problem solving;
- Strong customer service, organizational, prioritization, multitasking, communication and leadership skills.

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| Approved by: | (on behalf of CEO) |
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