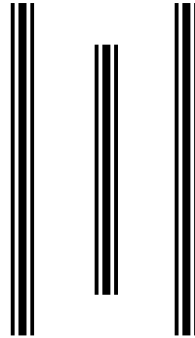


**TRIBHUVAN UNIVERSITY**  
**LUMBINI ICT CAMPUS**

Gaindakot-4, Nawalpur



**Lab report on:**  
**Software Project Management**

**Submitted by:**

Name: Bipin Paudel  
Faculty: BCA  
Semester: VII

**Submitted to:**

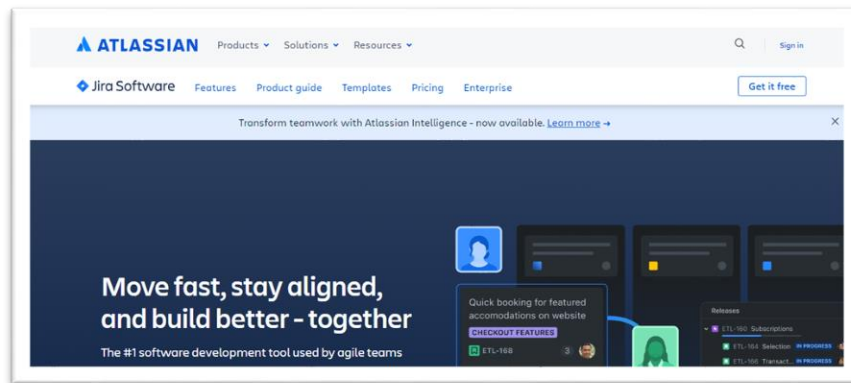
Tulsi Sapkota

## Introduction of Jira

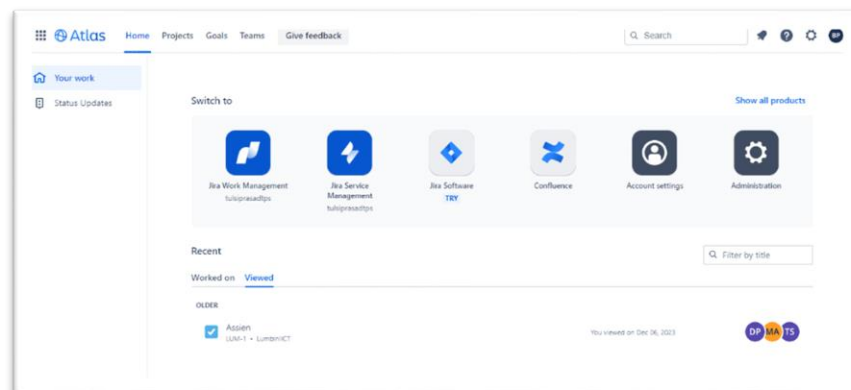
Jira is a software tool that helps teams to manage and organize their work. It's particularly popular for software development projects but can be used for various types of tasks. With Jira, teams can create and track tasks, prioritize work, and collaborate on projects. It provides a centralized platform for planning, tracking, and releasing projects, making it easier for teams to stay organized and work efficiently.

### Overview of Jira.

- Go to the Jira website (<https://www.atlassian.com/software/jira>) and create an account. Then the following screen will appear

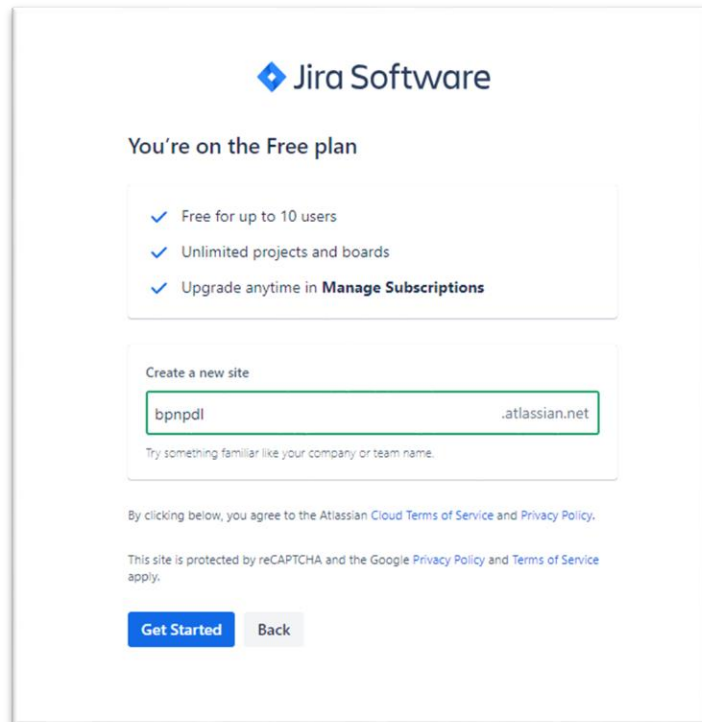


- Once you are logged in, click the "Create a Board" button to create a new board. You can choose a template or create a custom board.



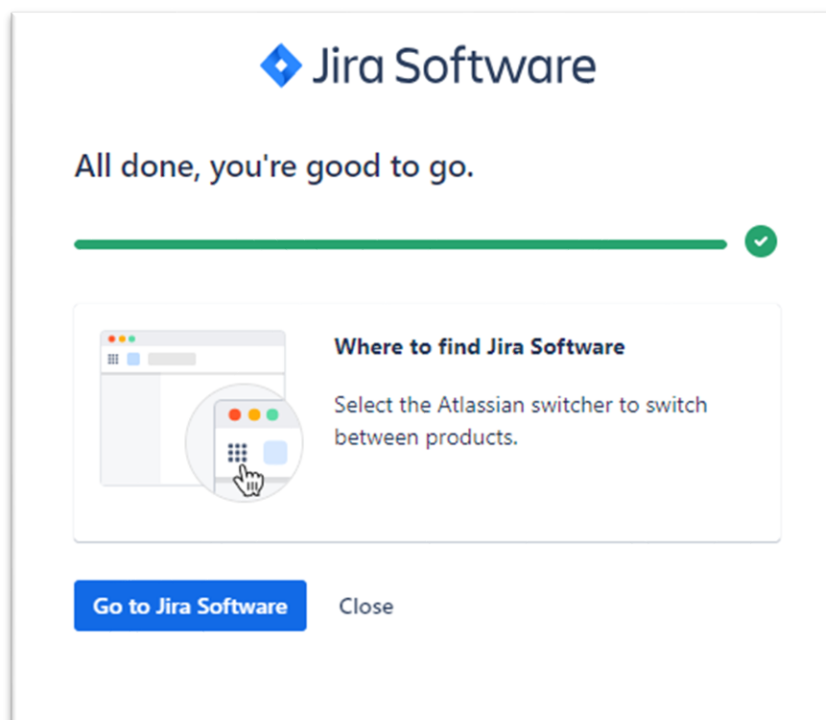
### Method of Creating a Project

- After Login in Jira website there is Click of Jira Software (try) button ,then click on try it now
- After Click that new page is opened to add jira software to the site. Enter the input field according to your project.



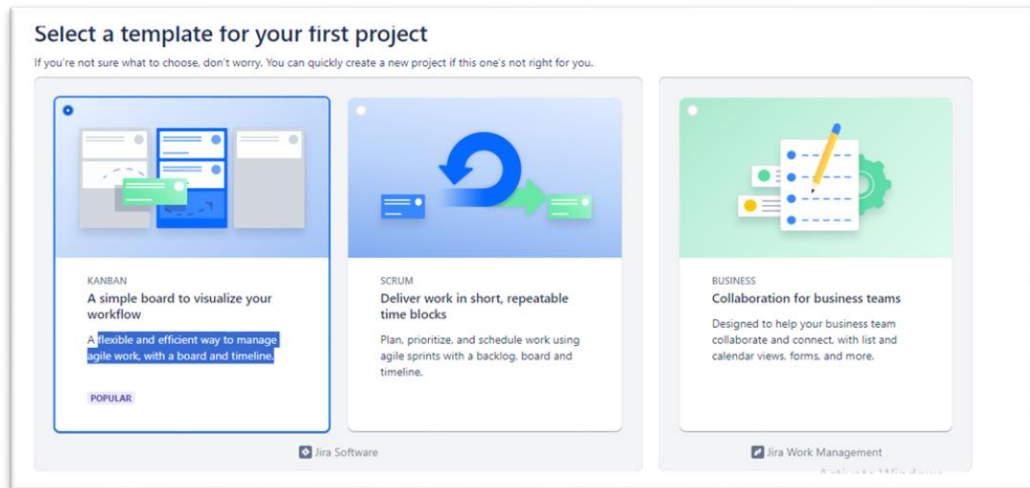
The image shows the Jira Software setup screen for the Free plan. At the top is the Jira Software logo. Below it, the text "You're on the Free plan" is displayed. A box contains three bullet points: "Free for up to 10 users", "Unlimited projects and boards", and "Upgrade anytime in **Manage Subscriptions**". Below this is a "Create a new site" section with a text input field containing "bpnpdl" and ".atlassian.net" as a suffix. A note below the input field says "Try something familiar like your company or team name." Below the input field, there is a line of text: "By clicking below, you agree to the Atlassian Cloud Terms of Service and Privacy Policy." Below that, a smaller line of text says "This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply." At the bottom are two buttons: "Get Started" (blue) and "Back" (grey).

- Then click on Get Started Button, working process begins...After finishing the working process click on go to jira Software button.

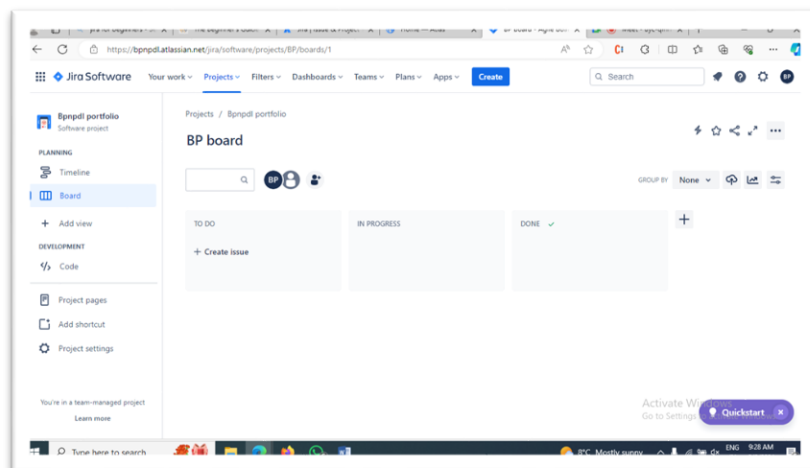


The image shows the Jira Software completion screen. At the top is the Jira Software logo. Below it, the text "All done, you're good to go." is displayed. A green progress bar with a checkmark icon is shown. Below the progress bar is a box with an illustration of a hand clicking a button on a screen. To the right of the illustration, the text "Where to find Jira Software" is displayed, followed by "Select the Atlassian switcher to switch between products." Below the box are two buttons: "Go to Jira Software" (blue) and "Close" (grey).

- After that your own atlassian link is created <https://bpnpdl.atlassian.net/welcome/software> and page is shown to select the project management template. Here I am choosing popular jira template called Kanban which is a flexible and efficient way to manage agile work, with a board and timeline.

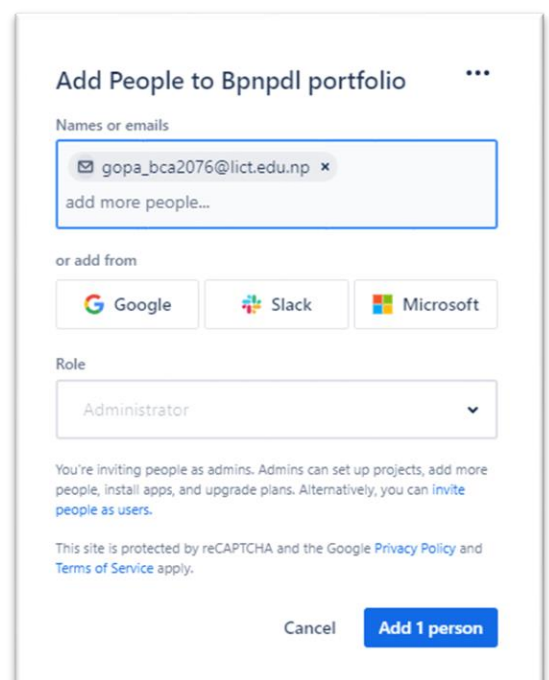
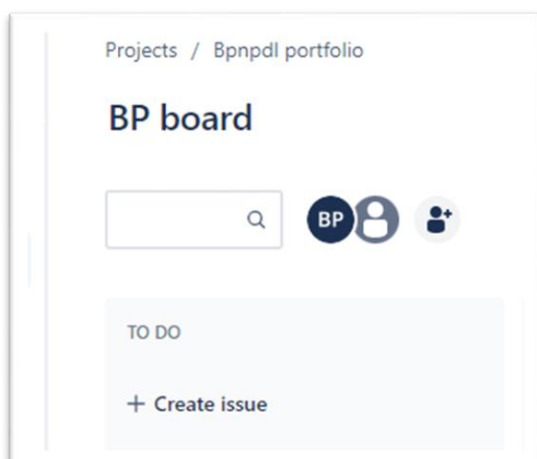


- Then there is page which again says to enter the project name. I am writing project name bpnpl portfolio. then click on create project button.
- This is the Jira project management dashboard. From here we can manage tasks to team members.



## Method of Adding New Team Members

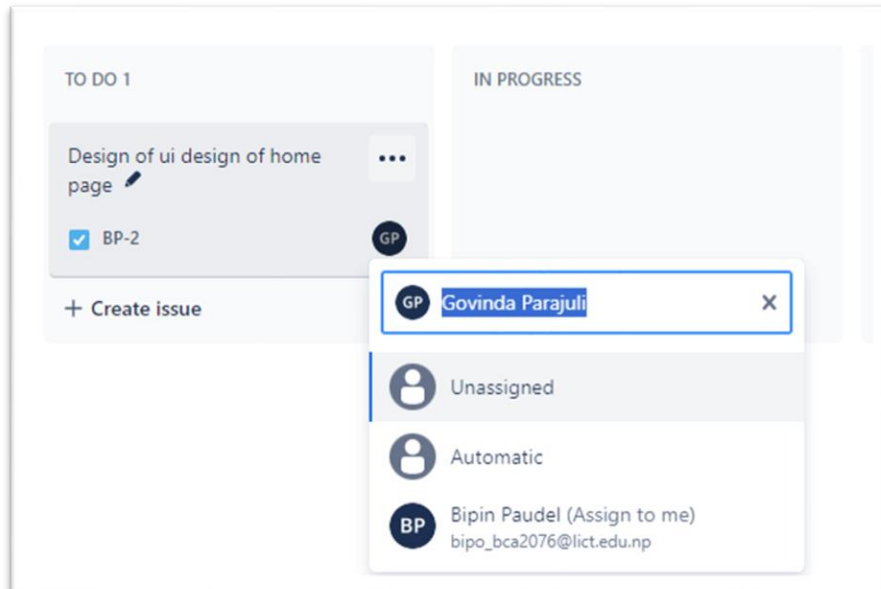
- There is add people icon in dashboard click on it



## Manging the Tasks:

As Default there is three columns todo,in process and done to manage tasks and issues.

- On todo list click on Create issue, then write the task and press enter button .Assign the task to the respective person.



- Then add some other tasks. If the task is in progress or in competed simply drag the task to the respective colums.

