

Scheduling

Using the burndown chart and an excel sheet to keep track of our project's progress was an interesting approach. We created both documents after we already had some of our work completed. This allowed us to start and feel successful. It was encouraging to see that we had part of the project complete, but at the same time stressful when looking at the other items on the excel sheet. We were able to grasp how large the project really was and use that to divide and conquer, sort to speak. The excel sheet was the most useful tool to the group. We made it on google docs which allowed us to instantaneously update what had been completed. The excel document also enabled us to assign due dates as well as which individual would be working on an item. The burndown chart had fewer advantages for our group. We used different size circles to represent the amount of work done, larger being more completed work. There is also a time aspect to the burndown chart. The time aspect allowed us to place our circles according to where we were. This chart was not updated as often since we did not update it until we met as a group to analyze where we were at. The excel sheet was always up-to-date because members would highlight their completed work as soon as they were done. I think that next time we would stick to the excel sheet and find a way to add more of the timing aspect, besides due dates. If we had a larger project we would most likely use the dashboard approach which seems to tie together the excel sheet and the burndown chart. Overall, the group members always had an idea of where we stood on our progress. We also could always check who was working on what. Scheduling was key in this project in order to manage our work in the time period we were given.