

**SAUDI ARABIAN OIL COMPANY (Saudi Aramco)**  
**GENERAL INSTRUCTION MANUAL**

GI NUMBER 20.004 Approved

ISSUING ORG. FINANCIAL ANALYSIS & PERFORMANCE ADVISORY DEPARTMENT

ISSUE DATE  
02/20/2010

REPLACES  
01/31/2005

SUBJECT OPERATING PLAN INSTRUCTIONS

APPROVAL  
MFA

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**Operating Plan Instructions are available on the  
Intranet site:**

**<http://sharek/orgs/30001621/30001623/Pages/home.aspx>**

\* CHANGE

\*\* ADDITION

NEW INSTRUCTION ☐

COMPLETE REVISION ☐