

Job Title: Research Professional – Chicago Experiments Initiative (Full-Time, Benefits Eligible)

Location: Chicago, IL – Hyde Park Campus, Saieh Hall

Terms: 1 year with the option to extend to 2 years

Projects: Projects related to the economics of education.

Job Summary:

The Becker Friedman Institute for Economics (BFI) is seeking to hire a Research Professional reporting to Professor John List, Faculty Director of the [Chicago Experiments Initiative](#). The Research Professional will, with limited direction, develop, design, conduct and support research projects. The position entails collaboration on new and ongoing research projects, with the main focus on (but not limited to) the implementation and empirical analysis of field experiments. Specifically, the Research Professional will be involved in advanced empirical work on charitable giving, education, labor economics, discrimination, behavioral economics, and other topics within applied microeconomics. Tasks will include collection, manipulation, and analysis of experimental datasets. In addition to cleaning data, analyzing data and programming, the Research Professional will contribute to writing, proofreading, and fact-checking papers and presentations. Primary responsibilities will be to implement experiments and conduct data analysis, and to modify existing codes to provide robustness of test results. Ensures compliance with institutional, state and federal regulatory policies, procedures, directives and mandates.

The position will also allow the Research Professional to be part of the vibrant research economics environment at The University of Chicago and properly prepare for a successful academic career.

This position will require a commitment of at least 2 years and will begin July 5, 2020.

If interested, please apply directly to the University of Chicago's job website:

https://uchicago.wd5.myworkdayjobs.com/External/job/Hyde-Park-Campus/Research-Professional---Chicago-Experiments-Initiative_JR07145

The Becker Friedman Institute for Economics (BFI) works with the Chicago Economics community to turn its evidence-based research into real-world impact. BFI takes a unique approach to bridging the divide between academic researchers and decision-makers in the business community and government by translating and packaging the rigorous work of the Chicago Economics community into accessible formats, and proactively sharing those findings with relevant decision-makers and thought leaders around the globe. BFI is a collaborative platform serving the University of Chicago Booth School of Business, the Kenneth C. Griffin Department of Economics, the Harris School of Public Policy, and the Law School. For more information visit <https://bfi.uchicago.edu>.

Responsibilities:

- Collects and cleans data.
- Analyzes data, using reduced form and structural methods.

- Prepares literature reviews.
- Prepares tables and figures for papers and presentations.
- Writes, proofreads, and fact checks papers, reports, and presentations.
- Other duties as assigned.

Competencies:

- Excellent organizational, quantitative, and analytical skills with high-level of accuracy and sharp attention to detail required.
- Superior interpersonal skills and the ability to work effectively with a wide range of individuals and constituencies in a diverse professional environment required.
- Demonstrated ability to manage groups of people to complete complicated tasks.
- A high level of confidentiality and discretion required.
- Ability to effectively manage a heavy workload, competing priorities, and tight deadlines required.
- A quick, self-learner with ability to initiate, organize, prioritize and complete multiple, high-level projects; meet tight deadlines; and work effectively with minimal supervision in a fast-paced environment required.
- Demonstrated ability to anticipate and respond to future needs required.
- Works well independently and in a team environment required.
- Ability to use appropriate resources and follow an issue through to resolution required.
- Demonstrated sound judgment, ability to solve problems and make effective decisions required.
- Strong computer skills including programming and the ability to work with data sets required.
- A long-term interest in pursuing research in economics is preferred

Education, Experience, and Certifications:

- Bachelor's degree in economics, computer science, mathematics, statistics, or a related field; advanced degree preferred
- Relevant research experience, especially with data, preferred

Technical Knowledge or Skills:

- Knowledge of Stata, Python, Matlab, and/or R required
- Knowledge of LaTeX preferred

Required Documents:

- Resume/CV
- Cover Letter (include earliest available start date)
- Writing Sample (optional)
- Transcript (unofficial is ok)
- 1 Letter of Recommendation

NOTE: When applying, all required documents **MUST** be uploaded under the **Resume/CV** section of the application

FLSA Status: Exempt
Pay Frequency: Monthly
Scheduled Weekly Hours: 37.5
Benefits Eligible: Yes

Posting Statement

The University of Chicago is an [Affirmative Action/Equal Opportunity/Disabled/Veterans Employer](#) and does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, age, status as an individual with a disability, protected veteran status, genetic information, or other protected classes under the law. For additional information please see the [University's Notice of Nondiscrimination](#).

Staff Job seekers in need of a reasonable accommodation to complete the application process should call 773-702-5800 or submit a request via [Applicant Inquiry Form](#).

The University of Chicago's Annual Security & Fire Safety Report (Report) provides information about University offices and programs that provide safety support, crime and fire statistics, emergency response and communications plans, and other policies and information. The Report can be accessed online at: <http://securityreport.uchicago.edu>. Paper copies of the Report are available, upon request, from the University of Chicago Police Department, 850 E. 61st Street, Chicago, IL 60637.