Bradley Serlis

Full-Stack Web Developer

BradleySerlis.com • 17751 NE 90th St # B312 • Redmond, WA 98052 • (925) 354-3744 • BRADLEY.SERLIS@GMAIL.COM

PROFILE

" *I've had a lot of fun learning to be a great resource to my team through People Operations / Human Resources, and I'm having even more fun now creating, exploring, and connecting people to things and ideas that are significant to them through full-stack web development.* "

Key Skills

MERN	Node.Js	Django
MongoDB	Javascript	Git
Express	JQuery	Firebase
React / React Native	Python	PostgreSQL

Education

Web Development Immersive, General Assembly, Seattle	2018
BA Psychology, Sonoma State University, Rohnert Park CA	2012

Recent Projects

JamMate
Mobile-optimized app used to connect users to other like-minded musicians in their area. Now, finding new friends to play music with is as simple as signing up, searching, and reaching out to send a message.
Built with MongoDB, Node, Express and Javascript.

Ninja-Arena
Retro-inspired arcade game featuring multiple waves of progressively difficult enemies.
Built with Phaser.

TellEm
IOS app for posing anonymous questions about the relationships in your life, and leaving anonymous feedback.
Built with React Native and Firebase.

What's Our Plan
Social Web app used to quickly choose an activity for your group of friends. Intended for that group of your friends that likes to meet regularly, this app helps decide on one of your group's pool of activities so that you can get out and have fun without wasting time choosing what to do.
Built with Python using Django and PostgreSQL.

Current Project:

JamMate
Recreating Jammate in React Native and utilizing phone device features such as geolocation, push alerts, vibrate, contacts list, and proximity between devices. Also integrating more robust messaging functionality.
Building using React Native, Expo, Firebase.

Previous Experience

People Operations Coordinator, *Optimizely* San Francisco, CA   2017-2018
- Led team through design and execution of implementation of new Commuter Benefits and FSA provider, **Navia,** for an experimentation software company of about 400 employees.
- Launched and maintained new employee portal, **PeopleDoc**, creating workflows, macros, and database content.
- HRIS administrator for new hires, terminations, changes of status, and all other employee-records maintenance.
- Resolved file feed errors for existing benefits and functioned as liaison between vendors for creating new file feeds with HRIS.

Human Resources Representative, *Five9* San Ramon, CA   2016-2017
- Served as sole administrator of HRIS, **Ultimate Software**, processing all onboarding and offboarding, maintenance of HRIS configuration, user authorization, and query-based reporting using **Cognos** for SaaS company of about 700 employees.
- Created customized reportable data fields, added and modified business rules and benefits and deductions customization through system configuration.
- Manipulated user/role settings, troubleshoots for file feed issues with carriers, federated SSO settings, workflow setup, open enrollment/life event creation, and all other assorted HRIS maintenance.
- Received "High-5" Employee Recognition Award 6 times.

People Operations Coordinator, *Easter Seals Bay Area*   2015-2016

- Input, review and monitor education and work verifications through Newton;
- coordinate and monitor all pre-employment screenings from start to finish and throughout employment such as DOJ criminal background checks, Health Screenings, DMV, Insurance, credentials and licenses;
- Facilitate Onboarding with new employees;
- Create and maintain department intranet (confluence) pages, links, and document management;
- Created new job requisition approval process and job offer approval process through ATS with powerpoint presentation, detailed SOP, and provided training to hiring managers, recruiters, and IT staff;
- Facilitated integration of background screening service with current ATS and provided training to hiring managers, recruiters, coordinators, and IT staff;
- Customized and scheduled new reporting:
- Served as the primary administrator of ATS

Human Resources Assistant, *Fehr & Peers*   2014-2015

- Provide employee records services – Create onboarding/ termination packets and memos; Verify employee documents for accuracy and compliance; Audit I-9 documents; Process onboarding, terminations, transfers, and changes of status data entry through ADP HRIS and Deltek Vision
- Coordinate with Payroll processing employee wage and status changes
- Provide verbal/written employment verifications via fax, phone call, and email

Human Resources Assistant, *The Produce Exchange*   2013-2014