

**Apprentice Application:** Please fill out the following application and return to:  
John Cavallaro, Youth Minister  
Evangelical Presbyterian Church  
710 Ridgely Ave, Annapolis, MD 21401

Include with your application:

1. A current resume
2. Completed questions which are attached to this application

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_

Social Security Number \_\_\_\_\_ State/Driver's License Number \_\_\_\_\_

College/Seminary Students: Please provide college address and phone number.

College/Seminary Name \_\_\_\_\_

Address \_\_\_\_\_ Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Church you regularly  
attend \_\_\_\_\_

Address \_\_\_\_\_

How long have you been attending this church? \_\_\_\_\_ Member? ☐ yes ☐ no

List the names and addresses of the churches you have attended during the last five years.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Marital Status: ☐ Single ☐ Married ☐ Separated ☐ Remarried ☐ Widowed ☐ Engaged

Within the past ten years, have you been convicted of a felony? (Do not include convictions that were sealed, eradicated, erased, or expunged; convictions that resulted in referral to a diversion program; or marijuana-related convictions that are more than three years old.) ☐ Yes ☐ No

If yes, please explain so that individual circumstances can be considered.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How is your general health?

\_\_\_\_\_

REFERENCES: Please send attached Reference Questionnaire to three references and list their

information below.

### **APPLICANT'S RELEASE STATEMENT**

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information which they may have regarding my character and fitness for work with youth ministry. I release all such references from liability for any damage that may result from furnishing such evaluations to you and I waive any right that I may have to inspect information from references provided on my behalf. I also authorize the release of any information which pertains to any records of convictions contained in any police department or law enforcement files maintained on me. I hereby release all such law enforcement agencies from any and all liability resulting from such disclosure.

Should my application be accepted, I agree to be bound by the policies of Evangelical Presbyterian Church of Annapolis. I acknowledge that these policies and applications do not constitute a contract between the church and myself and that EP is not responsible for the individual acts of any worker.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date

### **GOAL: TO TEACH & NURTURE**

God has promised to preserve to eternity only two things: His people and His perfect Word. In confirmation of my acceptance of these principles of faith I do:

1. Believe that Jesus Christ is my personal Lord and Savior.
2. Believe the scripture of the Old and New Testament as originally given to be the inerrant Word of God, the only infallible rule of faith and practice.
3. Approve of the form of government and discipline of the Presbyterian Church in America to conformity with the general principles of biblical policy.
4. Promise to submit to the Session and to submit to my fellow believers in the Lord.

Because of these convictions and because I have been led by the Holy Spirit in my desire to teach my fellow Christians, I covenant with God:

1. To teach the Bible or materials that are in accordance with this primary source.
2. To be diligent in the study of the Scriptures and in fulfilling my responsibilities.
3. To maintain a teachable spirit and adhere to the policies of EP Church of Annapolis.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

Name	Position	Relationship to Applicant	Phone #	Email Address


**Applicant: Please give one of these to each of your references to be mailed back to the church in the envelope provided. Thank You**

**CONFIDENTIAL REFERENCE QUESTIONNAIRE**  
**Evangelical Presbyterian Church of Annapolis**

Candidate: \_\_\_\_\_

1. How long have you known the applicant? \_\_\_\_\_ In what capacity? (i.e. your relationship)
2. How would you characterize this person's walk with Christ?
3. How do you feel about his/her emotional and physical ability to handle the responsibilities involved in providing care to adolescents?
4. Have you observed him/her with adolescents? \_\_\_\_\_ If so, in what situations?
5. What particular skills does he/she have in dealing with adolescents?
6. In your opinion, does this person anticipate tasks to be done and then do them or are they in need of constant direction for tasks?
7. Have you had an occasion to observe this person's response to correction? How did he/she handle it?
8. How does this person respond to authority?
9. Please respond to the following statements by marking at the appropriate place on the sliding scale.

This person follows through with assigned tasks.

Almost Always \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_ Don't Know \_\_\_\_\_

This person focuses on tasks they enjoy and puts off tasks they are less enthusiastic about.

Almost Always \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_ Don't Know \_\_\_\_\_

This person communicates well with adults.

Almost Always \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_ Don't Know \_\_\_\_\_

This person communicates well with adolescents.

Almost Always \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_ Don't Know \_\_\_\_\_

This person is prone to procrastinate.

Almost Always \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_ Don't Know \_\_\_\_\_

This person is dependable. (i.e. Will they do what they say they are going to do?)

Almost Always \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_ Don't Know \_\_\_\_\_

This person has healthy relationships with the opposite sex.

\_\_\_\_\_ Healthy \_\_\_\_\_ Unhealthy \_\_\_\_\_ Don't Know \_\_\_\_\_

**Please use the back of the sheet for any additional comments you may have. THANK YOU!**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

---

Address, City, State, Zip

---

Phone Number

---

Email address

Mail to: Evangelical Presbyterian Church of Annapolis, 710 Ridgely Ave, Annapolis, MD 21401 Attn: Youth Minister

**Dear Apprentice Candidate,**

Thank you for your interest in the Youth Ministry Apprenticeship. We are praying that God will guide us as we seek His choice for the position, someone committed to reaching youth for Jesus Christ with the goal and purpose of glorifying God in all areas of life.

The application process is as follows:

Prayerfully complete the application to the best of your ability and provide references.

Please return the application to the attention of:

John Cavallaro  
Youth Minister  
Evangelical Presbyterian Church  
710 Ridgely Ave  
Annapolis, MD 21401  
Or email to [jcavallaro@epannapolis.org](mailto:jcavallaro@epannapolis.org)

Please call me at 410-266-8091 (ext. 123) or cell 410-507-3934 if you have any questions concerning the information in this packet or for any other details concerning our apprenticeship program.

After receiving your application, I will contact you to schedule an interview.

Again, thank you for taking the time to consider being a part of the Lord's ministry here.

In His Grace,

Youth Minister  
Evangelical Presbyterian Church

**Evangelical Presbyterian Church of Annapolis  
Position Description**

4

**Position Title:** Youth Ministries Apprenticeship

**Date:**

December 2013

**Reports To:** This position reports directly to the Youth Minister who is under the supervisory authority of the Discipleship Pastor and under the advisory authority of the Executive Committee of the Session.

**Purpose of Position:**

The purpose of the apprenticeship is to offer the opportunity for an individual to grow in his/or her understanding of Youth Ministry and to explore the gifts God has given him/her. The Apprentice will work with the Youth Ministry Team to provide opportunities for spiritual growth, ministry, and outreach for the youth of EP. This is accomplished by maintaining and expanding the ministry in order that students are encouraged to know Christ personally, to proclaim Him, and to be committed to extending His Kingdom in their lives, homes, churches, communities and through the world.

**Regular Duties:**

**Duties to include but not limited to:**

**Administrative:** Help with organization and evaluation of events. Log work hours.

**Teaching:** Teach Middle and/or High School students at least twice a week (ex. Midweek Bible Studies, Sunday School, Events).

**Meetings:** Weekly youth staff meetings which include planning and prayer. Monthly Youth Ministry Team meetings with volunteer leaders.

**Events:** Help plan, execute and evaluate Youth Ministry Events.

**Personal Contacts:** Interact with students on Sunday mornings, at Bible Studies, at events, through phone calls and face to face contact.

**Studying:** Prep for weekly teaching.

**Mentor:** Meet regularly with a mentor.

**Small Group Leadership:** Lead a weekly small group.

**Personal Requirements for Position:**

**Knowledge Required:**

A personal relationship with Jesus Christ

Bachelor's Degree

Exploring a call from Lord to vocational ministry

A commitment to the Reformed Faith as expressed in the Westminster Confession and Catechisms

An understanding of the Biblical principles of ministry - evangelism, discipleship, leadership.

**Other Requirements:**

Three references

Vehicle

Available for a year

A heart willing to learn, humility, teachability, and a passion for God's Word.  
to be trained and to work on a team.

**Compensation:** \$15,600 salaried position plus ministry expenses based on 40 hours a week. Health care....(Be specific.) Some flexibility in hours is allowed in line with ministry needs and opportunities. Housing provided (2 bedroom, single family home across from church is available with oil and electric.

*“Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit,*

*and teaching them to obey everything I have commanded you.  
And surely I will be with you always, to the very end of the age.”  
Matthew 28:19, 20*

# 2014 Application for Youth Apprentice

**PLEASE GIVE BRIEF AND CONCISE ANSWERS TO THE FOLLOWING QUESTIONS:**

1. Write a brief statement below of how you came to know Jesus Christ as your personal Savior. Please include your age and the circumstances that led to your decision.
2. What has God been doing in your life this past year?
3. I would consider my greatest strength to be:

4. I would consider my greatest weakness to be:
5. Have you personally disciplined or counseled anyone? Please describe the situations.
6. Have you taught a weekly Bible Study? Please describe.
7. Have you taught Sunday School lessons with 20-70 students? Please describe.
8. How do you go about resolving conflict? What biblical principles do you use to resolve conflict? Are you currently in any unresolved conflicts? Please describe situations.

9. Describe your relationship with your parents and siblings.
10. Please list the gifts you feel you have that will make you effective in youth ministry.
11. Which books of the Bible have you been reading in the past six months? What has God been teaching you through this reading?
12. In those last six months, in a given week, how many days a week and approximate hours a day did you spend in personal reading of God's Word and prayer (i.e. devotions)?
13. Please list two or three books, other than the Bible, that you have read this past year, which have had a positive impact on your life. Explain the impact.
14. Please list any extra-curricular activities, talents you have, or hobbies in which you are involved.
15. Why do you want this job? What are you most passionate about in working with students?



**This will be a 40-hour a week position**