

# JANVI SONI



## CONTACT

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## EDUCATION

- 2023-2025 M.A Psychology Honours  
Panjab University
- 2020-2023 B.A. Psychology Honours  
SRM University, Sonapat
- 2018-2020 XII- Humanities  
Holy Child, Tagore Garden
- 2018 X - CBSE  
Faith Academy

## SKILLS

- Project Management
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Content Strategy & Creation
- Organisational Psychology

## PROFILE

Dedicated and passionate psychology professional with a strong academic foundation and a keen interest in applying psychological principles to clinical and workplace settings. Seeking opportunities to enhance knowledge and build a career focused on self-growth while contributing to the organization's success through applied expertise and skills.

## INTERNSHIPS

- Psychology Intern** Jun 2024 - Jul 2024  
Moolchand Hospital  
Observed case taking, interviewed clients, conducted assessment tests, developed treatment plans and monitored compliance given by professionals.
- Head of HR** May 2024 - Jul 2024  
Anita Devi Memorial Education & Welfare Society  
Led and managed teams, conducted department meetings, streamlined recruitment process
- Vice President** Nov 2022 - Nov 2023  
Girrup Nirbhaya  
Led cross-functional teams, managed budgets, tracked expenses, prepared reports and conducted campaigns.
- Junior Intern** Aug 2022 - Sep 2022  
Moolchand Hospital  
Observed and documented patient cases, practiced case tasking sessions and conducted follow-up sessions.
- Content Writer** Dec 2021- Mar 2022  
Rotaract Club of Young India  
Brainstorming unique post ideas, crafted captivating captions, produced engaging content and managed team.
- Content Writer** Jul 2021- Sep 2021  
Klass Wise  
Crafted original content, instagram captions, made proposals, managed social media accounts and postings.
- Content Writer** Jan 2021- Mar 2021  
Seva Charitable Trust  
Created content for websites, blogs and social media accounts to increase visibility and engagement.
- Content Writer** Aug 2020 - Nov 2020  
Humsafar Weddings  
Managed team, research, edited and proofread content, collaborated with social media and design team.
- Content Management Intern** Aug 2020 - Sep 2020  
Shubh Muhurat Luxury Weddings  
Managed team, outlined trends, prepared detailed reports, coordinated and monitored functioning.