

MINUTE SHEET

minute taker: Sam

Project name: Yuconz Employment Record System					
Date:	20/02/2017	Time:	1pm	Location:	Templeman East Wing
Attendees:	Max, Sam, Bram and Latifah				

Actions Review

Stage 3 has been submitted and there are no past remaining for this stage.

Agenda

- 1** The purpose of this meeting will be to familiarise ourselves with stage 4 by extending the tasks that were started in Stage 3. The brief is not out yet so we have decided to make test cases from the UML to get a head start.
- 2** It has been mentioned that there have been lectures based on testing. We have decided to use these to update all of the documents related to testing.
- 3** The UML needs to be improved according to the standards set out in the brief.

	Post Meeting Actions	Assignee	Deadline
1	Create a test document to keep track of the JUnit test results.	Max	23/02/2017
2	Compile key points from the testing lectures to use in our Testing document.	Latifah	23/02/2017
3	Create JUnit tests from the rest of the use cases provided.	Bram and Max	23/02/2017
4	Improve the UML to reflect the brief's requirements.	Sam	23/02/2017

Other notes: