

BRANDON MAXWELL

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Saint Peters, MO
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417-693-6331

OBJECTIVE Continue to pursue and advance my career within the Insurance Industry

EDUCATION **Bachelor of Science in Marketing and Sales**
Missouri State University, Springfield, MO

SUMMARY OF QUALITIES

- Outstanding Customer Service Skills
- Great Management Skills
- Excellent Teamwork/Communication Skills
- Strong Time Management Skills
- Excellent Problem Solving Skills

WORK

EXPERIENCE

Claims Generalist Associate Aug. 2014-Present
Progressive Insurance Bridgeton, MO

- Gained valuable claims industry knowledge and experience
- Strengthened negotiation skills
- Reinforced strong customer service skills
- Conduct thorough claim liability and coverage investigations
- Handle Total Loss claims
- Regularly volunteer and take on additional responsibilities
- Tenured team member who actively assist coworkers
- Handled Special Lines (Motorcycle) claims

Operations/Account Executive Sept. 2011-Aug. 2014
MGI Freight Solutions Chesterfield, MO

- Managed successful accounts
- Marketed to and obtained new accounts
- Managed and trained a team of employees
- Adapted to continually changing roles
- Provided excellent customer service

Management Trainee Aug. 2009-Dec. 2010
Enterprise Rent-a-Car Rolla, MO

- Gained valuable management experience
- Acquired new accounts/leads
- Marketed/Maintained current accounts
- Reached above average sales numbers
- Trained successful new employees
- Handled customer service and settled disputes