# AMANDA BEE ADCOX

bee@groce.dev | 425-417-0456 | Fall City, WA

#### **ABOUT ME**

Friendly and detail-oriented Camp Host with experience in quest services, office management, and hospitality. Currently serving as RV Camp Host in the office at Teton Valley Resort, with a focus on daily office operations, guest check-ins, scheduling, and retail management. Seeking a seasonal work camper role where strong organizational skills and customer service can enhance campground operations.

## WORK **EXPERIENCE**

## Camp Host - Office | Teton Valley Resort

May 2025 - Present

- Manage daily RV office operations, including guest check-ins, reservations, scheduling, and retail point-of-sale.
- Order, organize, and merchandise retail products for the campground office.
- · Recognized in guest feedback and reviews for providing friendly, solutionfocused service.
- · Maintain plants and flowers around the office, contributing to a welcoming quest environment.
- Collaborate with coworkers to balance field operations, maintenance, and guest services.

## 6th Grade Teacher | Snoqualmie Valley School District

Sep 2010 - Jun 2020

- Developed curriculum, supported students with Individualized Education Plans, and created a strong classroom culture.
- Recognized for fostering meaningful relationships with students and families.

### Administrative Assistant | Aero Engineering

May 2006 - Sep 2008

· Handled payroll, scheduling, and vendor/customer communication for a small engineering business.

## **EDUCATION**

## Master of Arts: Elementary Education

2008

University of Phoenix

## **Bachelor of Business Administration**

2003

University of Washington

### **KEY SKILLS**

- Campground Office Management
- Customer Service & Conflict Resolution Attention to details.
- Organization and Time Management
- Education, Training & Leadership Experience
- · Problem solving.
- Scheduling & Team Coordination
- Point-of-Sale Systems
- Floral & Grounds Care (planting & upkeep)