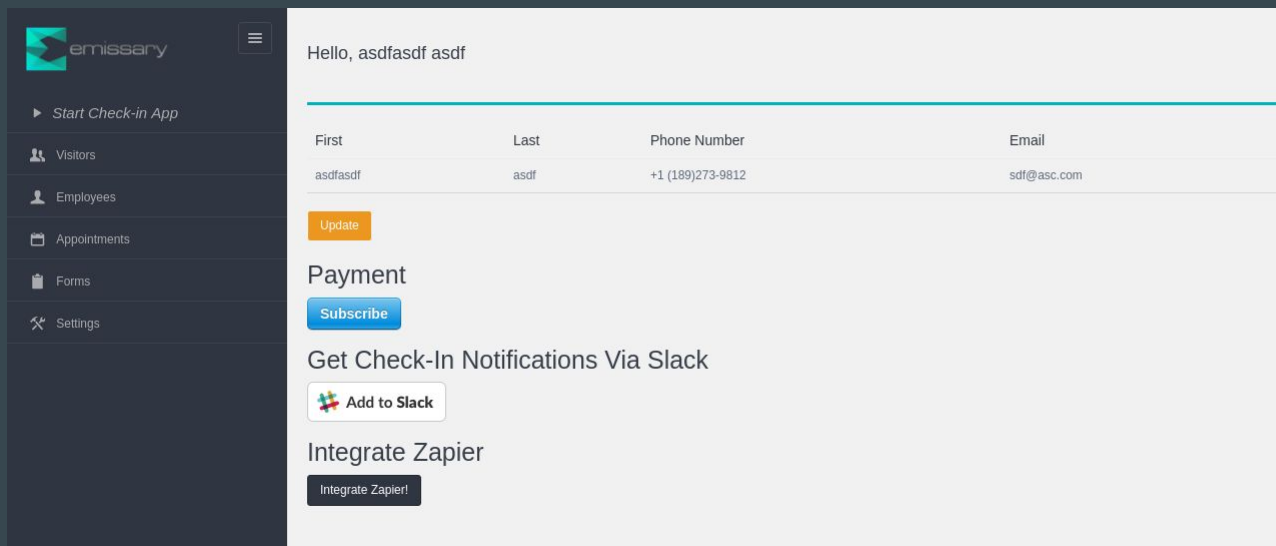


Zapier Integration

...

Linking Zapier

- 1. Login/Register to the application
- 2. Go to Settings



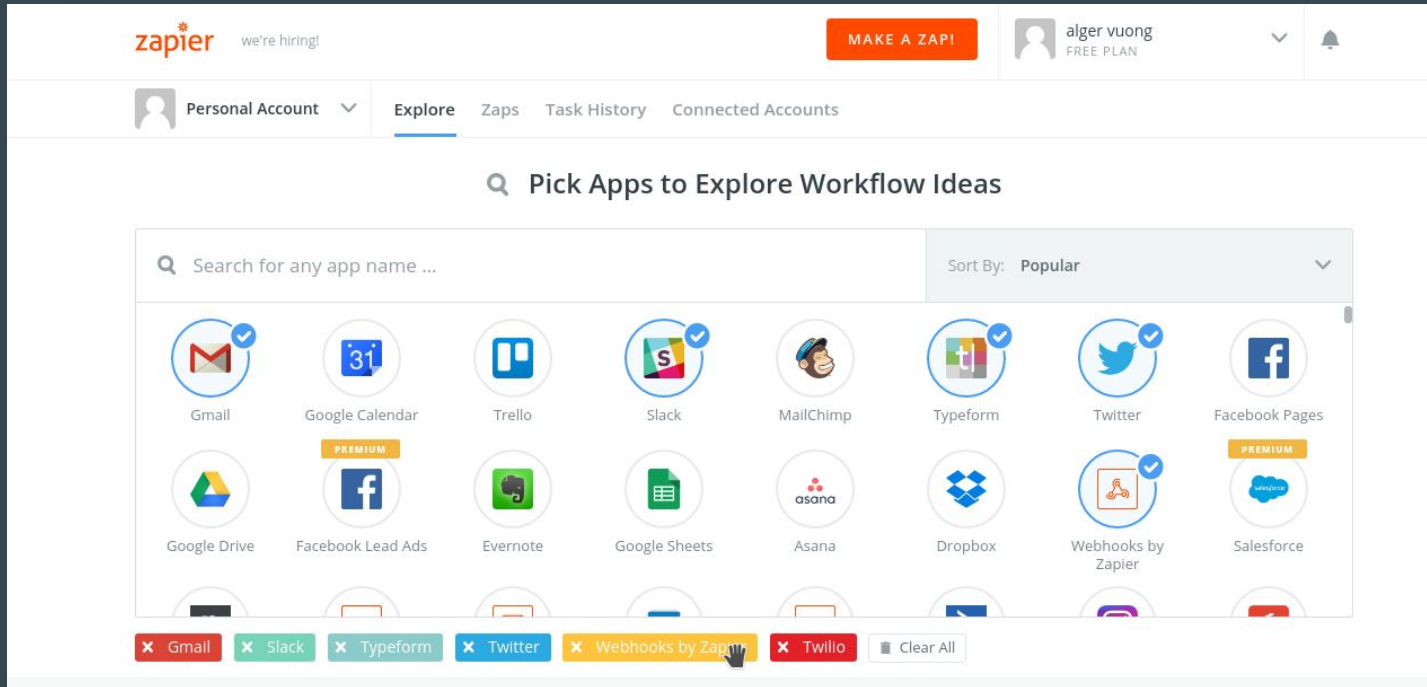
The screenshot displays the Emissary application interface. On the left is a dark sidebar with the Emissary logo and a menu icon. The menu items are: Start Check-in App, Visitors, Employees, Appointments, Forms, and Settings. The main content area is white and shows a greeting 'Hello, asdfasdf asdf'. Below this is a table with user information. The table has four columns: First, Last, Phone Number, and Email. The data row shows 'asdfasdf', 'asdf', '+1 (189)273-9812', and 'sdf@asc.com'. There is an orange 'Update' button below the table. Further down, there is a 'Payment' section with a blue 'Subscribe' button. Below that is a section titled 'Get Check-In Notifications Via Slack' with an 'Add to Slack' button. At the bottom is an 'Integrate Zapier' section with an 'Integrate Zapier!' button.

First	Last	Phone Number	Email
asdfasdf	asdf	+1 (189)273-9812	sdf@asc.com

- Click Integrate Zapier

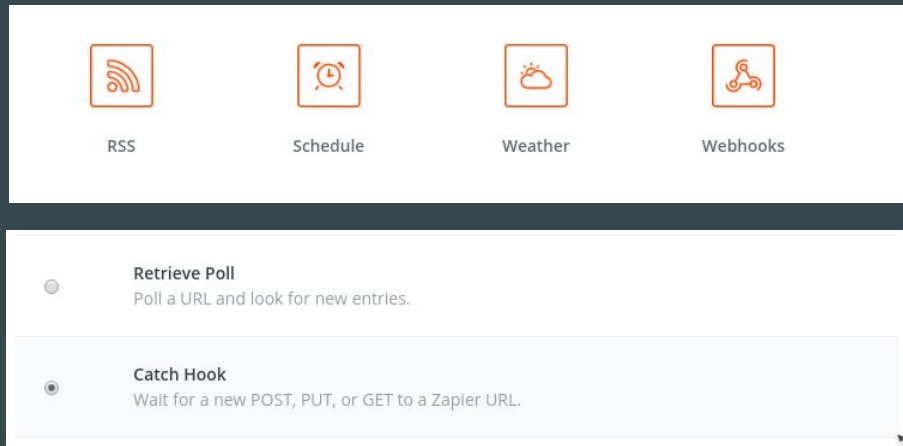
Zapier Setup

- Click Make a Zap!



Zapier Setup (cont.)

- Select 'Webhooks' as the trigger
- Select the 'Catch Hook' option
- Continue until url is available



Zapier Setup (cont.)

- Copy Zapier URL
- Paste URL into settings
- Save Changes
- Once saved, move to next step

We've generated a custom webhook URL for you to send requests to. [Learn more about using webhooks.](#)

Use this:

`https://hooks.zapier.com/hooks/catch/2302424/9lk05r/`

Copy to clipboard

Integrate Zapier

Zapier URL

`https://hooks.zapier.com/hooks/catch/2302424/9lk05r/`

Close

Save changes

Zapier Setup (cont.)

- Return to Zapier setup
- Click ‘Ok, I did this’
- Return to app, select ‘Start Check-in App’

We've generated a custom webhook URL for you to send requests to. [Learn more about using webhooks.](#)

Use this:

Copy to clipboard

Optional fields without a value

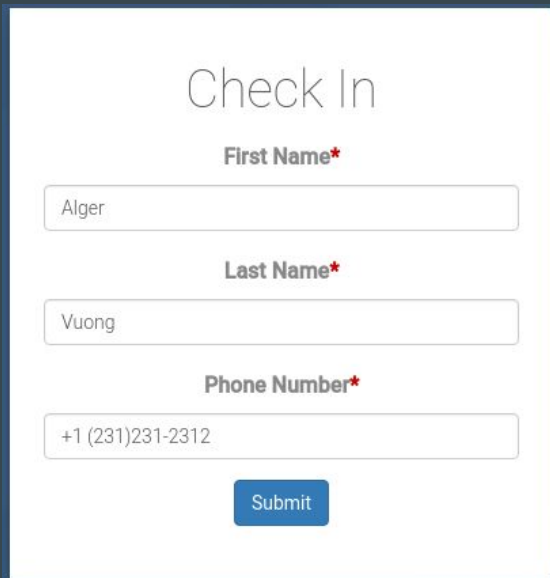
Pick off a Child Key

OK, I did this

- ▶ Start Check-in App
- 👤 Visitors
- 👤 Employees
- 📅 Appointments
- 🗑 Forms
- 🔧 Settings

Zapier Setup (cont.)

- Fill out and submit check-in form



Check In

First Name*

Alger

Last Name*

Vuong

Phone Number*

+1 (231)231-2312

Submit

Zapier Integration Complete!



Test Webhooks by Zapier

✓ Test Successful!

Alright got it! You can [view your hook](#) to make sure everything looks OK.
We'll use this as a sample for setting up the rest of your Zap.

↺ Re-test Webhooks by Zapier to get another hook

Continue

Zapier Slack Example

- Select Slack Application
- Fill out settings for slack and link account to Zapier
- Note: The message is the payload from POST request from our server so other fields can also be passed to Zapier (e.g. email, phone #, etc.)



Select Slack Action

CREATE



Send Channel Message

Post a new message to a specific #channel you choose.



Send Direct Message

Send a direct message to a user or yourself from the Slackbot.



Add Reminder

Adds a reminder for yourself or a teammate, just like the `/remind` slash command.



Select Slack Account



Slack Account #1
(added 3 days, 18 hours ago)

Test

 Connect a New Account

Continue



Set up Slack Channel Message

 **Channel** (required)

general



 **Message Text** (required)

Specify text of the message to send. Check out the [formatting help doc](#) for advanced options.

 Step 1 **Message**



 **Send as a Bot?** (optional) ☒ ☐

If you choose , this message will appear to come from you. You *must* first [follow these steps](#) if you choose .

yes



 **Bot Name** (optional)

Specify the bot name which appears as a bold username above the message inside Slack. Defaults to .

bot





Test Slack

To test Slack, we need to create a new channel message. This is what will be created:

Channel

general

Message Text

Alger Vuong has just checked in.

Send as a Bot?

yes

Bot Name

bot

Broadcast to Channel?

no

Auto-Expand Links?

yes

Send @Mention Notifications?

yes

Optional fields without a value

Bot Icon Emoji

Bot Icon URL

Thread

Attach Image by URL

Name your Zap...

Add a note



TRIGGER

1. Catch Hook



ACTION

2. Send Channel Message



Slack

Send Channel Message

Slack Account #1

Edit Template

Test this Step

Rename Step

Delete



Test Slack

Test Successful!

Alright got it! You can [view your channel message](#) to make sure everything looks OK.
We'll use this as a sample for setting up the rest of your Zap.

Re-test Slack to get another channel message

Add a step

or

Finish

[asdfs] in #general

Zapier: Alger Vuong has just checked in.

View

Zapier

- Zapier currently linked to checkin
- Webhook is triggered by a new visitor checking in