

Brandon Le
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EDUCATION

BBA in Business Honors and Management Information Systems
Minor in Cybersecurity

Texas A&M University
Expected Graduation: **May 2022**
GPA: **4.0**

WORK EXPERIENCE

Design and Production Intern

May 2020 - August 2020

Engineering Studio for Advanced Instruction & Learning

College Station, Texas

- Implemented and developed course content into the Canvas Learning Management System through editing in the Adobe Suite, Camtasia, and Mediasite, as well as web development tools such as HTML, CSS, and Javascript
- Researched, tested, and introduced third-party tools, such as cloud services and LMS plugins to implement into course development practice and applications

Support Technician

August 2019 – Present

Engineering Studio for Advanced Instruction & Learning

College Station, Texas

- Provide software and hardware assistance for instructional designers and subject matter experts in course content creation and Learning Management System integration
- Conduct research and development of innovations in educational technology through application development, Cloud Computing research in Amazon Web Services and Google Cloud Project, and web-based applications
- Developed a Python-based solution utilizing Google Cloud Project APIs and Command-Line Interfacing to generate real-time editable documents transcribed from educational course-based multimedia

Retail Sales Associate

April 2019 - August 2019

Cracker Barrel Old Country Store

Round Rock, Texas

- Delivered financial recording, inventory management, and customer support for store and restaurant operations
- Managed retail floor layout, stocking, and selling services across a wide variety of products on a monthly basis

Water Safety Instructor

May 2017 - August 2018

City of Round Rock Parks and Recreation

Round Rock, Texas

- Created multiple Red-Cross Certified aquatic safety and performance courses based on age and skill level

CERTIFICATIONS

CompTIA IT Operations Specialist (CIOS)

August 2020

- **A+:** Hardware, software, networking, and security troubleshooting and best practices
- **Network+:** troubleshooting, configuring, and managing network infrastructure, security, and operations

Research Security Management Program

June 2020

- Identify, assess, investigate, and mitigate complex enterprise risks to research programs

SKILLS

Programming: Proficiency in Java, C#, Python, and Javascript application development, as well as HTML and CSS

Project Research and Management: Proficiency in Microsoft Word, Excel VBA, and Access for office documentation

LEADERSHIP

Phillips 66 SHIELD Scholars Program

July 2020 - Present

- Participate in personal and professional enrichment activities with access to a Phillips 66 employed liaison

Mays Business Honors Program

August 2019 - Present

- Engage in professional development events and challenging academic courses, case-studies, and presentations

Vice President of Business, Texas A&M Memorial Student Center

March 2020 - Present

- Organize Committee Advancement Team (CAT) meetings aimed at giving Student Program Chairs and Officers improvement in Development, Finance, Marketing, and Logistics through industry speakers and training activities

Director of Multimedia Production, Texas A&M Student Government Association

September 2019 – May 2020

- Maintain social media and website communication between Student Government Association and student body
- Collaborate with student-organized campus initiatives to promote marketing and outreach