

From: [Human Resources](#)
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Subject: Weekly Job Postings
Date: Friday, November 3, 2023 3:00:22 PM
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[CTA Job Report 11.3.23.pdf](#)



CTA Weekly Job Postings

Managers and Supervisors: Please print attached PDF and post at your location

Please visit our website for the most current list of available positions

Req #	Job Title	Expiration Date
2300004I	Electrical Engineer III	11/30/2023
2300006F	FULL TIME BUS OPERATOR	01/05/2024
23000081	Senior Attorney - Worker's Compensation	11/14/2023
23000094	Associate Attorney - Worker's Compensation	11/14/2023
230000A4	Power Controller	11/10/2023
230000AK	Project Specialist II, Rail Operations	11/10/2023
230000AN	Engineer II - Structural	11/10/2023
230000B7	Full-Time Temporary Coordinator, Rail Car Appearance	11/03/2023
230000B8	Manager, Supply Chain Vendor Performance	11/03/2023
230000B9	Structure Engineering Coordinator	11/03/2023
230000BA	Duplicating Mach Operator II	11/03/2023
230000BB	Flagger	11/03/2023
230000BC	Senior Manager, Rail Station Management	11/10/2023
230000BD	Accounts Receivable Accountant I	11/10/2023
230000BE	Manager, Rail Station Management	11/10/2023
230000BF	Property Accountant I	11/10/2023
230000BG	Assembler Helper	11/10/2023
230000BH	Bus Quality Improvement Technician	11/10/2023
230000BI	Signal Engineering Coordinator	11/10/2023
230000BJ	Senior Manager, Power & Way Maintenance	11/10/2023

230000BK	Manager, Control Center	11/10/2023
230000BL	Compliance Specialist	11/10/2023
230000BM	Coordinator, Safety Programs	11/10/2023
230000BN	Bus Scheduler I	11/24/2023
230000BO	Senior Manager, Signal Engineering	11/10/2023
230000BP	Senior Manager, Service Planning	11/10/2023
230000A6	Senior Attorney - Torts	11/16/2023
230000AW	Senior Network Engineer	11/17/2023
230000AU	Communications Design Engineer	11/17/2023
230000AV	General Manager, Network & Communications	11/17/2023
230000BV	Business Intelligence Developer	11/17/2023
230000BU	Architect III	11/17/2023
230000BT	Rail Janitor Coordinator	11/17/2023
230000BS	Inspection Terminal Instructor I	11/17/2023
230000BR	Analyst, Performance Management	11/17/2023

Chicago Transit Authority requires all employees to be COVID-19 vaccinated. If you are offered employment, proof of COVID-19 vaccination will be required as a condition of employment and as part of the hiring process. Visit www.transitchicago.com/careers for full notice.

Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.

CTA Human Resources
567 W. Lake St., 3rd Floor • Chicago, IL 60661
Intranet: ctaweb/hr

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Job #	Title	Job Type	Job Overview	Expires
2300004I	Electrical Engineer III	Full-time Permanent (FTP)	POSITION SUMMARY Performs mechanical/electrical-engineering projects involving the application of a comprehensive and diversified knowledge of engineering principles and practices in the operation and maintenance of CTA transit revenue vehicles, service vehicles and various pieces of garage equipment.	11/30/2023
2300006F	FULL TIME BUS OPERATOR	Full-time Permanent (FTP)	POSITION SUMMARY Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	01/05/2024
23000081	Senior Attorney - Worker's Compensation	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs a broad variety of legal duties in support of the Authority's General Counsel. Works on the defense of workers' compensation lawsuits filed against the Authority, from minor to significant injuries or death and performs all litigation for assigned caseload.	11/14/2023
23000094	Associate Attorney - Worker's Compensation	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, functions as a "junior associate" attorney responsible for supporting defense of workers' compensation cases from minor to significant injuries or death and supports litigation for assigned caseload litigating workers' compensation cases brought against the authority.	11/14/2023
230000A4	Power Controller	Full-time Permanent (FTP)	POSITION SUMMARY Controls and directs the Supply of 600-volt DC (Direct Current) traction power for the Authority's Rail Transit System.	11/10/2023
230000AK	Project Specialist II, Rail Operations	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs various activities in support of the Rail Operations department, including performing organization-wide data analytics, strategic project support, departmental administrative support, and special projects.	11/10/2023

Available Jobs

Chicago Transit Authority

11/3/23

230000AN	Engineer II - Structural	Full-time Permanent (FTP)	POSITION SUMMARY Under supervision, performs structural engineering work of moderate complexity involving the selection and application of structural engineering techniques, procedures, and criteria for the design, construction, and maintenance of transportation infrastructure, track structures, and facilities.	11/10/2023
230000B7	Full-Time Temporary Coordinator, Rail Car Appearance	Full-time Temporary (FTT)	POSITION SUMMARY Front line supervisors ensuring cleanliness of CTA's fleet of rail cars by coordinating, supervising, and overseeing rail car servicers, vendors, and other staff assigned to the section. Maintains quality standards of cleanliness for our customers in the areas of terminal platforms, rail yards, terminal routes and campaign activities.	11/03/2023
230000B8	Manager, Supply Chain Vendor Performance	Full-time Permanent (FTP)	POSITION SUMMARY Monitors and oversees all Supply Chain activities to ensure vendor compliance with the terms of contracts related to vehicle parts and services. Works in cooperation with Authority's user departments in the analysis of third party vendor contract utilization for parts and supplies. Reviews and recommends inventory adjustments regarding inventory requirements and pricing.	11/03/2023
230000B9	Structure Engineering Coordinator	Full-time Permanent (FTP)	POSITION SUMMARY Coordinates activities of personnel involved in estimating, designing, and planning of various structure engineering projects. Under direction, functions as lead professional engineer managing projects of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction, and maintenance of CTA structural systems.	11/03/2023
230000BA	Duplicating Mach Operator II	Full-time Permanent (FTP)	POSITION SUMMARY Operates various offset printing presses and duplicating machines to reproduce graphic matter, forms, reports, drawings, and other materials utilizing various inks and paper stocks.	11/03/2023
230000BB	Flagger	Full-time Temporary (FTT)	POSITION SUMMARY Under direct supervision, coordinates the movement of trains through slow zones in construction or maintenance sites in order to protect workers, equipment, and structures.	11/03/2023

Available Jobs

Chicago Transit Authority

11/3/23

230000BC	Senior Manager, Rail Station Management	Full-time Permanent (FTP)	POSITION SUMMARY Plans and manages the activities of all station management functions, including customer service personnel and rail janitors in multiple locations. Oversees and monitors station management programs and janitorial processes to ensure advancement in the quality of customer service standards, maintenance of customer satisfaction, and ensuring clean, safe, and functional facilities for Authority customers. Develops, implements, and recommends improvement initiatives according to industry best practices and corporate standards.	11/10/2023
230000BD	Accounts Receivable Accountant I	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs professional accounting work to prepare, post, and validate transactions related to accounts receivables. Generates invoices for services provided by the Authority in accordance with company policies and to reconcile the accounts to ensure efficient, timely, and accurate payments.	11/10/2023
230000BE	Manager, Rail Station Management	Full-time Permanent (FTP)	POSITION SUMMARY Plans, supervises, and coordinates the activities of personnel responsible for the maintenance, customer service, and janitorial work of the Authority at all rail station facilities. Manages operational, administrative, and technical functions for the Rail Station Management department. Develops, implements, and recommends improvement initiatives according to industry best practices for customer service and janitorial services, as well as, Authority requirements and standards. Supervises manpower requirements and provides oversight control of facility quality and condition.	11/10/2023
230000BF	Property Accountant I	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, prepares various schedules, accounting statements, financial reports and journal entries. Analyzes and compiles accounting data and financial information as required.	11/10/2023
230000BG	Assembler Helper	Full-time Temporary (FTT)	POSITION SUMMARY Dismantles various rail vehicle car assemblies, degreases parts and units, and performs various laboring duties.	11/10/2023
230000BH	Bus Quality Improvement Technician	Full-time Permanent (FTP)	POSITION SUMMARY Monitors the quality of repairs and maintenance work performed on Bus Vehicles at the Authority's Bus Vehicle Maintenance Facilities.	11/10/2023

Available Jobs

Chicago Transit Authority

11/3/23

230000BI	Signal Engineering Coordinator	Full-time Permanent (FTP)	POSITION SUMMARY Coordinates the activities of personnel involved in the planning and design of various engineering projects relating to signal equipment, including interlocking, overspeed protection, block signals, grade crossings, pedestrian crossings, remote control, centralized train control and various related systems to provide the Authority with a signal system that maximizes safety, operational flexibility and maintainability.	11/10/2023
230000BJ	Senior Manager, Power & Way Maintenance	Full-time Permanent (FTP)	POSITION SUMMARY Plans manages and monitors the activities of all sections within Power & Way Maintenance, which includes Signal Maintenance, Structure Maintenance, Power Maintenance, Track Maintenance and Utility Services. Provides follow up on daily maintenance issues involving track, structure, signal, and power. Conducts research and analysis on maintenance issues that affect customers such as maintenance related delays. Prepares and executes strategic plans to ensure compliance with applicable Authority policies, safety procedures, quality procedures, work methodology and performance levels.	11/10/2023
230000BK	Manager, Control Center	Full-time Permanent (FTP)	POSITION SUMMARY Directs, manages, coordinates and integrates the functions and activities of Control Center Bus, Rail, Power, Rail Customer Service Representative/Security Controllers, and Communication Coordinators for efficiency of departmental operations. Supervises, coordinates and directs the restoration and issuance of communication directives to assure the successful operation of planned and unplanned incidents and service disruptions. Verifies prompt contact is initiated with internal and external customers of pertinent details relating to disruptions at the onset, and during a delay. Monitors the performance of Controllers and Coordinators for compliance with Authority programs and policies and attainment of goals and objectives. Monitors the performance of Controllers, Coordinators, and bus/rail operations to assure safety procedures and guidelines are adhered to at all times.	11/10/2023
230000BL	Compliance Specialist	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs activities and monitors contract compliance policies and procedures related to the Authority's Disadvantaged Business Enterprise (DBE) and Labor Compliance Programs.	11/10/2023
230000BM	Coordinator, Safety Programs	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, maintains, monitors and updates documentation and data related to the Authority's Safety Programs and assists in the coordination of communications and promotions of new and existing Safety programs. Coordinates the Employee Safety Reporting Program, including tracking and initiating response actions to incoming reports, and maintaining reporting data in the form of reports and dashboards.	11/10/2023

230000BN	Bus Scheduler I	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, develops vehicle and operator schedules for the nation's second largest public transportation system with a network of 128 bus routes, over 3,700 bus operators utilizing 1,800 buses and serving 1 million customers daily. Develops, analyzes, troubleshoots, and performs quality control on public facing data and route schedules as well as the vehicle and personnel operating the service. The Bus Scheduler I works to ensure that these components are scheduled and coordinated in a way that meets customer demand, satisfies quality-of-life work rules and optimizes use of the bus fleet, all while maximizing operational efficiency. They will follow a comprehensive data-driven approach to support CTA's decision-making process.	11/24/2023
230000BO	Senior Manager, Signal Engineering	Full-time Permanent (FTP)	POSITION SUMMARY Plans, supervises and coordinates the activities of personnel assigned to the Signal Engineering Section to ensure proper staffing of project managers and timely completion of projects.	11/10/2023
230000BP	Senior Manager, Service Planning	Full-time Permanent (FTP)	POSITION SUMMARY Manages and directs short to medium-term transit planning for the CTA, including the development, analysis, implementation, and evaluation of bus and rail service. Uses a data-driven approach to make recommendations and service plans. Conducts research to determine where operating efficiencies and service improvements can be implemented. Evaluates major route changes and conducts a triennial system review for Title VI and Environmental Justice implications. Participates in the development and administration of the section's programs, policies, goals, and objectives.	11/10/2023
230000A6	Senior Attorney - Torts	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs a broad variety of legal duties in support of the Authority's General Counsel. Works on the defense of personal injury lawsuits filed against the Authority, from minor to catastrophic injuries and subrogation and property damage defense and performs all litigation for assigned caseload.	11/16/2023
230000AW	Senior Network Engineer	Full-time Permanent (FTP)	POSITION SUMMARY Under direction, plans and designs the Authority's network infrastructure and network solutions and provides high level support and direction in troubleshooting, installing, implementing, and administering network systems. Performs analysis of capacity issues and develops capacity planning models and ensures planned testing activities are executed to accurately meet Authority business needs.	11/17/2023

230000AU	Communications Design Engineer	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs intermediate engineering work of moderate complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction, and maintenance of Authority communication systems.	11/17/2023
230000AV	General Manager, Network & Communications	Full-time Permanent (FTP)	POSITION SUMMARY Responsible for, plans, manages, and coordinates CTA's network and telecommunication systems staff, network and telecommunications systems operations, equipment, and end user support for data and voice systems, landline, cellular, internet services, audio visual / collaboration tools and mobile devices. Provides management and oversight of communications implementation, maintenance, and emergency response by respective staff and/or contractors.	11/17/2023
230000BV	Business Intelligence Developer	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, serves as a key technical resource in the planning and execution of data applications, data models, and database structural design and development. Serves as key resource in the design, evaluation, implementation, and support of new data analytics, architectural solutions, and reviews and evaluates database performance for necessary enhancements.	11/17/2023
230000BU	Architect III	Full-time Permanent (FTP)	POSITION SUMMARY Performs diverse and complex architectural assignments using originality and ingenuity in the design and construction of Authority facilities.	11/17/2023

230000BT	Rail Janitor Coordinator	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, coordinates and oversees the activities of Rail Janitors and work groups assigned to rail janitorial services and assists management in the development and implementation of maintenance improvement programs based on inspection results, industry best practices, and department goals and objectives.	11/17/2023
230000BS	Inspection Terminal Instructor I	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, conducts training relative to repair, maintenance, operations, and servicing of rapid transit cars and equipment at field locations and the central training facility for employees, utilizing classroom sessions, demonstrations, and on-the-job instructions.	11/17/2023
230000BR	Analyst, Performance Management	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, works with operating departments to identify performance reporting requirements, implement quality improvement efforts, and create dynamic reports for Authority management to visualize performance. Manages multiple diverse and complex projects to track performance improvement and serves as a liaison to achieve efficiencies and process improvements throughout the Authority.	11/17/2023

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CTA Weekly Job Postings

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2300006F	FULL TIME BUS OPERATOR	01/05/2024
23000081	Senior Attorney - Worker's Compensation	10/30/2023
23000094	Associate Attorney - Worker's Compensation	10/27/2023
23000099	Rail Equipment Engineer II	10/31/2023
230000A4	Power Controller	11/10/2023
230000AK	Project Specialist II, Rail Operations	11/10/2023
230000B0	Compliance Clerk	10/27/2023
230000B1	Laborer (Building)	10/27/2023
230000B2	Building Operating Engineer	10/27/2023
230000B3	Order Control Clerk I	10/27/2023
230000B4	Engineer I - Structural	10/27/2023
230000B5	Steamfitter (General Maintenance)	10/27/2023
230000B6	Winter/Spring 2024 Occupational and Environmental Health and Safety Intern	10/29/2023
230000B7	Full-Time Temporary Coordinator, Rail Car	11/03/2023

Appearance		
230000B8	Manager, Supply Chain Vendor Performance	11/03/2023
230000B9	Structure Engineering Coordinator	11/03/2023
230000BA	Duplicating Mach Operator II	11/03/2023
230000BB	Flagger	11/03/2023
230000BQ	Engineer II – Structural	11/10/2023
230000BP	Senior Manager, Service Planning	11/10/2023
230000BO	Senior Manager, Signal Engineering	11/10/2023
230000BM	Coordinator, Safety Programs	11/10/2023
230000BL	Compliance Specialist	11/10/2023
230000BK	Manager, Control Center	11/10/2023
230000BJ	Senior Manager, Power & Way Maintenance	11/10/2023
230000BI	Signal Engineering Coordinator	11/10/2023
230000BH	Bus Quality Improvement Technician	11/10/2023
230000BG	Assembler Helper	11/10/2023
230000BF	Property Accountant I	11/10/2023
230000BE	Manager, Rail Station Management	11/10/2023
230000BD	Accounts Receivable Accountant I	11/10/2023
230000BC	Senior Manager, Rail Station Management	11/10/2023
230000BN	Bus Scheduler I	11/24/2023

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Intranet: [ctaweb/hr](#)

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Job #	Title	Job Type	Job Overview	Expires
2300004I	Electrical Engineer III	Full-time Permanent (FTP)	POSITION SUMMARY Performs mechanical/electrical-engineering projects involving the application of a comprehensive and diversified knowledge of engineering principles and practices in the operation and maintenance of CTA transit revenue vehicles, service vehicles and various pieces of garage equipment.	10/31/2023
2300006F	FULL TIME BUS OPERATOR	Full-time Permanent (FTP)	POSITION SUMMARY Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	01/05/2024
23000081	Senior Attorney - Worker's Compensation	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs a broad variety of legal duties in support of the Authority's General Counsel. Works on the defense of workers' compensation lawsuits filed against the Authority, from minor to significant injuries or death and performs all litigation for assigned caseload.	10/30/2023
23000094	Associate Attorney - Worker's Compensation	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, functions as a "junior associate" attorney responsible for supporting defense of workers' compensation cases from minor to significant injuries or death and supports litigation for assigned caseload litigating workers' compensation cases brought against the authority.	10/27/2023
23000099	Rail Equipment Engineer II	Full-time Permanent (FTP)	POSITION SUMMARY Under supervision, performs rail equipment design projects involving the specifying, review, oversight and testing of equipment, vehicles and installations of equipment.	10/31/2023
230000A4	Power Controller	Full-time Permanent (FTP)	POSITION SUMMARY Controls and directs the Supply of 600-volt DC (Direct Current) traction power for the Authority's Rail Transit System.	11/10/2023

Available Jobs

Chicago Transit Authority

10/27/23

230000AK	Project Specialist II, Rail Operations	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs various activities in support of the Rail Operations department, including performing organization-wide data analytics, strategic project support, departmental administrative support, and special projects.	11/10/2023
230000B0	Compliance Clerk	Full-time Permanent (FTP)	POSITION SUMMARY Prepares and routes various insurance documents related to bid solicitations and contract awards. Assembles and maintains related insurance files. Performs various clerical duties for the Compliance, Policy & Appeals group.	10/27/2023
230000B1	Laborer (Building)	Full-time Permanent (FTP)	POSITION SUMMARY Performs a variety of construction, janitorial and general laboring duties on Authority buildings and facilities, and other properties.	10/27/2023
230000B2	Building Operating Engineer	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, inspects and monitors the operation, repair, and maintenance of building mechanical equipment and heating and air conditioning components. Performs basic maintenance work when applicable. Work requires the ability to operate equipment according to manuals, directions, specifications or warning signals, and to read and interpret performance charts and control panels.	10/27/2023
230000B3	Order Control Clerk I	Full-time Permanent (FTP)	POSITION SUMMARY Ensures that all purchase orders required for the procurement of materials and supplies are in place, necessary for the efficient performance of the Authority operations. Maintains and performs administrative tasks related to inventory control levels for various warehouses, stockrooms and storerooms. Monitors and processes requests for Purchase Orders. Communicates the processing of orders for parts and materials via email, phone or reports to management or end users.	10/27/2023
230000B4	Engineer I - Structural	Full-time Permanent (FTP)	POSITION SUMMARY Performs structural engineering assignments designed to develop professional work knowledge and ability where the supervisor screens assignments for unusual or difficult problems.	10/27/2023

Available Jobs

Chicago Transit Authority

10/27/23

230000B5	Steamfitter (General Maintenance)	Full-time Permanent (FTP)	POSITION SUMMARY Lays out, assembles, installs and maintains pipe systems, pipe supports, and related hydraulic and pneumatic equipment for steam, hot water, lubricating, sprinkling and other systems by applying knowledge of system operations, and following blueprints.	10/27/2023
230000B6	Winter/Spring 2024 Occupational and Environmental Health and Safety Intern	Part-time Temporary (PTT)	POSITION SUMMARY Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority. Our internships are project-based; therefore, the skills that we seek vary based on the needs of the projects during each term. All majors are welcome to apply, but please see education experience/requirements for specifics about what disciplines each internship project is seeking. Internships are part-time (15 hours a week) during the school year and full-time (40 hours a week) during the summer.	10/29/2023
230000B7	Full-Time Temporary Coordinator, Rail Car Appearance	Full-time Temporary (FTT)	POSITION SUMMARY Front line supervisors ensuring cleanliness of CTA's fleet of rail cars by coordinating, supervising, and overseeing rail car servicers, vendors, and other staff assigned to the section. Maintains quality standards of cleanliness for our customers in the areas of terminal platforms, rail yards, terminal routes and campaign activities.	11/03/2023
230000B8	Manager, Supply Chain Vendor Performance	Full-time Permanent (FTP)	POSITION SUMMARY Monitors and oversees all Supply Chain activities to ensure vendor compliance with the terms of contracts related to vehicle parts and services. Works in cooperation with Authority's user departments in the analysis of third party vendor contract utilization for parts and supplies. Reviews and recommends inventory adjustments regarding inventory requirements and pricing.	11/03/2023
230000B9	Structure Engineering Coordinator	Full-time Permanent (FTP)	POSITION SUMMARY Coordinates activities of personnel involved in estimating, designing, and planning of various structure engineering projects. Under direction, functions as lead professional engineer managing projects of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction, and maintenance of CTA structural systems.	11/03/2023
230000BA	Duplicating Mach Operator II	Full-time Permanent (FTP)	POSITION SUMMARY Operates various offset printing presses and duplicating machines to reproduce graphic matter, forms, reports, drawings, and other materials utilizing various inks and paper stocks.	11/03/2023

Available Jobs

Chicago Transit Authority

10/27/23

230000BB	Flagger	Full-time Temporary (FTT)	POSITION SUMMARY Under direct supervision, coordinates the movement of trains through slow zones in construction or maintenance sites in order to protect workers, equipment, and structures.	11/03/2023
230000BQ	Engineer II – Structural	Full-time Permanent (FTP)	POSITION SUMMARY Under supervision, performs structural engineering work of moderate complexity involving the selection and application of structural engineering techniques, procedures, and criteria for the design, construction, and maintenance of transportation infrastructure, track structures, and facilities.	11/10/2023
230000BP	Senior Manager, Service Planning	Full-time Permanent (FTP)	POSITION SUMMARY Manages and directs short to medium-term transit planning for the CTA, including the development, analysis, implementation, and evaluation of bus and rail service. Uses a data-driven approach to make recommendations and service plans. Conducts research to determine where operating efficiencies and service improvements can be implemented. Evaluates major route changes and conducts a triennial system review for Title VI and Environmental Justice implications. Participates in the development and administration of the section's programs, policies, goals, and objectives.	11/10/2023
230000BO	Senior Manager, Signal Engineering	Full-time Permanent (FTP)	POSITION SUMMARY Plans, supervises and coordinates the activities of personnel assigned to the Signal Engineering Section to ensure proper staffing of project managers and timely completion of projects.	11/10/2023
230000BM	Coordinator, Safety Programs	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, maintains, monitors and updates documentation and data related to the Authority's Safety Programs and assists in the coordination of communications and promotions of new and existing Safety programs. Coordinates the Employee Safety Reporting Program, including tracking and initiating response actions to incoming reports, and maintaining reporting data in the form of reports and dashboards.	11/10/2023
230000BL	Compliance Specialist	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs activities and monitors contract compliance policies and procedures related to the Authority's Disadvantaged Business Enterprise (DBE) and Labor Compliance Programs.	11/10/2023

Available Jobs

Chicago Transit Authority

10/27/23

230000BK	Manager, Control Center	Full-time Permanent (FTP)	POSITION SUMMARY Directs, manages, coordinates and integrates the functions and activities of Control Center Bus, Rail, Power, Rail Customer Service Representative/Security Controllers, and Communication Coordinators for efficiency of departmental operations. Supervises, coordinates and directs the restoration and issuance of communication directives to assure the successful operation of planned and unplanned incidents and service disruptions. Verifies prompt contact is initiated with internal and external customers of pertinent details relating to disruptions at the onset, and during a delay. Monitors the performance of Controllers and Coordinators for compliance with Authority programs and policies and attainment of goals and objectives. Monitors the performance of Controllers, Coordinators, and bus/rail operations to assure safety procedures and guidelines are adhered to at all times.	11/10/2023
230000BJ	Senior Manager, Power & Way Maintenance	Full-time Permanent (FTP)	POSITION SUMMARY Plans manages and monitors the activities of all sections within Power & Way Maintenance, which includes Signal Maintenance, Structure Maintenance, Power Maintenance, Track Maintenance and Utility Services. Provides follow up on daily maintenance issues involving track, structure, signal, and power. Conducts research and analysis on maintenance issues that affect customers such as maintenance related delays. Prepares and executes strategic plans to ensure compliance with applicable Authority policies, safety procedures, quality procedures, work methodology and performance levels.	11/10/2023
230000BI	Signal Engineering Coordinator	Full-time Permanent (FTP)	POSITION SUMMARY Coordinates the activities of personnel involved in the planning and design of various engineering projects relating to signal equipment, including interlocking, overspeed protection, block signals, grade crossings, pedestrian crossings, remote control, centralized train control and various related systems to provide the Authority with a signal system that maximizes safety, operational flexibility and maintainability.	11/10/2023
230000BH	Bus Quality Improvement Technician	Full-time Permanent (FTP)	POSITION SUMMARY Monitors the quality of repairs and maintenance work performed on Bus Vehicles at the Authority's Bus Vehicle Maintenance Facilities.	11/10/2023
230000BG	Assembler Helper	Full-time Temporary (FTT)	POSITION SUMMARY Dismantles various rail vehicle car assemblies, degreases parts and units, and performs various laboring duties.	11/10/2023
230000BF	Property Accountant I	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, prepares various schedules, accounting statements, financial reports and journal entries. Analyzes and compiles accounting data and financial information as required.	11/10/2023

Available Jobs

Chicago Transit Authority

10/27/23

230000BE	Manager, Rail Station Management	Full-time Permanent (FTP)	POSITION SUMMARY Plans, supervises, and coordinates the activities of personnel responsible for the maintenance, customer service, and janitorial work of the Authority at all rail station facilities. Manages operational, administrative, and technical functions for the Rail Station Management department. Develops, implements, and recommends improvement initiatives according to industry best practices for customer service and janitorial services, as well as, Authority requirements and standards. Supervises manpower requirements and provides oversight control of facility quality and condition.	11/10/2023
230000BD	Accounts Receivable Accountant I	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs professional accounting work to prepare, post, and validate transactions related to accounts receivables. Generates invoices for services provided by the Authority in accordance with company policies and to reconcile the accounts to ensure efficient, timely, and accurate payments.	11/10/2023
230000BC	Senior Manager, Rail Station Management	Full-time Permanent (FTP)	POSITION SUMMARY Plans and manages the activities of all station management functions, including customer service personnel and rail janitors in multiple locations. Oversees and monitors station management programs and janitorial processes to ensure advancement in the quality of customer service standards, maintenance of customer satisfaction, and ensuring clean, safe, and functional facilities for Authority customers. Develops, implements, and recommends improvement initiatives according to industry best practices and corporate standards.	11/10/2023
230000BN	Bus Scheduler I	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, develops vehicle and operator schedules for the nation's second largest public transportation system with a network of 128 bus routes, over 3,700 bus operators utilizing 1,800 buses and serving 1 million customers daily. Develops, analyzes, troubleshoots, and performs quality control on public facing data and route schedules as well as the vehicle and personnel operating the service. The Bus Scheduler I works to ensure that these components are scheduled and coordinated in a way that meets customer demand, satisfies quality-of-life work rules and optimizes use of the bus fleet, all while maximizing operational efficiency. They will follow a comprehensive data-driven approach to support CTA's decision-making process.	11/24/2023

From: [Human Resources](#)
To: [All CTA](#)
Subject: Weekly Job Postings
Date: Friday, October 20, 2023 3:30:19 PM
Attachments: [image.png](#)
[image.png](#)
[CTA Job Report 10.20.23.pdf](#)



CTA Weekly Job Postings

Managers and Supervisors: Please print attached PDF and post at your location

Please visit our website for the most current list of available positions

<u>Job #</u>	<u>Title</u>	<u>Expires</u>
2300004I	Electrical Engineer III	10/31/2023
2300006F	FULL TIME BUS OPERATOR	10/27/2023
23000081	Senior Attorney - Worker's Compensation	10/30/2023
23000094	Associate Attorney - Worker's Compensation	10/27/2023
23000099	Rail Equipment Engineer II	10/31/2023
230000A6	Senior Attorney - Torts	10/24/2023
230000A7	Associate Attorney - Torts	10/24/2023
230000AC	Project Specialist II - Bus Operations	10/23/2023
230000AQ	Coordinator, Business Administration	10/20/2023
230000AT	Car Repairer 'A'	10/20/2023
230000AU	Communications Design Engineer	10/20/2023
230000AV	General Manager, Network & Communications	10/20/2023
230000AW	Senior Network Engineer	10/20/2023
230000AX	Construction Project Manager I	10/20/2023
230000AZ	Project Coordinator, Equity & Engagement (GCR)	10/20/2023
230000B0	Compliance Clerk	10/27/2023
230000B1	Laborer (Building)	10/27/2023
230000B2	Building Operating Engineer	10/27/2023

230000B3	Order Control Clerk I	10/27/2023
230000B4	Engineer I - Structural	10/27/2023
230000B5	Steamfitter (General Maintenance)	10/27/2023
230000B6	Winter/Spring 2024 Occupational and Environmental Health and Safety Intern	10/29/2023
230000BB	Flagger	11/03/2023
230000BA	Duplicating Machine Operator II	11/03/2023
230000B9	Structure Engineering Coordinator	11/03/2023
230000B8	Manager, Supply Chain Vendor Performance	11/03/2023
230000B7	Full-Time Temporary Coordinator, Rail Car Appearance	11/03/2023

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Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.

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Available Jobs

Chicago Transit Authority

10/20/23

Job #	Title	Job Type	Job Overview	Expires
2300004I	Electrical Engineer III	Full-time Permanent (FTP)	POSITION SUMMARY Performs mechanical/electrical-engineering projects involving the application of a comprehensive and diversified knowledge of engineering principles and practices in the operation and maintenance of CTA transit revenue vehicles, service vehicles and various pieces of garage equipment.	10/31/2023
2300006F	FULL TIME BUS OPERATOR	Full-time Permanent (FTP)	POSITION SUMMARY Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	10/27/2023
23000081	Senior Attorney - Worker's Compensation	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs a broad variety of legal duties in support of the Authority's General Counsel. Works on the defense of workers' compensation lawsuits filed against the Authority, from minor to significant injuries or death and performs all litigation for assigned caseload.	10/30/2023
23000094	Associate Attorney - Worker's Compensation	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, functions as a "junior associate" attorney responsible for supporting defense of workers' compensation cases from minor to significant injuries or death and supports litigation for assigned caseload litigating workers' compensation cases brought against the authority.	10/27/2023
23000099	Rail Equipment Engineer II	Full-time Permanent (FTP)	POSITION SUMMARY Under supervision, performs rail equipment design projects involving the specifying, review, oversight and testing of equipment, vehicles and installations of equipment.	10/31/2023
230000A6	Senior Attorney - Torts	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs a broad variety of legal duties in support of the Authority's General Counsel. Works on the defense of personal injury lawsuits filed against the Authority, from minor to catastrophic injuries and subrogation and property damage defense and performs all litigation for assigned caseload.	10/24/2023

Available Jobs

Chicago Transit Authority

10/20/23

230000A7	Associate Attorney - Torts	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, functions as a junior level attorney responsible for litigating personal injury cases brought against the authority. Works with senior attorneys on complex personal injury, subrogation, and property damage defense cases.	10/24/2023
230000AC	Project Specialist II - Bus Operations	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs various activities in support of the Bus Operations department, including performing organization-wide data analytics, strategic project support, departmental administrative support, and special projects.	10/23/2023
230000AQ	Coordinator, Business Administration	Full-time Permanent (FTP)	POSITION SUMMARY Under direction, performs various business administration activities including budget preparation, monthly budget reports and administration of the learning management system. Plans, administers and coordinates logistics for trainings, orientations, and related activity for the Training and Workforce Development department. Helps develop processes and best practices related to department business management and assists in the coordination of day-to-day business operations.	10/20/2023
230000AT	Car Repairer 'A'	Full-time Permanent (FTP)	POSITION SUMMARY Inspects, maintains, and repairs rail vehicles.	10/20/2023
230000AU	Communications Design Engineer	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, performs intermediate engineering work of moderate complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction, and maintenance of Authority communication systems.	10/20/2023
230000AV	General Manager, Network & Communications	Full-time Permanent (FTP)	POSITION SUMMARY Responsible for, plans, manages, and coordinates CTA's network and telecommunication systems staff, network and telecommunications systems operations, equipment, and end user support for data and voice systems, landline, cellular, internet services, audio visual / collaboration tools and mobile devices. Provides management and oversight of communications implementation, maintenance, and emergency response by respective staff and/or contractors.	10/20/2023

Available Jobs

Chicago Transit Authority

10/20/23

230000AW	Senior Network Engineer	Full-time Permanent (FTP)	POSITION SUMMARY Under direction, plans and designs the Authority's network infrastructure and network solutions and provides high level support and direction in troubleshooting, installing, implementing, and administering network systems. Performs analysis of capacity issues and develops capacity planning models and ensures planned testing activities are executed to accurately meet Authority business needs.	10/20/2023
230000AX	Construction Project Manager I	Full-time Permanent (FTP)	POSITION SUMMARY Under direction, oversees technical and administrative project management activities during the implementation of large scale Authority facilities and right-of-way constructions contracts by administering and executing all project agreements, scope of work, project accountability and budget.	10/20/2023
230000AZ	Project Coordinator, Equity & Engagement (GCR)	Full-time Permanent (FTP)	POSITION SUMMARY Under direction, performs various administrative and office support activities of a confidential nature for Equity & Engagement departments. Plans, develops, and implements special projects and programs, budget administration, records control, compilation, data analyses , and executes project management strategies to ensure projects are completed according to departmental goals and deadlines.	10/20/2023
230000B0	Compliance Clerk	Full-time Permanent (FTP)	POSITION SUMMARY Prepares and routes various insurance documents related to bid solicitations and contract awards. Assembles and maintains related insurance files. Performs various clerical duties for the Compliance, Policy & Appeals group.	10/27/2023
230000B1	Laborer (Building)	Full-time Permanent (FTP)	POSITION SUMMARY Performs a variety of construction, janitorial and general laboring duties on Authority buildings and facilities, and other properties.	10/27/2023
230000B2	Building Operating Engineer	Full-time Permanent (FTP)	POSITION SUMMARY Under general supervision, inspects and monitors the operation, repair, and maintenance of building mechanical equipment and heating and air conditioning components. Performs basic maintenance work when applicable. Work requires the ability to operate equipment according to manuals, directions, specifications or warning signals, and to read and interpret performance charts and control panels.	10/27/2023

Available Jobs

Chicago Transit Authority

10/20/23

230000B3	Order Control Clerk I	Full-time Permanent (FTP)	POSITION SUMMARY Ensures that all purchase orders required for the procurement of materials and supplies are in place, necessary for the efficient performance of the Authority operations. Maintains and performs administrative tasks related to inventory control levels for various warehouses, stockrooms and storerooms. Monitors and processes requests for Purchase Orders. Communicates the processing of orders for parts and materials via email, phone or reports to management or end users.	10/27/2023
230000B4	Engineer I - Structural	Full-time Permanent (FTP)	POSITION SUMMARY Performs structural engineering assignments designed to develop professional work knowledge and ability where the supervisor screens assignments for unusual or difficult problems.	10/27/2023
230000B5	Steamfitter (General Maintenance)	Full-time Permanent (FTP)	POSITION SUMMARY Lays out, assembles, installs and maintains pipe systems, pipe supports, and related hydraulic and pneumatic equipment for steam, hot water, lubricating, sprinkling and other systems by applying knowledge of system operations, and following blueprints.	10/27/2023
230000B6	Winter/Spring 2024 Occupational and Environmental Health and Safety Intern	Part-time Temporary (PTT)	POSITION SUMMARY Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority. Our internships are project-based; therefore, the skills that we seek vary based on the needs of the projects during each term. All majors are welcome to apply, but please see education experience/requirements for specifics about what disciplines each internship project is seeking. Internships are part-time (15 hours a week) during the school year and full-time (40 hours a week) during the summer. In this role within the Occupational Safety & Enviro	10/29/2023
230000BB	Flagger	Full-time Temporary (FTT)	POSITION SUMMARY Under direct supervision, coordinates the movement of trains through slow zones in construction or maintenance sites in order to protect workers, equipment, and structures.	11/03/2023

Available Jobs

Chicago Transit Authority

10/20/23

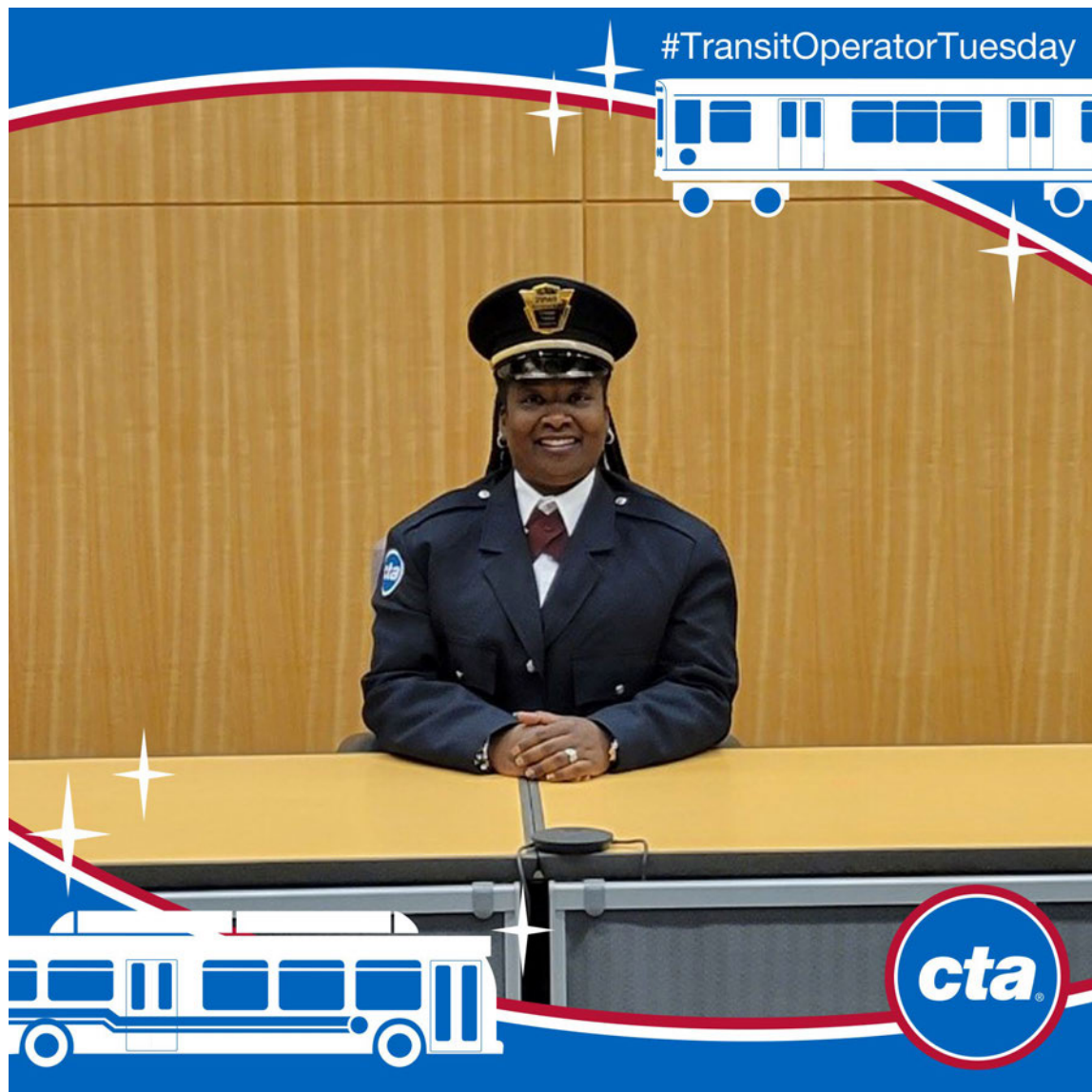
230000BA	Duplicating Machine Operator II	Full-time Permanent (FTP)	POSITION SUMMARY Operates various offset printing presses and duplicating machines to reproduce graphic matter, forms, reports, drawings, and other materials utilizing various inks and paper stocks.	11/03/2023
230000B9	Structure Engineering Coordinator	Full-time Permanent (FTP)	POSITION SUMMARY Coordinates activities of personnel involved in estimating, designing, and planning of various structure engineering projects. Under direction, functions as lead professional engineer managing projects of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction, and maintenance of CTA structural systems.	11/03/2023
230000B8	Manager, Supply Chain Vendor Performance	Full-time Permanent (FTP)	POSITION SUMMARY Monitors and oversees all Supply Chain activities to ensure vendor compliance with the terms of contracts related to vehicle parts and services. Works in cooperation with Authority's user departments in the analysis of third party vendor contract utilization for parts and supplies. Reviews and recommends inventory adjustments regarding inventory requirements and pricing.	11/03/2023
230000B7	Full-Time Temporary Coordinator, Rail Car Appearance	Full-time Temporary (FTT)	POSITION SUMMARY Front line supervisors ensuring cleanliness of CTA's fleet of rail cars by coordinating, supervising, and overseeing rail car servicers, vendors, and other staff assigned to the section. Maintains quality standards of cleanliness for our customers in the areas of terminal platforms, rail yards, terminal routes and campaign activities.	11/03/2023

From: [Employee Engagement](#)
To: [All CTA](#)
Subject: Career Spotlight: Transit Operator Tuesday - Arvesta Wright-Sanders
Date: Tuesday, June 6, 2023 3:05:52 PM
Attachments: [Arvesta Wright.pdf](#)



Arvesta Wright-Sanders

Rail Instructor III, Rail Instruction



Arvesta was nominated because...

"With starting my career at CTA in Bus Operations it was always my dream to come learn Rail side of CTA, when given that opportunity in January of 2022 as Manager of Rail Instruction team, Instructor

Arvesta Wright-Sanders was of the employee's I first met coming into the department and she welcomed me with her over 2 decades of CTA/Rail knowledge and experience, starting her career in April 1993 as High School Co-op student, then transitioning in Part Time Ticket Agent while in college, she then became a Combined Rail Operator, Flagger, Switch Worker, Universal Rail Supervisor and is currently a Rail Instructor III, along with her knowledge of working with our internal and external customers, she has continued to be "Gold Standard" our department thrives on. Fast forwarding to today Instructor Wright-Sanders continues to show her passion for work that she does by offering her knowledge and innovative ideas to her colleagues and leadership team with the ultimate goal in mind of continually making the Rail Instruction Team along with entire CTA agency the greatest!

How do you help keep Chicago moving in your CTA Role?

I help to keep Chicago moving in my CTA Role as a Rail Instructor III through training the Rail Employees on CTA's established policies and procedures to provide quality transit services.

What advice would you give to someone just starting their career at CTA?

The advice I will offer new employees starting their career is that there are numerous opportunities to advance your career within Chicago Transit Authority.

Each month we'll feature more employees to highlight the many people it takes to make the CTA run.

Nominate your colleagues for one of our spotlights by [filling out this form](#).

Please reach out to EmployeeEngagement@transitchicago.com if you have any questions.

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EMPLOYEE SPOTLIGHT

Arvesta Wright-Sanders

Rail Instructor III, Rail Instruction

Arvesta was nominated because...

"With starting my career at CTA in Bus Operations it was always my dream to come learn Rail side of CTA, when given that opportunity in January of 2022 as Manager of Rail Instruction team, Instructor Arvesta Wright-Sanders was of the employee's I first met coming into the department and she welcomed me with her over 2 decades of CTA/Rail knowledge and experience, starting her career in April 1993 as High School Co-op student, then transitioning in Part Time Ticket Agent while in college, she then became a Combined Rail Operator, Flagger, Switch Worker, Universal Rail Supervisor and is currently a Rail Instructor III, along with her knowledge of working with our internal and external customers, she has

continued to be "Gold Standard" our department thrives on. Fast forwarding to today Instructor Wright-Sanders continues to show her passion for work that she does by offering her knowledge and innovative ideas to her colleagues and leadership team with the ultimate goal in mind of continually making the Rail Instruction Team along with entire CTA agency the greatest!



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From: [Human Resources](#)
To: [All CTA](#)
Subject: Weekly Job Postings
Date: Friday, May 5, 2023 3:01:29 PM
Attachments: [image.png](#)
[image.png](#)
[CTA Current Available Jobs 5.5.2023.pdf](#)



CTA Weekly Job Postings

Managers and Supervisors: Please print attached PDF and post at your location

Please visit our website for the most current list of available positions

Req #	Job Title	Expiration Date
220000CA	! Bus Mechanic	5/16/23
22000029	! FULL TIME BUS OPERATOR	5/31/23
2300004Z	Flagger	5/5/23
2300000A	Civil Engineer III	5/5/23
2300005A	Analyst II, HRIS	5/5/23
23000054	Analyst I, HRIS	5/5/23
23000059	Manager, Bus Operations	5/5/23
23000058	Senior Manager, Structure Engineering	5/5/23
23000057	General Manager, Power & Way Maintenance	5/5/23
23000056	Signal Engineer I	5/5/23
23000053	Production Clerk – Bus	5/5/23
2300004E	Structure Engineering Coordinator	5/5/23
23000012	Bus Servicer	5/5/23
23000049	EEO Investigator	5/5/23
23000000	Civil Engineer II	5/5/23
2300002V	Construction Project Manager I	5/5/23
2300005N	Staffing Specialist - Training & Workforce Development	5/12/23
2300005M	Senior Project Manager, Rail Engineering	5/12/23
2300005L	Senior Analyst, Safety Assessment	5/12/23

2300005K	Project Coordinator, Innovation	5/12/23
2300005J	Occupational Health & Safety Administrator	5/12/23
2300005I	Manager, IT Procurement	5/12/23
2300005H	Training Specialist, Internship & Educational Programs	5/12/23
2300005G	Senior Analyst, Ridership Reporting	5/12/23
2300005F	Project Specialist II - Claims	5/12/23
2300005E	Financial Analyst II – Grants	5/12/23
2300005D	Project Specialist II - Infrastructure	5/12/23
2300005C	Coordinator, Title VI and Affirmative Action	5/12/23
2300005B	Business Intelligence Developer	5/12/23
23000055	Project Manager, Operations Innovations	5/12/23
2300005O	Specialist, Contract Utilization	5/15/23
23000039	Chief Attorney - Corporate	5/15/23
2300005P	2023 Summer Customer Experience and Service Innovation Intern	5/17/23
2300005S	2023 Internship and Education Programs, One Summer Chicago Cohort Lead Intern	5/18/23
2300005U	Financial Analyst I – Control	5/19/23
2300005R	Car Repairer 'A'	5/19/23
2300005Q	B Electrician	5/19/23
2300005T	Customer Service Assistant	5/19/23

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Req No.	Title	JobType	Brief Description	Location	Expires
220000CA	! Bus Mechanic	Full-time Permanent (FTP)	Under direct supervision, performs comprehensive maintenance and repair work on Authority buses.	Chicago, IL	5/16/23
22000029	! FULL TIME BUS OPERATOR	Full-time Permanent (FTP)	Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	Chicago, IL	5/31/23
2300004Z	Flagger	Full-time Temporary (FTT)	Under direct supervision, coordinates the movement of trains through slow zones in construction or maintenance sites in order to protect workers, equipment, and structures.	Chicago, IL	5/5/23
2300000A	Civil Engineer III	Full-time Permanent (FTP)	Under general supervision, performs senior level professional engineering work of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction and maintenance of transportation infrastructure, track, and facilities projects. Manages moderately complex projects.	Chicago, IL	5/5/23
2300005A	Analyst II, HRIS	Full-time Permanent (FTP)	Under general supervision, participates in the development, implementation, and maintenance of the Human Resource Information System (HRIS) and associated Human Resources (HR) modules. Develops custom reports to meet the requirements of company management and staff. Identifies training needs of end users and provides the necessary training to meet those needs.	Chicago, IL	5/5/23
23000054	Analyst I, HRIS	Full-time Permanent (FTP)	Under general supervision, maintains, monitors, and updates Authority human resources database applications and Human Resources Information Systems (HRIS). Performs data analysis and tests to ensure data integrity and assists in implementations of new software implementations and/or enhancements.	Chicago, IL	5/5/23
23000059	Manager, Bus Operations	Full-time Permanent (FTP)	Manages, plans and coordinates staff actions of bus operators, service supervisors, clerks, janitors, or box pullers at the garage level. Manages all bus operations in the service area and ensures that a high quality of safe, on-time and clean transportation service is rendered to the community. Communicates with other Managers to work as a team to ensure quality service.	Chicago, IL	5/5/23

23000058	Senior Manager, Structure Engineering	Full-time Permanent (FTP)	Plans, supervises and coordinates structural engineering activities providing design and analysis support for Authority projects involving bridges, buildings and other facilities. Plans and implements Capital Improvement Projects to ensure that structural engineering projects are properly completed.	Chicago, IL	5/5/23
23000057	General Manager, Power & Way Maintenance	Full-time Permanent (FTP)	Plans, manages, and monitors the activities of all sections within Power & Way Maintenance which includes Signal Maintenance, Structure Maintenance, Power Maintenance, and Track Maintenance. Administers CTA programs, goals, and objectives to ensure that all signal, track, power, and structure infrastructure components function safely throughout the Authority's 272 mile rail system. Evaluates, prioritizes, and plans future capital improvements needs, schedules capital improvements projects, and monitors infrastructure improvements progress. Provides engineering and technical support during the development and construction of capital projects.	Chicago, IL	5/5/23
23000056	Signal Engineer I	Full-time Permanent (FTP)	Prepares schematic wiring diagrams and engineering drawings of basic existing and proposed elements of the Authority's signal system.	Chicago, IL	5/5/23
23000053	Production Clerk – Bus	Full-time Permanent (FTP)	Schedules and controls shop production through proper scheduling of work, routing of material to and from the shops, and monitors unit exchange credits.	Chicago, IL	5/5/23
2300004E	Structure Engineering Coordinator	Full-time Permanent (FTP)	Coordinates activities of personnel involved in estimating, designing, and planning of various structure engineering projects. Under direction, functions as lead professional engineer managing projects of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction, and maintenance of CTA structural systems.	Chicago, IL	5/5/23
23000012	Bus Servicer	Full-time Permanent (FTP)	Performs basic cleaning duties to the interior and exterior of Authority buses and services with fuel, oil and water.	Chicago, IL	5/5/23

23000049	EEO Investigator	Full-time Permanent (FTP)	Under general supervision, investigates and responds to internal and external complaints involving allegations of discrimination and harassment that violate CTA's Equal Employment Opportunity (EEO) Title VI and Title VII programs, which reflect federal, state and local laws. Serves as an impartial mediator to resolve employee conflict. Assists with EEO trainings for management and non-management staff and in developing and enhancing EEO policies, procedures, and informational materials.	Chicago, IL	5/5/23
23000000	Civil Engineer II	Full-time Permanent (FTP)	Under general supervision, performs intermediate level professional engineering work of moderate complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction and maintenance of transportation infrastructure, track, and facilities projects. Manages routine projects.	Chicago, IL	5/5/23
2300002V	Construction Project Manager I	Full-time Permanent (FTP)	Under direction, oversees technical and administrative project management activities during the implementation of large scale Authority facilities and right-of-way constructions contracts by administering and executing all project agreements, scope of work, project accountability and budget.	Chicago, IL	5/5/23
2300005N	Staffing Specialist - Training & Workforce Development	Full-time Permanent (FTP)	Under general supervision, the high volume staffing specialist is responsible for the full hiring cycle including recruitment, sourcing, scheduling and interviewing candidates, onboarding tasks and local, state, and federal document retention compliance. Provides administrative support in Training and Workforce Development and must be able to multitask and maintain a customer centered approach while performing high volume assignments.	Chicago, IL	5/12/23
2300005M	Senior Project Manager, Rail Engineering	Full-time Permanent (FTP)	Under direction, provides project oversight and technical support for Authority Rail Engineering Capital programs. Responsible for the overall direction, coordination, project monitoring, control, team integration and change integration related to various aspects of new car purchases, overhauls, and other large projects	Chicago, IL	5/12/23

2300005L	Senior Analyst, Safety Assessment	Full-time Permanent (FTP)	Assists with safety audits, field reviews, and analyses to determine compliance with safety-related plans, programs, and procedures established throughout the Authority. Coordinates CTA's participation in internal and external safety reviews and CTA's response to regulatory requirements. Collaborates with team members to research, evaluate, and enhance existing processes and assist in the implementation of a cohesive safety assessment program.	Chicago, IL	5/12/23
2300005K	Project Coordinator, Innovation	Full-time Permanent (FTP)	Under general supervision, assists in the creation and implementation of strategies and programs of the Innovation Department. Responsible for helping to coordinate the development and implementation of an agency-wide strategic plan to position CTA for success in a post-pandemic environment and ensure CTA is investing in services, tools and technologies that support the riders and employees. Coordinates with consultants and external stakeholders to hit key milestones toward project completion.	Chicago, IL	5/12/23
2300005J	Occupational Health & Safety Administrator	Full-time Permanent (FTP)	Plans, supervises and coordinates the activities of employees engaged in the formulation of safety standards, procedures and specifications including methodologies and strategies that promote injury prevention and work safety. Collaborates with all Authority departments to analyze working conditions and procedures and recommends safety improvements. Audits accident data to identify trends and accidents that can be prevented with improved processes.	Chicago, IL	5/12/23
2300005I	Manager, IT Procurement	Full-time Permanent (FTP)	Under the direction of the IT PMO Senior Manager, the IT Procurement Manager will manage all aspects of IT procurement and contracts led by Technology. Principal responsibilities include the planning and execution of all activities related to the procurement of IT services or products including the development and compilation of required supporting documentation (i.e., scope of work, change orders, sole source justifications, ICE forms, etc.) as well as timely collaboration with IT Management, Subject	Chicago, IL	5/12/23
2300005H	Training Specialist, Internship & Educational Programs	Full-time Permanent (FTP)	Under general supervision, executes internship program initiatives focused on enhancing the job readiness and educational experience of potential employees through comprehensive internship programs. Facilitates the development of additional initiatives of similar purpose according to departmental goals and objectives.	Chicago, IL	5/12/23

2300005G	Senior Analyst, Ridership Reporting	Full-time Permanent (FTP)	Under direction, manages strategic analysis of various data sources and maintains/builds models and tools to estimate and project customer patterns, including existing and new impacts from proposed projects or changes. Assists with all areas of Planning in support of developing transportation plans.	Chicago, IL	5/12/23
2300005F	Project Specialist II - Claims	Full-time Permanent (FTP)	Under general supervision, provides various office and administrative support to Claims Representatives, Claims Management, and Tort attorneys within the Torts and Claims groups of the Authority's Law Department. Collects and analyzes data, creates reports, measures performance, maintains files and records, enters data into the appropriate risk management and third party administrator systems, and retrieves data from Operations systems such as Trapeze.	Chicago, IL	5/12/23
2300005E	Financial Analyst II – Grants	Full-time Permanent (FTP)	Develops grant applications to be submitted to various Federal, State and local agencies. Reviews requirements and procedures relating to grant programs. Coordinates with CTA Departments and funding agencies in developing grant applications and related material. Performs duties related to grant activities including progress reporting, budget revisions and grant status reports.	Chicago, IL	5/12/23
2300005D	Project Specialist II - Infrastructure	Full-time Permanent (FTP)	Under direction, performs various support functions and activities including special studies and projects for the Authority's Infrastructure Department.	Chicago, IL	5/12/23
2300005C	Coordinator, Title VI and Affirmative Action	Full-time Permanent (FTP)	Under general supervision, the Coordinator, Title VI and Affirmative Action is responsible for the development of the Authority's Limited English Proficiency (LEP) Plan. Provides consultation, guidance, technical assistance and compliance support to HR and other organizational stakeholders to enhance diversity and inclusion outreach programs and improve recruitment and retention of women and minority staff, especially in underutilized job groups (i.e. Individuals with Disabilities and Veterans).	Chicago, IL	5/12/23
2300005B	Business Intelligence Developer	Full-time Permanent (FTP)	Under general supervision, serves as a key technical resource in the planning and execution of data applications, data models, and database structural design and development. Serves as key resource in the design, evaluation, implementation, and support of new data analytics, architectural solutions, and reviews and evaluates database performance for necessary enhancements.	Chicago, IL	5/12/23

23000055	Project Manager, Operations Innovations	Full-time Permanent (FTP)	<p>The Innovation Department works directly with other departments to provide project management resources and policy development support for innovative technology and strategic process implementations, including developing pilots and proof of concepts and then scaling successful pilots to agency-wide solutions. The Innovation Department will engage in independent research on emerging transit policies and technologies and help lead the transformation and modernization of CTA by serving as a meeting place to develop an Agency-wide innovation strategy, develop new data integration and management strategies, and plan for potentially disruptive mobility technologies like vehicle automation, micro-mobility services, and multi-modal integration. The Operations Innovations Project Manager will be part of the Innovation PMO team and will focus on improving internal workflows, launching new safety and vehicle-based technologies and processes, and identifying machine learning, AI and “Big Data” solutions that will create operational efficiencies, improve safety, support proactive decision making, and enhance the Agency’s existing administrative processes. Under general supervision, this position administers and executes project agreements and defines the scope of work for innovative pilots, proof of concepts and initiatives focused on improving the Agency’s operations. Manages projects from conceptual planning through launch and stabilization in conjunction with various Authority staff, departments, CTA contractors and other third parties to ensure projects meet Authority’s innovation goals and objectives.</p>	Chicago, IL	5/12/23
23000050	Specialist, Contract Utilization	Full-time Permanent (FTP)	<p>Under general supervision, assists in the analysis and prediction of contract utilization for stock and non-stock goods and services. Recommends new contracts and adjustments to existing contracts based on utilization analyses and changes in demand.</p>	Chicago, IL	5/15/23

23000039	Chief Attorney - Corporate	Full-time Permanent (FTP)	Under direction, performs senior level professional legal work related to corporate matters involving the Authority. Represents the Authority in major procurements, capital improvement projects, bond issues and other financing arrangements, grants, intergovernmental agreements, real estate matters, intellectual property matters, technology contracts, regulatory compliance, and other commercial transactions. Provides advice pertaining to a wide variety of legal topics. This role is a transactional role and does not include any litigation responsibilities.	Chicago, IL	5/15/23
2300005P	2023 Summer Customer Experience and Service Innovation Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority.	Chicago, IL	5/17/23
2300005S	2023 Internship and Education Programs, One Summer Chicago Cohort Lead Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority.	Chicago, IL	5/18/23
2300005U	Financial Analyst I – Control	Full-time Permanent (FTP)	Under general supervision, performs routine to moderately difficult professional level financial analytical as they relate to the Authority's Capital Improvement Program (CIP). Prepares and researches financial, operational, and capital information for analysis and makes recommendations based on completed studies and analyses.	Chicago, IL	5/19/23
2300005R	Car Repairer 'A'	Full-time Permanent (FTP)	Inspects, maintains, and repairs rail vehicles.	Chicago, IL	5/19/23

2300005Q	B Electrician	Full-time Permanent (FTP)	Assembles, installs, repairs and tests electrical devices and wiring. Performs preventative maintenance duties.	Chicago, IL	5/19/23
2300005T	Customer Service Assistant	Part-time Temporary (PTT)	Provides customer assistance at the highest level to transit patrons aboard vehicles and in and around transit facilities, and assists transportation personnel as required.	Chicago, IL	5/19/23

Chicago Transit Authority requires all employees to be COVID-19 vaccinated. If you are offered employment, you must provide proof of full COVID-19 vaccination or proof that you are in the process of becoming fully vaccinated as part of the hiring process and as a condition of employment. Visit www.transitchicago.com/careers

Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.

From: [Human Resources](#)
To: [All CTA](#)
Subject: Weekly Job Postings
Date: Friday, April 28, 2023 3:57:03 PM
Attachments: [image.png](#)
[image.png](#)
[CTA Current Available Jobs 4.28.2023.pdf](#)



CTA Weekly Job Postings

Managers and Supervisors: Please print attached PDF and post at your location

Please visit our website for the most current list of available positions

Req #	Job Title	Expiration Date
220000CA	I Bus Mechanic	5/16/23
22000029	I FULL TIME BUS OPERATOR	5/31/23
23000050	Certification Specialist	4/28/23
23000052	Senior Manager, Signal Maintenance	4/28/23
2300004Z	Flagger	4/28/23
2300004Y	Duplicating Machine Operator II	4/28/23
2300004W	Manager, Maintenance - Bus	4/28/23
2300004V	Associate Attorney - Torts	4/28/23
2300002X	Senior Manager, Systems Support	4/28/23
2300002T	Testing Engineer I	4/28/23
2300004O	Fire & Life Safety Marshall	4/28/23
2300003R	Analyst, Bus Scheduling	4/28/23
23000051	Business Process Analyst	5/1/23
2300000A	Civil Engineer III	5/5/23
2300005A	Analyst II, HRIS	5/5/23
23000054	Analyst I, HRIS	5/5/23
23000059	Manager, Bus Operations	5/5/23
23000058	Senior Manager, Structure Engineering	5/5/23
23000057	General Manager, Power & Way Maintenance	5/5/23
23000056	Signal Engineer I	5/5/23

23000055	Project Manager, Operations Innovations	5/5/23
23000053	Production Clerk – Bus	5/5/23
2300004E	Structure Engineering Coordinator	5/5/23
23000012	Bus Servicer	5/5/23
23000049	EEO Investigator	5/5/23
23000000	Civil Engineer II	5/5/23
2300002V	Construction Project Manager I	5/5/23
23000050	Specialist, Contract Utilization	5/12/23
2300005N	Staffing Specialist - Training & Workforce Development	5/12/23
2300005M	Senior Project Manager, Rail Engineering	5/12/23
2300005L	Senior Analyst, Safety Assessment	5/12/23
2300005K	Project Coordinator, Innovation	5/12/23
2300005J	Occupational Health & Safety Administrator	5/12/23
2300005I	Manager, IT Procurement	5/12/23
2300005H	Training Specialist, Internship & Educational Programs	5/12/23
2300005G	Senior Analyst, Ridership Reporting	5/12/23
2300005F	Project Specialist II - Claims	5/12/23
2300005E	Financial Analyst II – Grants	5/12/23
2300005D	Project Specialist II - Infrastructure	5/12/23
2300005C	Coordinator, Title VI and Affirmative Action	5/12/23
2300005B	Business Intelligence Developer	5/12/23
23000039	Chief Attorney - Corporate	5/15/23

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Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.

CTA Human Resources
567 W. Lake St., 3rd Floor • Chicago, IL 60661
Intranet: ctaweb/hr

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CTA Weekly Job Postings

Apply on-line at www.transitchicago.com/careers



Req No.	Title	JobType	Brief Description	Location	Expires
220000CA	! Bus Mechanic	Full-time Permanent (FTP)	Under direct supervision, performs comprehensive maintenance and repair work on Authority buses.	Chicago, IL	5/16/23
22000029	! FULL TIME BUS OPERATOR	Full-time Permanent (FTP)	Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	Chicago, IL	5/31/23
23000050	Certification Specialist	Full-time Permanent (FTP)	Under general supervision, performs activities related to Disadvantaged Business Enterprise (DBE) certification functions in accordance with applicable federal and state laws and assists in coordinating opportunities to promote business development programs.	Chicago, IL	4/28/23
23000052	Senior Manager, Signal Maintenance	Full-time Permanent (FTP)	Manages the installation, repair, and maintenance of the Authority's Wayside Signal and Carborne Automatic Train Control Systems which includes over 272 miles of railway equipment, 1190 railcars, and 26 grade crossings. Provides engineering and technical assistance to engineering personnel and outside consultants.	Chicago, IL	4/28/23
2300004Z	Flagger	Full-time Temporary (FTT)	Under direct supervision, coordinates the movement of trains through slow zones in construction or maintenance sites in order to protect workers, equipment, and structures.	Chicago, IL	4/28/23
2300004Y	Duplicating Machine Operator II	Full-time Permanent (FTP)	Operates various offset-duplicating machines to reproduce typewritten matter, forms, reports, drawings, and other materials utilizing various inks and paper stocks.	Chicago, IL	4/28/23
2300004W	Manager, Maintenance - Bus	Full-time Permanent (FTP)	Manages and implements required bus fleet maintenance to provide reliable service. Oversees and monitors programs and objectives to ensure buses are properly repaired, maintained, and serviced.	Chicago, IL	4/28/23
2300004V	Associate Attorney - Torts	Full-time Permanent (FTP)	Under general supervision, functions as a junior level attorney responsible for litigating personal injury cases brought against the authority. Works with senior attorneys on complex personal injury, subrogation, and property damage defense cases.	Chicago, IL	4/28/23

2300002X	Senior Manager, Systems Support	Full-time Permanent (FTP)	This position is the primary point person for Infrastructure's asset management program, overseeing strategy development, asset management plan development and maintenance, departmental collaboration, report development and business process management for CTA's Enterprise Asset Management System. The position requires direct interaction with programmers, analysts, systems administrators, engineers, business units, and CTA leadership.	Chicago, IL	4/28/23
2300002T	Testing Engineer I	Full-time Permanent (FTP)	Investigates electrical and mechanical problems as they relate to facilities maintenance equipment. Provides technical support to various departments within facilities engineering and maintenance.	Chicago, IL	4/28/23
2300004O	Fire & Life Safety Marshall	Full-time Permanent (FTP)	Serves as the Authority's primary safety liaison between the Chicago Fire Department (CFD), other fire departments, and the Office of Emergency Management & Communications (OEMC) in support of Authority and community safety and preparedness. Under general supervision, plans and leads all activities and operations within the Authority relating to fire protection and safety. Coordinates the creation, implementation, and maintenance of the Authority's system-wide strategy for smoke and fire hazards. Acts as a resource to Authority personnel with respect to incident command and fire/smoke hazard management and responds to all Authority smoke/fire emergencies. Conducts inspections, trainings and debriefings, and coordinates activities with fire departments, especially the CFD.	Chicago, IL	4/28/23
2300003R	Analyst, Bus Scheduling	Full-time Permanent (FTP)	Develops bus schedules for the nation's second largest public transportation system with a network of 128 bus routes, operated by over 3,000 bus operators utilizing 1,800 buses and serving nearly 900,000 passengers daily. The position involves the development of public-facing route schedules as well as schedules for the personnel and vehicles needed to provide this service. The analyst works to ensure that these components are scheduled and coordinated in a way that meets customer demand, satisfies quality-of-life work rules and optimizes use of the bus fleet, all while maximizing operational efficiency.	Chicago, IL	4/28/23
23000051	Business Process Analyst	Full-time Permanent (FTP)	Under direction, performs analysis and documentation of current business processes, as identified by management. Consults with process owners, participants, and end users to develop and implement improved business workflows, and facilitates the creation and tracking of process performance indicators for all areas within the Authority.	Chicago, IL	5/1/23

2300000A	Civil Engineer III	Full-time Permanent (FTP)	Under general supervision, performs senior level professional engineering work of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction and maintenance of transportation infrastructure, track, and facilities projects. Manages moderately complex projects.	Chicago, IL	5/5/23
2300005A	Analyst II, HRIS	Full-time Permanent (FTP)	Under general supervision, participates in the development, implementation, and maintenance of the Human Resource Information System (HRIS) and associated Human Resources (HR) modules. Develops custom reports to meet the requirements of company management and staff. Identifies training needs of end users and provides the necessary training to meet those needs.	Chicago, IL	5/5/23
23000054	Analyst I, HRIS	Full-time Permanent (FTP)	Under general supervision, maintains, monitors, and updates Authority human resources database applications and Human Resources Information Systems (HRIS). Performs data analysis and tests to ensure data integrity and assists in implementations of new software implementations and/or enhancements.	Chicago, IL	5/5/23
23000059	Manager, Bus Operations	Full-time Permanent (FTP)	Manages, plans and coordinates staff actions of bus operators, service supervisors, clerks, janitors, or box pullers at the garage level. Manages all bus operations in the service area and ensures that a high quality of safe, on-time and clean transportation service is rendered to the community. Communicates with other Managers to work as a team to ensure quality service.	Chicago, IL	5/5/23
23000058	Senior Manager, Structure Engineering	Full-time Permanent (FTP)	Plans, supervises and coordinates structural engineering activities providing design and analysis support for Authority projects involving bridges, buildings and other facilities. Plans and implements Capital Improvement Projects to ensure that structural engineering projects are properly completed.	Chicago, IL	5/5/23
23000057	General Manager, Power & Way Maintenance	Full-time Permanent (FTP)	Plans, manages, and monitors the activities of all sections within Power & Way Maintenance which includes Signal Maintenance, Structure Maintenance, Power Maintenance, and Track Maintenance. Administers CTA programs, goals, and objectives to ensure that all signal, track, power, and structure infrastructure components function safely throughout the Authority's 272 mile rail system. Evaluates, prioritizes, and plans future capital improvements needs, schedules capital improvements projects, and monitors infrastructure improvements progress. Provides engineering and technical support during the development and construction of capital projects.	Chicago, IL	5/5/23

23000056	Signal Engineer I	Full-time Permanent (FTP)	Prepares schematic wiring diagrams and engineering drawings of basic existing and proposed elements of the Authority's signal system.	Chicago, IL	5/5/23
23000055	Project Manager, Operations Innovations	Full-time Permanent (FTP)	The Innovation Department works directly with other departments to provide project management resources and policy development support for innovative technology and strategic process implementations, including developing pilots and proof of concepts and then scaling successful pilots to agency-wide solutions. The Innovation Department will engage in independent research on emerging transit policies and technologies and help lead the transformation and modernization of CTA by serving as a meeting place to develop an Agency-wide innovation strategy, develop new data integration and management strategies, and plan for potentially disruptive mobility technologies like vehicle automation, micro-mobility services, and multi-modal integration. The Operations Innovations Project Manager will be part of the Innovation PMO team and will focus on improving internal workflows, launching new safety and vehicle-based technologies and processes, and identifying machine learning, AI and "Big Data" solutions that will create operational efficiencies, improve safety, support proactive decision making, and enhance the Agency's existing administrative processes. Under general supervision, this position administers and executes project agreements and defines the scope of work for innovative pilots, proof of concepts and initiatives focused on improving the Agency's operations. Manages projects from conceptual planning through launch and stabilization in conjunction with various Authority staff, departments, CTA contractors and other third parties to ensure projects meet Authority's innovation goals and objectives.	Chicago, IL	5/5/23
23000053	Production Clerk – Bus	Full-time Permanent (FTP)	Schedules and controls shop production through proper scheduling of work, routing of material to and from the shops, and monitors unit exchange credits.	Chicago, IL	5/5/23

2300004E	Structure Engineering Coordinator	Full-time Permanent (FTP)	Coordinates activities of personnel involved in estimating, designing, and planning of various structure engineering projects. Under direction, functions as lead professional engineer managing projects of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction, and maintenance of CTA structural systems.	Chicago, IL	5/5/23
23000012	Bus Servicer	Full-time Permanent (FTP)	Performs basic cleaning duties to the interior and exterior of Authority buses and services with fuel, oil and water.	Chicago, IL	5/5/23
23000049	EEO Investigator	Full-time Permanent (FTP)	Under general supervision, investigates and responds to internal and external complaints involving allegations of discrimination and harassment that violate CTA's Equal Employment Opportunity (EEO) Title VI and Title VII programs, which reflect federal, state and local laws. Serves as an impartial mediator to resolve employee conflict. Assists with EEO trainings for management and non-management staff and in developing and enhancing EEO policies, procedures, and informational materials.	Chicago, IL	5/5/23
2300000O	Civil Engineer II	Full-time Permanent (FTP)	Under general supervision, performs intermediate level professional engineering work of moderate complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction and maintenance of transportation infrastructure, track, and facilities projects. Manages routine projects.	Chicago, IL	5/5/23
2300002V	Construction Project Manager I	Full-time Permanent (FTP)	Under direction, oversees technical and administrative project management activities during the implementation of large scale Authority facilities and right-of-way constructions contracts by administering and executing all project agreements, scope of work, project accountability and budget.	Chicago, IL	5/5/23
2300005O	Specialist, Contract Utilization	Full-time Permanent (FTP)	Under general supervision, assists in the analysis and prediction of contract utilization for stock and non-stock goods and services. Recommends new contracts and adjustments to existing contracts based on utilization analyses and changes in demand.	Chicago, IL	5/12/23

2300005N	Staffing Specialist - Training & Workforce Development	Full-time Permanent (FTP)	Under general supervision, the high volume staffing specialist is responsible for the full hiring cycle including recruitment, sourcing, scheduling and interviewing candidates, onboarding tasks and local, state, and federal document retention compliance. Provides administrative support in Training and Workforce Development and must be able to multitask and maintain a customer centered approach while performing high volume assignments.	Chicago, IL	5/12/23
2300005M	Senior Project Manager, Rail Engineering	Full-time Permanent (FTP)	Under direction, provides project oversight and technical support for Authority Rail Engineering Capital programs. Responsible for the overall direction, coordination, project monitoring, control, team integration and change integration related to various aspects of new car purchases, overhauls, and other large projects	Chicago, IL	5/12/23
2300005L	Senior Analyst, Safety Assessment	Full-time Permanent (FTP)	Assists with safety audits, field reviews, and analyses to determine compliance with safety-related plans, programs, and procedures established throughout the Authority. Coordinates CTA's participation in internal and external safety reviews and CTA's response to regulatory requirements. Collaborates with team members to research, evaluate, and enhance existing processes and assist in the implementation of a cohesive safety assessment program.	Chicago, IL	5/12/23
2300005K	Project Coordinator, Innovation	Full-time Permanent (FTP)	Under general supervision, assists in the creation and implementation of strategies and programs of the Innovation Department. Responsible for helping to coordinate the development and implementation of an agency-wide strategic plan to position CTA for success in a post-pandemic environment and ensure CTA is investing in services, tools and technologies that support the riders and employees. Coordinates with consultants and external stakeholders to hit key milestones toward project completion.	Chicago, IL	5/12/23
2300005J	Occupational Health & Safety Administrator	Full-time Permanent (FTP)	Plans, supervises and coordinates the activities of employees engaged in the formulation of safety standards, procedures and specifications including methodologies and strategies that promote injury prevention and work safety. Collaborates with all Authority departments to analyze working conditions and procedures and recommends safety improvements. Audits accident data to identify trends and accidents that can be prevented with improved processes.	Chicago, IL	5/12/23

2300005I	Manager, IT Procurement	Full-time Permanent (FTP)	Under the direction of the IT PMO Senior Manager, the IT Procurement Manager will manage all aspects of IT procurement and contracts led by Technology. Principal responsibilities include the planning and execution of all activities related to the procurement of IT services or products including the development and compilation of required supporting documentation (i.e., scope of work, change orders, sole source justifications, ICE forms, etc.) as well as timely collaboration with IT Management, Subject	Chicago, IL	5/12/23
2300005H	Training Specialist, Internship & Educational Programs	Full-time Permanent (FTP)	Under general supervision, executes internship program initiatives focused on enhancing the job readiness and educational experience of potential employees through comprehensive internship programs. Facilitates the development of additional initiatives of similar purpose according to departmental goals and objectives.	Chicago, IL	5/12/23
2300005G	Senior Analyst, Ridership Reporting	Full-time Permanent (FTP)	Under direction, manages strategic analysis of various data sources and maintains/builds models and tools to estimate and project customer patterns, including existing and new impacts from proposed projects or changes. Assists with all areas of Planning in support of developing transportation plans.	Chicago, IL	5/12/23
2300005F	Project Specialist II - Claims	Full-time Permanent (FTP)	Under general supervision, provides various office and administrative support to Claims Representatives, Claims Management, and Tort attorneys within the Torts and Claims groups of the Authority's Law Department. Collects and analyzes data, creates reports, measures performance, maintains files and records, enters data into the appropriate risk management and third party administrator systems, and retrieves data from Operations systems such as Trapeze.	Chicago, IL	5/12/23
2300005E	Financial Analyst II – Grants	Full-time Permanent (FTP)	Develops grant applications to be submitted to various Federal, State and local agencies. Reviews requirements and procedures relating to grant programs. Coordinates with CTA Departments and funding agencies in developing grant applications and related material. Performs duties related to grant activities including progress reporting, budget revisions and grant status reports.	Chicago, IL	5/12/23
2300005D	Project Specialist II - Infrastructure	Full-time Permanent (FTP)	Under direction, performs various support functions and activities including special studies and projects for the Authority's Infrastructure Department.	Chicago, IL	5/12/23

2300005C	Coordinator, Title VI and Affirmative Action	Full-time Permanent (FTP)	Under general supervision, the Coordinator, Title VI and Affirmative Action is responsible for the development of the Authority's Limited English Proficiency (LEP) Plan. Provides consultation, guidance, technical assistance and compliance support to HR and other organizational stakeholders to enhance diversity and inclusion outreach programs and improve recruitment and retention of women and minority staff, especially in underutilized job groups (i.e. Individuals with Disabilities and Veterans).	Chicago, IL	5/12/23
2300005B	Business Intelligence Developer	Full-time Permanent (FTP)	Under general supervision, serves as a key technical resource in the planning and execution of data applications, data models, and database structural design and development. Serves as key resource in the design, evaluation, implementation, and support of new data analytics, architectural solutions, and reviews and evaluates database performance for necessary enhancements.	Chicago, IL	5/12/23
23000039	Chief Attorney - Corporate	Full-time Permanent (FTP)	Under direction, performs senior level professional legal work related to corporate matters involving the Authority. Represents the Authority in major procurements, capital improvement projects, bond issues and other financing arrangements, grants, intergovernmental agreements, real estate matters, intellectual property matters, technology contracts, regulatory compliance, and other commercial transactions. Provides advice pertaining to a wide variety of legal topics. This role is a transactional role and does not include any litigation responsibilities.	Chicago, IL	5/15/23

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From: [Human Resources](#)
To: [All CTA](#)
Subject: CTA Bus Operator, Bus Mechanic, and Rail Flagger/Operator Career Fair - April 28!
Date: Tuesday, April 25, 2023 11:31:34 AM
Attachments: [Job Fair 4.28.23 Updated 4 20.pdf](#)
[image003.png](#)
[image004.png](#)



CTA Employees: Please share with your networks or anyone you know who may be interested in learning more about our career opportunities.

CTA's Human Resources team is hosting a Bus Operator, Bus Mechanic, and Rail Flagger/Operator Career Fair on Friday, April 28 from 8:30 AM to 11:30 AM.

Interested candidates can join us to learn about all three careers, hear from Bus and Rail employees, and be able to start their applications on site. Presentations will take place at 8:30 AM and 9:30 AM.

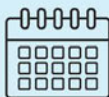
Interested candidates can register for the event at:

<https://www.eventbrite.com/e/cta-bus-operator-and-bus-mechanic-career-fair-tickets-615920353357>

JOIN **CTA** FOR A **BUS OPERATOR**,
BUS MECHANIC, AND **RAIL FLAGGER/OPERATOR***

HIRING EVENT

APRIL 28



Friday, April 28, 2023
at 8:30AM-11:30AM



CTA Headquarters
567 W Lake St,
Chicago IL 60661

Candidates will be able to:

- Learn more about these roles during multiple presentations
- Connect with Bus Operations, Bus Maintenance, and Rail Flagger staff
- Start your application
- and take your next steps of the application process on-site!

On the day of the fair, CDL/CLP holders will be able to complete all of the following items:

- Submit an online application
- Complete online assessment
- MVR Review
- Interview
- Begin Pre-Employment

Bus Mechanic
starting hourly
rate: **\$40.59**

Rail Flagger
starting hourly
rate: **\$21.36**

New Bus Operators
and Mechanics
receive a **\$1,000**
hiring bonus

*All CTA Rail Operators must start as Rail Flaggers (CDL/CLP not required for this role).

Apply and register today!
www.transitchicago.com/careers



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JOIN **CTA** FOR A **BUS OPERATOR**,
BUS MECHANIC, AND **RAIL FLAGGER/OPERATOR***

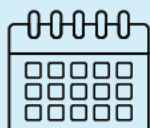
HIRING EVENT

APRIL 28



**CDL not
needed
to apply!**

**Bus Operator
starting hourly
rate: \$28.99
Top hourly rate:
\$38.66**



**Friday, April 28, 2023
at 8:30AM-11:30AM**



**CTA Headquarters
567 W Lake St,
Chicago IL 60661**

**Bus Mechanic
starting hourly
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**Rail Flagger
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- Interview
- Begin Pre-Employment

*All CTA Rail Operators must start as Rail Flaggers (CDL/CLP not required for this role).

Apply and register today!
www.transitchicago.com/careers



From: [Human Resources](#)
To: [All CTA](#)
Subject: Weekly Job Postings
Date: Friday, April 21, 2023 3:30:45 PM
Attachments: [image.png](#)
[image.png](#)
[CTA Current Available Jobs 4.21.2023.pdf](#)



CTA Weekly Job Postings

Managers and Supervisors: Please print attached PDF and post at your location

Please visit our website for the most current list of available positions

Req #	Job Title	Expiration Date
220000CA	! Bus Mechanic	5/16/23
22000029	! FULL TIME BUS OPERATOR	5/31/23
2300004S	Grant Accountant I	4/21/23
2300004R	Rail Posting Specialist	4/21/23
2300004N	Rail Janitor Coordinator	4/21/23
2300004M	Rail Quality Improvement Technician	4/21/23
2200009U	Accounts Receivable Accountant I	4/21/23
2300002H	Financial Analyst III - Program Development	4/21/23
2300000A	Civil Engineer III	4/21/23
2300004U	2023-2024 Yearlong EEO and Compliance Programs Intern	4/23/23
2300004Q	2023-2024 Yearlong Occupational and Environmental Health and Safety Intern	4/23/23
2300004X	Track Worker	4/27/23
2300000O	Civil Engineer II	4/28/23
23000050	Certification Specialist	4/28/23
23000052	Senior Manager, Signal Maintenance	4/28/23
2300004Z	Flagger	4/28/23
2300004Y	Duplicating Machine Operator II	4/28/23
2300004W	Manager, Maintenance - Bus	4/28/23
2300004V	Associate Attorney - Torts	4/28/23
2300002X	Senior Manager, Systems Support	4/28/23

2300002T	Testing Engineer I	4/28/23
2300004O	Fire & Life Safety Marshall	4/28/23
2300003R	Analyst, Bus Scheduling	4/28/23
23000051	Business Process Analyst	5/1/23
2300005A	Analyst II, HRIS	5/5/23
23000054	Analyst I, HRIS	5/5/23
23000059	Manager, Bus Operations	5/5/23
23000058	Senior Manager, Structure Engineering	5/5/23
23000057	General Manager, Power & Way Maintenance	5/5/23
23000056	Signal Engineer I	5/5/23
23000055	Project Manager, Operations Innovations	5/5/23
23000053	Production Clerk – Bus	5/5/23
2300004E	Structure Engineering Coordinator	5/5/23
23000012	Bus Servicer	5/5/23
23000049	EEO Investigator	5/5/23
2300002V	Construction Project Manager I	5/5/23

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Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.

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CTA Weekly Job Postings

Apply on-line at www.transitchicago.com/careers



Req No.	Title	JobType	Brief Description	Location	Expires
220000CA	! Bus Mechanic	Full-time Permanent (FTP)	Under direct supervision, performs comprehensive maintenance and repair work on Authority buses.	Chicago, IL	5/16/23
22000029	! FULL TIME BUS OPERATOR	Full-time Permanent (FTP)	Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	Chicago, IL	5/31/23
2300004S	Grant Accountant I	Full-time Permanent (FTP)	Under general supervision, performs entry-level professional accounting duties, including preparing various schedules, accounting statements, financial reports, and journal entries. Analyzes and compiles accounting data and financial information as required.	Chicago, IL	4/21/23
2300004R	Rail Posting Specialist	Full-time Permanent (FTP)	Posts pay and distribution hours for Power & Way field force employees to payroll time reports.	Chicago, IL	4/21/23
2300004N	Rail Janitor Coordinator	Full-time Permanent (FTP)	Under general supervision, coordinates and oversees the activities of Rail Janitors and work groups assigned to rail janitorial services and assists management in the development and implementation of maintenance improvement programs based on inspection results, industry best practices, and department goals and objectives.	Chicago, IL	4/21/23
2300004M	Rail Quality Improvement Technician	Full-time Permanent (FTP)	Under supervision, monitors the quality of repairs and maintenance work performed on Rail Vehicles at the Authority's Rail Vehicle Maintenance and Terminal Facilities.	Chicago, IL	4/21/23
2200009U	Accounts Receivable Accountant I	Full-time Permanent (FTP)	Under general supervision, performs professional accounting work to prepare, post, and validate transactions related to accounts receivables. Generates invoices for services provided by the Authority in accordance with company policies and to reconcile the accounts to ensure efficient, timely, and accurate payments. .	Chicago, IL	4/21/23

2300002H	Financial Analyst III - Program Development	Full-time Permanent (FTP)	Under general supervision, prepares and researches financial information for analysis that leads to development of the annual and five-year capital Improvement program (CIP) of projects. Analyzes CTA capital needs, applying procedures and guidelines that are used to identify candidate projects, and preparing necessary documentation to support the programming of funds to projects. Coordinates activities between the Finance Department and other CTA departments. Serves as a mentor for junior analysts and supports the management team.	Chicago, IL	4/21/23
2300000A	Civil Engineer III	Full-time Permanent (FTP)	Under general supervision, performs senior level professional engineering work of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction and maintenance of transportation infrastructure, track, and facilities projects. Manages moderately complex projects.	Chicago, IL	4/21/23
2300004U	2023-2024 Yearlong EEO and Compliance Programs Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority.	Chicago, IL	4/23/23
2300004Q	2023-2024 Yearlong Occupational and Environmental Health and Safety Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority.	Chicago, IL	4/23/23
2300004X	Track Worker	Full-time Temporary (FTT)	Performs various duties in the inspection, maintenance, repair, and construction of railroad track, also including signaling and flagging activities associated with track construction and maintenance work.	Chicago, IL	4/27/23

23000000	Civil Engineer II	Full-time Permanent (FTP)	Under general supervision, performs intermediate level professional engineering work of moderate complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction and maintenance of transportation infrastructure, track, and facilities projects. Manages routine projects.	Chicago, IL	4/28/23
23000050	Certification Specialist	Full-time Permanent (FTP)	Under general supervision, performs activities related to Disadvantaged Business Enterprise (DBE) certification functions in accordance with applicable federal and state laws and assists in coordinating opportunities to promote business development programs.	Chicago, IL	4/28/23
23000052	Senior Manager, Signal Maintenance	Full-time Permanent (FTP)	Manages the installation, repair, and maintenance of the Authority's Wayside Signal and Carborne Automatic Train Control Systems which includes over 272 miles of railway equipment, 1190 railcars, and 26 grade crossings. Provides engineering and technical assistance to engineering personnel and outside consultants.	Chicago, IL	4/28/23
2300004Z	Flagger	Full-time Temporary (FTT)	Under direct supervision, coordinates the movement of trains through slow zones in construction or maintenance sites in order to protect workers, equipment, and structures.	Chicago, IL	4/28/23
2300004Y	Duplicating Machine Operator II	Full-time Permanent (FTP)	Operates various offset-duplicating machines to reproduce typewritten matter, forms, reports, drawings, and other materials utilizing various inks and paper stocks.	Chicago, IL	4/28/23
2300004W	Manager, Maintenance - Bus	Full-time Permanent (FTP)	Manages and implements required bus fleet maintenance to provide reliable service. Oversees and monitors programs and objectives to ensure buses are properly repaired, maintained, and serviced.	Chicago, IL	4/28/23
2300004V	Associate Attorney - Torts	Full-time Permanent (FTP)	Under general supervision, functions as a junior level attorney responsible for litigating personal injury cases brought against the authority. Works with senior attorneys on complex personal injury, subrogation, and property damage defense cases.	Chicago, IL	4/28/23
2300002X	Senior Manager, Systems Support	Full-time Permanent (FTP)	This position is the primary point person for Infrastructure's asset management program, overseeing strategy development, asset management plan development and maintenance, departmental collaboration, report development and business process management for CTA's Enterprise Asset Management System. The position requires direct interaction with programmers, analysts, systems administrators, engineers, business units, and CTA leadership.	Chicago, IL	4/28/23

2300002T	Testing Engineer I	Full-time Permanent (FTP)	Investigates electrical and mechanical problems as they relate to facilities maintenance equipment. Provides technical support to various departments within facilities engineering and maintenance.	Chicago, IL	4/28/23
2300004O	Fire & Life Safety Marshall	Full-time Permanent (FTP)	Serves as the Authority's primary safety liaison between the Chicago Fire Department (CFD), other fire departments, and the Office of Emergency Management & Communications (OEMC) in support of Authority and community safety and preparedness. Under general supervision, plans and leads all activities and operations within the Authority relating to fire protection and safety. Coordinates the creation, implementation, and maintenance of the Authority's system-wide strategy for smoke and fire hazards. Acts as a resource to Authority personnel with respect to incident command and fire/smoke hazard management and responds to all Authority smoke/fire emergencies. Conducts inspections, trainings and debriefings, and coordinates activities with fire departments, especially the CFD.	Chicago, IL	4/28/23
2300003R	Analyst, Bus Scheduling	Full-time Permanent (FTP)	Develops bus schedules for the nation's second largest public transportation system with a network of 128 bus routes, operated by over 3,000 bus operators utilizing 1,800 buses and serving nearly 900,000 passengers daily. The position involves the development of public-facing route schedules as well as schedules for the personnel and vehicles needed to provide this service. The analyst works to ensure that these components are scheduled and coordinated in a way that meets customer demand, satisfies quality-of-life work rules and optimizes use of the bus fleet, all while maximizing operational efficiency.	Chicago, IL	4/28/23
23000051	Business Process Analyst	Full-time Permanent (FTP)	Under direction, performs analysis and documentation of current business processes, as identified by management. Consults with process owners, participants, and end users to develop and implement improved business workflows, and facilitates the creation and tracking of process performance indicators for all areas within the Authority.	Chicago, IL	5/1/23
2300005A	Analyst II, HRIS	Full-time Permanent (FTP)	Under general supervision, participates in the development, implementation, and maintenance of the Human Resource Information System (HRIS) and associated Human Resources (HR) modules. Develops custom reports to meet the requirements of company management and staff. Identifies training needs of end users and provides the necessary training to meet those needs.	Chicago, IL	5/5/23

23000054	Analyst I, HRIS	Full-time Permanent (FTP)	Under general supervision, maintains, monitors, and updates Authority human resources database applications and Human Resources Information Systems (HRIS). Performs data analysis and tests to ensure data integrity and assists in implementations of new software implementations and/or enhancements.	Chicago, IL	5/5/23
23000059	Manager, Bus Operations	Full-time Permanent (FTP)	Manages, plans and coordinates staff actions of bus operators, service supervisors, clerks, janitors, or box pullers at the garage level. Manages all bus operations in the service area and ensures that a high quality of safe, on-time and clean transportation service is rendered to the community. Communicates with other Managers to work as a team to ensure quality service.	Chicago, IL	5/5/23
23000058	Senior Manager, Structure Engineering	Full-time Permanent (FTP)	Plans, supervises and coordinates structural engineering activities providing design and analysis support for Authority projects involving bridges, buildings and other facilities. Plans and implements Capital Improvement Projects to ensure that structural engineering projects are properly completed.	Chicago, IL	5/5/23
23000057	General Manager, Power & Way Maintenance	Full-time Permanent (FTP)	Plans, manages, and monitors the activities of all sections within Power & Way Maintenance which includes Signal Maintenance, Structure Maintenance, Power Maintenance, and Track Maintenance. Administers CTA programs, goals, and objectives to ensure that all signal, track, power, and structure infrastructure components function safely throughout the Authority's 272 mile rail system. Evaluates, prioritizes, and plans future capital improvements needs, schedules capital improvements projects, and monitors infrastructure improvements progress. Provides engineering and technical support during the development and construction of capital projects.	Chicago, IL	5/5/23
23000056	Signal Engineer I	Full-time Permanent (FTP)	Prepares schematic wiring diagrams and engineering drawings of basic existing and proposed elements of the Authority's signal system.	Chicago, IL	5/5/23

23000055	Project Manager, Operations Innovations	Full-time Permanent (FTP)	<p>The Innovation Department works directly with other departments to provide project management resources and policy development support for innovative technology and strategic process implementations, including developing pilots and proof of concepts and then scaling successful pilots to agency-wide solutions. The Innovation Department will engage in independent research on emerging transit policies and technologies and help lead the transformation and modernization of CTA by serving as a meeting place to develop an Agency-wide innovation strategy, develop new data integration and management strategies, and plan for potentially disruptive mobility technologies like vehicle automation, micro-mobility services, and multi-modal integration. The Operations Innovations Project Manager will be part of the Innovation PMO team and will focus on improving internal workflows, launching new safety and vehicle-based technologies and processes, and identifying machine learning, AI and “Big Data” solutions that will create operational efficiencies, improve safety, support proactive decision making, and enhance the Agency’s existing administrative processes. Under general supervision, this position administers and executes project agreements and defines the scope of work for innovative pilots, proof of concepts and initiatives focused on improving the Agency’s operations. Manages projects from conceptual planning through launch and stabilization in conjunction with various Authority staff, departments, CTA contractors and other third parties to ensure projects meet Authority’s innovation goals and objectives.</p>	Chicago, IL	5/5/23
23000053	Production Clerk – Bus	Full-time Permanent (FTP)	<p>Schedules and controls shop production through proper scheduling of work, routing of material to and from the shops, and monitors unit exchange credits.</p>	Chicago, IL	5/5/23
2300004E	Structure Engineering Coordinator	Full-time Permanent (FTP)	<p>Coordinates activities of personnel involved in estimating, designing, and planning of various structure engineering projects. Under direction, functions as lead professional engineer managing projects of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction, and maintenance of CTA structural systems.</p>	Chicago, IL	5/5/23

23000012	Bus Servicer	Full-time Permanent (FTP)	Performs basic cleaning duties to the interior and exterior of Authority buses and services with fuel, oil and water.	Chicago, IL	5/5/23
23000049	EEO Investigator	Full-time Permanent (FTP)	Under general supervision, investigates and responds to internal and external complaints involving allegations of discrimination and harassment that violate CTA's Equal Employment Opportunity (EEO) Title VI and Title VII programs, which reflect federal, state and local laws. Serves as an impartial mediator to resolve employee conflict. Assists with EEO trainings for management and non-management staff and in developing and enhancing EEO policies, procedures, and informational materials.	Chicago, IL	5/5/23
2300002V	Construction Project Manager I	Full-time Permanent (FTP)	Under direction, oversees technical and administrative project management activities during the implementation of large scale Authority facilities and right-of-way constructions contracts by administering and executing all project agreements, scope of work, project accountability and budget.	Chicago, IL	5/5/23

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From: [Human Resources](#)
To: [All CTA](#)
Subject: CTA Bus Operator, Bus Mechanic, and Rail Flagger/Operator Career Fair - April 28!
Date: Thursday, April 20, 2023 2:32:23 PM
Attachments: [Job Fair 4.28.23 Updated 4 20.pdf](#)
[image003.png](#)
[image004.png](#)



CTA Employees: Please share with your networks or anyone you know who may be interested in learning more about our career opportunities.

CTA's Human Resources team is hosting a Bus Operator, Bus Mechanic, and Rail Flagger/Operator Career Fair on Friday, April 28 from 8:30 AM to 11:30 AM.

Interested candidates can join us to learn about all three careers, hear from Bus and Rail employees, and be able to start their applications on site. Presentations will take place at 8:30 AM and 9:30 AM.

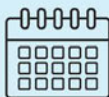
Interested candidates can register for the event at:

<https://www.eventbrite.com/e/cta-bus-operator-and-bus-mechanic-career-fair-tickets-615920353357>

JOIN **CTA** FOR A **BUS OPERATOR**,
BUS MECHANIC, AND **RAIL FLAGGER/OPERATOR***

HIRING EVENT

APRIL 28



Friday, April 28, 2023
at 8:30AM-11:30AM



CTA Headquarters
567 W Lake St,
Chicago IL 60661

Candidates will be able to:

- Learn more about these roles during multiple presentations
- Connect with Bus Operations, Bus Maintenance, and Rail Flagger staff
- Start your application
- and take your next steps of the application process on-site!

On the day of the fair, CDL/CLP holders will be able to complete all of the following items:

- Submit an online application
- Complete online assessment
- MVR Review
- Interview
- Begin Pre-Employment

Bus Mechanic
starting hourly
rate: **\$40.59**

Rail Flagger
starting hourly
rate: **\$21.36**

New Bus Operators
and Mechanics
receive a **\$1,000**
hiring bonus

*All CTA Rail Operators must start as Rail Flaggers (CDL/CLP not required for this role).

Apply and register today!
www.transitchicago.com/careers



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JOIN **CTA** FOR A **BUS OPERATOR**,
BUS MECHANIC, AND **RAIL FLAGGER/OPERATOR***

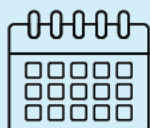
HIRING EVENT

APRIL 28



**CDL not
needed
to apply!**

**Bus Operator
starting hourly
rate: \$28.99
Top hourly rate:
\$38.66**



**Friday, April 28, 2023
at 8:30AM-11:30AM**



**CTA Headquarters
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Chicago IL 60661**

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- Interview
- Begin Pre-Employment

*All CTA Rail Operators must start as Rail Flaggers (CDL/CLP not required for this role).

Apply and register today!
www.transitchicago.com/careers



From: [Human Resources](#)
To: [All CTA](#)
Subject: Weekly Job Postings
Date: Friday, April 14, 2023 2:23:00 PM
Attachments: [CTA Current Available Jobs 4.14.2023.pdf](#)
[image001.png](#)



CTA Weekly Job Postings

Managers and Supervisors: Please print attached PDF and post at your location

Please visit our website for the most current list of available positions

Req #	Job Title	Expiration Date
220000CA	! Bus Mechanic	4/15/23
22000029	! FULL TIME BUS OPERATOR	4/15/23
2300004L	Administrator, Rail Engineering Projects	4/14/23
2300004K	Full-Time Temporary Legal Assistant - Torts	4/14/23
2300004J	General Manager, Rail Maintenance	4/14/23
2300004I	Mechanical / Electrical Engineer III	4/14/23
2300004H	Communications Technician	4/14/23
2300004G	Manager, Supply Chain Vendor Performance	4/14/23
2300004F	Signal Engineering Coordinator	4/14/23
2300004E	Structure Engineering Coordinator	4/14/23
2300004D	Mechanical Engineer III	4/14/23
2300004C	Senior Manager, Utility Services	4/14/23
2300004B	Order Control Clerk	4/14/23
2300004A	Coordinator, Non-Revenue Fleet Services	4/14/23
23000049	EEO Investigator	4/14/23
23000048	Bus Revenue Equipment Field Technician	4/14/23
2300000A	Civil Engineer III	4/14/23
2300000O	Civil Engineer II	4/14/23
2300003R	Analyst, Bus Scheduling	4/28/23
2300004T	2023-2024 Yearlong Accounts Payable Intern	4/16/23

23000039	Chief Attorney - Corporate	4/17/23
2300004Q	2023-2024 Yearlong Occupational and Environmental Health and Safety Intern	4/20/23
2300004P	2023-2024 Yearlong Legal Intern	4/20/23
2300004S	Grant Accountant I	4/21/23
2300004R	Rail Posting Specialist	4/21/23
2300004O	Fire & Life Safety Marshall	4/21/23
2300004N	Rail Janitor Coordinator	4/21/23
2300004M	Rail Quality Improvement Technician	4/21/23
2200009U	Accounts Receivable Accountant I	4/21/23
2300002H	Financial Analyst III - Program Development	4/21/23
2300004U	2023-2024 Yearlong EEO and Compliance Programs Intern	4/23/23
2300004X	Track Worker	4/27/23
23000051	Business Process Analyst	4/28/23
23000050	Certification Specialist	4/28/23
2300004Z	Flagger	4/28/23
2300004Y	Duplicating Machine Operator II	4/28/23
2300004W	Manager, Maintenance - Bus	4/28/23
2300004V	Associate Attorney - Torts	4/28/23
2300002X	Senior Manager, Systems Support	4/28/23
2300002T	Testing Engineer I	4/28/23
2300002V	Construction Project Manager I	4/28/23

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22000029	! FULL TIME BUS OPERATOR	Full-time Permanent (FTP)	Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	Chicago, IL	4/15/23
2300004L	Administrator, Rail Engineering Projects	Full-time Permanent (FTP)	Under direction, performs various sensitive administrative and project related activities in support of the office of the Rail Engineering and Technical Services department. Develops, implements and maintains standards, policies and procedures for the control and retrieval of all Rail Engineering project records and information.	Chicago, IL	4/14/23
2300004K	Full-Time Temporary Legal Assistant - Torts	Full-time Temporary (FTT)	Under general supervision, performs clerical, administrative, and general office duties in support of Authority attorneys and projects within the Torts Section.	Chicago, IL	4/14/23
2300004J	General Manager, Rail Maintenance	Full-time Permanent (FTP)	Participates in the development of the department's programs, goals and objectives. Manages, directs and coordinates rail vehicle light maintenance activities including: inspections, repair, servicing and cleaning for all rail maintenance terminals.	Chicago, IL	4/14/23
2300004I	Mechanical / Electrical Engineer III	Full-time Permanent (FTP)	Performs mechanical/electrical-engineering projects involving the application of a comprehensive and diversified knowledge of engineering principles and practices in the operation and maintenance of CTA transit revenue vehicles, service vehicles and various pieces of garage equipment.	Chicago, IL	4/14/23
2300004H	Communications Technician	Full-time Permanent (FTP)	Tests, repairs and adjusts electronic communication equipment used by the Authority. Provides technical support at the CTA's Control Center and supporting field locations for technology systems including but not limited to radio, telephone, public address, video, realtime bus and train systems, IP-based systems, and supporting infrastructure.	Chicago, IL	4/14/23

2300004G	Manager, Supply Chain Vendor Performance	Full-time Permanent (FTP)	Monitors and oversees all Supply Chain activities to ensure vendor compliance with the terms of contracts related to vehicle parts and services. Works in cooperation with Authority's user departments in the analysis of third party vendor contract utilization for parts and supplies. Reviews and recommends inventory adjustments regarding inventory requirements and pricing.	Chicago, IL	4/14/23
2300004F	Signal Engineering Coordinator	Full-time Permanent (FTP)	Coordinates the activities of personnel involved in the planning and design of various engineering projects relating to signal equipment, including interlocking, overspeed protection, block signals, grade crossings, pedestrian crossings, remote control, centralized train control and various related systems to provide the Authority with a signal system that maximizes safety, operational flexibility and maintainability.	Chicago, IL	4/14/23
2300004E	Structure Engineering Coordinator	Full-time Permanent (FTP)	Coordinates activities of personnel involved in estimating, designing, and planning of various structure engineering projects. Under direction, functions as lead professional engineer managing projects of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction, and maintenance of CTA structural systems.	Chicago, IL	4/14/23
2300004D	Mechanical Engineer III	Full-time Permanent (FTP)	Performs mechanical engineering assignments involving the application of a comprehensive and diversified knowledge of engineering principles and practices in broad areas of assignments.	Chicago, IL	4/14/23
2300004C	Senior Manager, Utility Services	Full-time Permanent (FTP)	Plans, supervises and coordinates the activities of personnel involved in providing the maintenance, scheduling and operation of non-revenue service vehicles. Oversees and monitors section programs and objectives to ensure that the non-revenue service vehicles and equipment are safe, properly maintained and operated.	Chicago, IL	4/14/23
2300004B	Order Control Clerk	Full-time Permanent (FTP)	Chicago Transit Authority requires all employees to be COVID-19 vaccinated. If you are offered employment, proof of COVID-19 vaccination will be required as a condition of employment and as part of the hiring process. Visit www.transitchicago.com/careers for full notice.	Chicago, IL	4/14/23
2300004A	Coordinator, Non-Revenue Fleet Services	Full-time Permanent (FTP)	Coordinates, and directs operations, systems, and programs pertaining to the repair, fueling, and monitoring of all non-revenue vehicles and equipment owned by the Authority.	Chicago, IL	4/14/23

23000049	EEO Investigator	Full-time Permanent (FTP)	Under general supervision, investigates and responds to internal and external complaints involving allegations of discrimination and harassment that violate CTA's Equal Employment Opportunity (EEO) Title VI and Title VII programs, which reflect federal, state and local laws. Serves as an impartial mediator to resolve employee conflict. Assists with EEO trainings for management and non-management staff and in developing and enhancing EEO policies, procedures, and informational materials.	Chicago, IL	4/14/23
23000048	Bus Revenue Equipment Field Technician	Full-time Permanent (FTP)	Installs, troubleshoots, repairs and maintains the Authority's bus farebox and vault equipment.	Chicago, IL	4/14/23
2300000A	Civil Engineer III	Full-time Permanent (FTP)	Under general supervision, performs senior level professional engineering work of considerable complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction and maintenance of transportation infrastructure, track, and facilities projects. Manages moderately complex projects.	Chicago, IL	4/14/23
2300000O	Civil Engineer II	Full-time Permanent (FTP)	Under general supervision, performs intermediate level professional engineering work of moderate complexity involving the selection and application of engineering techniques, procedures, and criteria for the design, construction and maintenance of transportation infrastructure, track, and facilities projects. Manages routine projects.	Chicago, IL	4/14/23
2300003R	Analyst, Bus Scheduling	Full-time Permanent (FTP)	Develops bus schedules for the nation's second largest public transportation system with a network of 128 bus routes, operated by over 3,000 bus operators utilizing 1,800 buses and serving nearly 900,000 passengers daily. The position involves the development of public-facing route schedules as well as schedules for the personnel and vehicles needed to provide this service. The analyst works to ensure that these components are scheduled and coordinated in a way that meets customer demand, satisfies quality-of-life work rules and optimizes use of the bus fleet, all while maximizing operational efficiency.	Chicago, IL	4/28/23

2300004T	2023-2024 Yearlong Accounts Payable Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority.	Chicago, IL	4/16/23
23000039	Chief Attorney - Corporate	Full-time Permanent (FTP)	Under direction, performs senior level professional legal work related to corporate matters involving the Authority. Represents the Authority in major procurements, capital improvement projects, bond issues and other financing arrangements, grants, intergovernmental agreements, real estate matters, intellectual property matters, technology contracts, regulatory compliance, and other commercial transactions. Provides advice pertaining to a wide variety of legal topics. This role is a transactional role and does not include any litigation responsibilities.	Chicago, IL	4/17/23
2300004Q	2023-2024 Yearlong Occupational and Environmental Health and Safety Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority.	Chicago, IL	4/20/23
2300004P	2023-2024 Yearlong Legal Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority.	Chicago, IL	4/20/23

2300004S	Grant Accountant I	Full-time Permanent (FTP)	Under general supervision, performs entry-level professional accounting duties, including preparing various schedules, accounting statements, financial reports, and journal entries. Analyzes and compiles accounting data and financial information as required.	Chicago, IL	4/21/23
2300004R	Rail Posting Specialist	Full-time Permanent (FTP)	Posts pay and distribution hours for Power & Way field force employees to payroll time reports.	Chicago, IL	4/21/23
2300004O	Fire & Life Safety Marshall	Full-time Permanent (FTP)	Serves as the Authority's primary safety liaison between the Chicago Fire Department (CFD), other fire departments, and the Office of Emergency Management & Communications (OEMC) in support of Authority and community safety and preparedness. Under general supervision, plans and leads all activities and operations within the Authority relating to fire protection and safety. Coordinates the creation, implementation, and maintenance of the Authority's system-wide strategy for smoke and fire hazards. Acts as a resource to Authority personnel with respect to incident command and fire/smoke hazard management and responds to all Authority smoke/fire emergencies. Conducts inspections, trainings and debriefings, and coordinates activities with fire departments, especially the CFD.	Chicago, IL	4/21/23
2300004N	Rail Janitor Coordinator	Full-time Permanent (FTP)	Under general supervision, coordinates and oversees the activities of Rail Janitors and work groups assigned to rail janitorial services and assists management in the development and implementation of maintenance improvement programs based on inspection results, industry best practices, and department goals and objectives.	Chicago, IL	4/21/23
2300004M	Rail Quality Improvement Technician	Full-time Permanent (FTP)	Under supervision, monitors the quality of repairs and maintenance work performed on Rail Vehicles at the Authority's Rail Vehicle Maintenance and Terminal Facilities.	Chicago, IL	4/21/23
2200009U	Accounts Receivable Accountant I	Full-time Permanent (FTP)	Under general supervision, performs professional accounting work to prepare, post, and validate transactions related to accounts receivables. Generates invoices for services provided by the Authority in accordance with company policies and to reconcile the accounts to ensure efficient, timely, and accurate payments. .	Chicago, IL	4/21/23

2300002H	Financial Analyst III - Program Development	Full-time Permanent (FTP)	Under general supervision, prepares and researches financial information for analysis that leads to development of the annual and five-year capital Improvement program (CIP) of projects. Analyzes CTA capital needs, applying procedures and guidelines that are used to identify candidate projects, and preparing necessary documentation to support the programming of funds to projects. Coordinates activities between the Finance Department and other CTA departments. Serves as a mentor for junior analysts and supports the management team.	Chicago, IL	4/21/23
2300004U	2023-2024 Yearlong EEO and Compliance Programs Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers. Interns at CTA work in a range of departments across the authority.	Chicago, IL	4/23/23
2300004X	Track Worker	Full-time Temporary (FTT)	Performs various duties in the inspection, maintenance, repair, and construction of railroad track, also including signaling and flagging activities associated with track construction and maintenance work.	Chicago, IL	4/27/23
23000051	Business Process Analyst	Full-time Permanent (FTP)	Under direction, performs analysis and documentation of current business processes, as identified by management. Consults with process owners, participants, and end users to develop and implement improved business workflows, and facilitates the creation and tracking of process performance indicators for all areas within the Authority.	Chicago, IL	4/28/23
23000050	Certification Specialist	Full-time Permanent (FTP)	Under general supervision, performs activities related to Disadvantaged Business Enterprise (DBE) certification functions in accordance with applicable federal and state laws and assists in coordinating opportunities to promote business development programs.	Chicago, IL	4/28/23
2300004Z	Flagger	Full-time Temporary (FTT)	Under direct supervision, coordinates the movement of trains through slow zones in construction or maintenance sites in order to protect workers, equipment, and structures.	Chicago, IL	4/28/23
2300004Y	Duplicating Machine Operator II	Full-time Permanent (FTP)	Operates various offset-duplicating machines to reproduce typewritten matter, forms, reports, drawings, and other materials utilizing various inks and paper stocks.	Chicago, IL	4/28/23

2300004W	Manager, Maintenance - Bus	Full-time Permanent (FTP)	Manages and implements required bus fleet maintenance to provide reliable service. Oversees and monitors programs and objectives to ensure buses are properly repaired, maintained, and serviced.	Chicago, IL	4/28/23
2300004V	Associate Attorney - Torts	Full-time Permanent (FTP)	Under general supervision, functions as a junior level attorney responsible for litigating personal injury cases brought against the authority. Works with senior attorneys on complex personal injury, subrogation, and property damage defense cases.	Chicago, IL	4/28/23
2300002X	Senior Manager, Systems Support	Full-time Permanent (FTP)	This position is the primary point person for Infrastructure's asset management program, overseeing strategy development, asset management plan development and maintenance, departmental collaboration, report development and business process management for CTA's Enterprise Asset Management System. The position requires direct interaction with programmers, analysts, systems administrators, engineers, business units, and CTA leadership.	Chicago, IL	4/28/23
2300002T	Testing Engineer I	Full-time Permanent (FTP)	Investigates electrical and mechanical problems as they relate to facilities maintenance equipment. Provides technical support to various departments within facilities engineering and maintenance.	Chicago, IL	4/28/23
2300002V	Construction Project Manager I	Full-time Permanent (FTP)	Under direction, oversees technical and administrative project management activities during the implementation of large scale Authority facilities and right-of-way constructions contracts by administering and executing all project agreements, scope of work, project accountability and budget.	Chicago, IL	4/28/23

Chicago Transit Authority requires all employees to be COVID-19 vaccinated. If you are offered employment, proof of COVID-19 vaccination will be required as a condition of employment and as part of the hiring process. Visit www.transitchicago.com/careers for full notice.

Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.

From: [Human Resources](#)
To: [All CTA](#)
Subject: Weekly Job Postings
Date: Friday, February 24, 2023 2:30:57 PM
Attachments: [image001.png](#)
[image004.png](#)
[CTA Current Available Jobs 2.24.2023.pdf](#)



CTA Weekly Job Postings

Managers and Supervisors: Please print attached PDF and post at your location

Please visit our website for the most current list of available positions

Req #	Job Title	Expiration Date
22000029	! FULL TIME BUS OPERATOR	2/28/23
220000CA	! Bus Mechanic	3/3/23
2300002P	Flagger	2/24/23
2300002N	Financial Analyst II - Grants	2/24/23
2300002O	Financial Analyst III - CIP Control	2/24/23
23000028	Machinist (Rail)	2/24/23
2300002A	Programmer Analyst, Data Analytics	2/24/23
2300002B	Investigator	2/24/23
2300002C	Stockroom Clerk - Bus	2/24/23
2300002D	Power Engineer IV	2/24/23
2300002H	Financial Analyst III - Program Development	2/24/23
2300002M	Grant Accountant I	2/24/23
2300001L	Coordinator, Title VI and Affirmative Action	2/24/23
23000018	Project Specialist II - Technology	2/24/23
220000DE	Senior Network Engineer	2/24/23
2200008J	Customer Service Assistant	2/24/23
2300001N	2023-2024 Yearlong Data Analyst Intern"	2/27/23
2300001E	2023 Summer Transportation Management Intern	2/27/23
	2023 Summer Customer Experience and Service	

2300002L	Innovation Intern	2/27/23
2300002J	2023-2024 Yearlong Junior Treasury Analyst Intern	2/27/23
2300002I	2023-2024 Yearlong Track/Civil Engineering Intern	2/27/23
2300002G	2023 Summer Red Line Extension Strategic Planning Intern	2/27/23
2300002E	2023-2024 Yearlong Human Resources Recruitment Intern	2/27/23
2300001W	2023-2024 Yearlong Scheduling Analytics Intern	2/27/23
2300001D	2023-2024 Yearlong Treasury Management and Currency Processing Intern	2/27/23
2300001F	2023-2024 Yearlong Project Manager Intern	2/27/23
2300001G	2023-2024 Yearlong Quality Assurance Intern	2/27/23
2300001I	2023-2024 Yearlong Content Creator - Safety and Security Certification Intern	2/27/23
2300001J	2023-2024 Yearlong Digital Design Records Intern	2/27/23
2300001K	2023-2024 Yearlong Quality Inspections Intern	2/27/23
2300001O	2023 Summer Purchasing Intern	2/27/23
2300001P	2023-2024 Yearlong Signals and Communications Intern	2/27/23
2300001R	2023-2024 Yearlong Document Management Specialist Intern	2/27/23
2300001S	2023-2024 Yearlong Occupational and Environmental Health and Safety Intern	2/27/23
2300001T	2023-2024 Yearlong Safety Data Analyst Intern	2/27/23
2300001U	2023-2024 Yearlong Transit Safety Computer Asset Intern	2/27/23
2300001V	2023-2024 Yearlong Bus Scheduling Data Analyst Intern	2/27/23
2300001X	2023-2024 Yearlong Service Planning Analytics Intern	2/27/23
2300001Y	2023-2024 Yearlong Service Planning Intern	2/27/23
2300001Z	2023-2024 Yearlong Business Intelligence Intern	2/27/23
23000021	2023-2024 Yearlong Second Chance Training Specialist Intern	2/27/23
23000022	2023-2024 Yearlong Training and Instruction Intern	2/27/23
23000023	2023-2024 Yearlong Legal Intern	2/27/23
23000026	2023-2024 Yearlong Business Development Intern	2/27/23
23000024	2023 Summer Legal Intern	2/27/23
23000025	2023-2024 Yearlong Archives Digital Exhibit Intern	2/27/23

23000027	2023-2024 Yearlong Special Events Bus Scheduling Intern	2/27/23
2300001C	2023-2024 Yearlong Accounts Payable Intern	2/27/23
2300002R	Rail Quality Improvement Technician	3/3/23
2300002Q	Rail Quality Improvement Coordinator	3/3/23
23000032	Track Worker	3/3/23
23000031	Senior Project Manager, Debt Administration	3/3/23
23000030	Coordinator, Workforce Initiatives	3/3/23
2300002Z	Car Repairer 'A'	3/3/23
2300002Y	Service Truck Chauffeur I	3/3/23
2300002X	Senior Manager, Systems Support	3/3/23
2300002W	B Electrician (Substation Maintenance)	3/3/23
2300002V	Construction Project Manager I	3/3/23
2300002U	Architect III	3/3/23
2300002T	Testing Engineer I	3/3/23
2300002S	Senior Internal Auditor	3/3/23
2200009U	Accounts Receivable Accountant I	3/3/23
220000BT	RPM Construction Project Manager	3/3/23
220000CK	Architect II	3/3/23
220000DN	General Manager, Security	3/3/23
23000008	Part Time Bus Operator	3/3/23
23000009	Special Part-Time Bus Operator	3/3/23
2300001B	Deputy General Counsel, Compliance, Policy & Appeals	3/3/23
23000036	Mechanical Engineer IV	3/10/23
23000029	Laborer (Building)	3/10/23
23000033	Bus & Truck Mechanic	3/10/23

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Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.

CTA Human Resources
567 W. Lake St., 3rd Floor ▪ Chicago, IL 60661
Intranet: [ctaweb/hr](#)

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CTA Weekly Job Postings

Apply on-line at www.transitchicago.com/careers



Req No.	Title	JobType	Brief Description	Location	Expires
22000029	! FULL TIME BUS OPERATOR	Full-time Permanent (FTP)	Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	Chicago, IL	2/28/23
220000CA	! Bus Mechanic	Full-time Permanent (FTP)	Under direct supervision, performs comprehensive maintenance and repair work on Authority buses.	Chicago, IL	3/3/23
2300002P	Flagger	Full-time Temporary (FTT)	Under direct supervision, coordinates the movement of trains through slow zones in construction or maintenance sites in order to protect workers, equipment, and structures.	Chicago, IL	2/24/23
2300002N	Financial Analyst II - Grants	Full-time Permanent (FTP)	Develops grant applications to be submitted to various Federal, State and local agencies. Reviews requirements and procedures relating to grant programs. Coordinates with CTA Departments and funding agencies in developing grant applications and related material. Performs duties related to grant activities including progress reporting, budget revisions and grant status reports.	Chicago, IL	2/24/23
2300002O	Financial Analyst III - CIP Control	Full-time Permanent (FTP)	Under direction, performs senior level professional financial analyses as they relate to the Authority's Capital Improvement and Capital Grant Programs. Prepares and researches financial, operational, and capital information for analysis and makes recommendations based on completed studies and analyses. Monitors grant budgets and financing to ensure compliance with the regulations of the various funding agencies.	Chicago, IL	2/24/23
23000028	Machinist (Rail)	Full-time Temporary (FTT)	Performs all mechanical work on rail car and non-revenue equipment, parts production and repair.	Chicago, IL	2/24/23
2300002A	Programmer Analyst, Data Analytics	Full-time Permanent (FTP)	Under direction, develops, implements, and maintains technology processes for the Authority's Data Analytics department. Aids in the research and conceptualization of new programming and automation initiatives for the agency. Coordinates with team and IT department to ensure technical processes reflect department and organizational priorities. Performs business and data analysis to deliver data and analytics capabilities to the organization.	Chicago, IL	2/24/23

2300002B	Investigator	Full-time Permanent (FTP)	Under general direction, investigates infractions by employees of rules and regulations. Conducts criminal investigations of CTA related criminal activity. Interacts with outside law enforcement agencies when required. Performs analysis of crime stats regarding the Authority.	Chicago, IL	2/24/23
2300002C	Stockroom Clerk - Bus	Full-time Permanent (FTP)	Receives, stores, and maintains materials used to supply maintenance at assigned locations.	Chicago, IL	2/24/23
2300002D	Power Engineer IV	Full-time Permanent (FTP)	Supervises, oversees and reviews the activities of employees engaged in the maintenance, repair, installation and operation of the Authority's traction power distribution systems. Provides engineering and technical assistance to CTA Engineering forces and outside consultants.	Chicago, IL	2/24/23
2300002H	Financial Analyst III - Program Development	Full-time Permanent (FTP)	Under general supervision, prepares and researches financial information for analysis that leads to development of the annual and five-year capital Improvement program (CIP) of projects. Analyzes CTA capital needs, applying procedures and guidelines that are used to identify candidate projects, and preparing necessary documentation to support the programming of funds to projects. Coordinates activities between the Finance Department and other CTA departments. Serves as a mentor for junior analysts and supports the management team.	Chicago, IL	2/24/23
2300002M	Grant Accountant I	Full-time Permanent (FTP)	Under general supervision, performs entry-level professional accounting duties, including preparing various schedules, accounting statements, financial reports, and journal entries. Analyzes and compiles accounting data and financial information as required.	Chicago, IL	2/24/23
2300001L	Coordinator, Title VI and Affirmative Action	Full-time Permanent (FTP)	Under general supervision, the Coordinator, Title VI and Affirmative Action is responsible for the development of the Authority's Limited English Proficiency (LEP) Plan. Provides consultation, guidance, technical assistance and compliance support to HR and other organizational stakeholders to enhance diversity and inclusion outreach programs and improve recruitment and retention of women and minority staff, especially in underutilized job groups (i.e. Individuals with Disabilities and Veterans).	Chicago, IL	2/24/23
23000018	Project Specialist II - Technology	Full-time Permanent (FTP)	Under general supervision, performs various support functions for communications systems maintenance including: engineering, office and resource support, work orders, asset management, inventory and records control, budget administration, data analysis, and special studies and investigations.	Chicago, IL	2/24/23

220000DE	Senior Network Engineer	Full-time Permanent (FTP)	Under direction, plans and designs the Authority's network infrastructure and network solutions and provides high level support and direction in troubleshooting, installing, implementing, and administering network systems. Performs analysis of capacity issues and develops capacity planning models and ensures planned testing activities are executed to accurately meet Authority business needs.	Chicago, IL	2/24/23
2200008J	Customer Service Assistant	Part-time Temporary (PTT)	Provides customer assistance at the highest level to transit patrons aboard vehicles and in and around transit facilities, and assists transportation personnel as required.	Chicago, IL	2/24/23
2300001N	2023-2024 Yearlong Data Analyst Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001E	2023 Summer Transportation Management Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300002L	2023 Summer Customer Experience and Service Innovation Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300002J	2023-2024 Yearlong Junior Treasury Analyst Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

2300002I	2023-2024 Yearlong Track/Civil Engineering Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300002G	2023 Summer Red Line Extension Strategic Planning Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300002E	2023-2024 Yearlong Human Resources Recruitment Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001W	2023-2024 Yearlong Scheduling Analytics Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001D	2023-2024 Yearlong Treasury Management and Currency Processing Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

2300001F	2023-2024 Yearlong Project Manager Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001G	2023-2024 Yearlong Quality Assurance Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001I	2023-2024 Yearlong Content Creator - Safety and Security Certification Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001J	2023-2024 Yearlong Digital Design Records Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001K	2023-2024 Yearlong Quality Inspections Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

2300001O	2023 Summer Purchasing Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001P	2023-2024 Yearlong Signals and Communications Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001R	2023-2024 Yearlong Document Management Specialist Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001S	2023-2024 Yearlong Occupational and Environmental Health and Safety Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001T	2023-2024 Yearlong Safety Data Analyst Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

2300001U	2023-2024 Yearlong Transit Safety Computer Asset Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001V	2023-2024 Yearlong Bus Scheduling Data Analyst Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001X	2023-2024 Yearlong Service Planning Analytics Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001Y	2023-2024 Yearlong Service Planning Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001Z	2023-2024 Yearlong Business Intelligence Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

23000021	2023-2024 Yearlong Second Chance Training Specialist Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000022	2023-2024 Yearlong Training and Instruction Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000023	2023-2024 Yearlong Legal Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000026	2023-2024 Yearlong Business Development Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000024	2023 Summer Legal Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

23000025	2023-2024 Yearlong Archives Digital Exhibit Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000027	2023-2024 Yearlong Special Events Bus Scheduling Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001C	2023-2024 Yearlong Accounts Payable Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300002R	Rail Quality Improvement Technician	Full-time Permanent (FTP)	Under supervision, monitors the quality of repairs and maintenance work performed on Rail Vehicles at the Authority's Rail Vehicle Maintenance and Terminal Facilities.	Chicago, IL	3/3/23
2300002Q	Rail Quality Improvement Coordinator	Full-time Permanent (FTP)	Under general supervision, assists in the operational, administrative, and technical functions of the Rail Quality Improvement department. Monitors all light and/or heavy repair functions and implements department goals and objectives to ensure bus availability and safety meet Authority requirements and standards.	Chicago, IL	3/3/23
23000032	Track Worker	Full-time Temporary (FTT)	Performs various duties in the inspection, maintenance, repair, and construction of railroad track, also including signaling and flagging activities associated with track construction and maintenance work.	Chicago, IL	3/3/23

23000031	Senior Project Manager, Debt Administration	Full-time Permanent (FTP)	Plans and manages Authority's debt administrative functions, rating agency relationships, analytical analysis regarding bond capacity and regulatory compliance oversight. Maintains compliance with debt policy, investment banking and financial advisor relationships, and provides reporting on performance and compliance of operations. Assists management staff in daily operational, administrative, and support functions, and special projects for the department.	Chicago, IL	3/3/23
23000030	Coordinator, Workforce Initiatives	Full-time Permanent (FTP)	Under the direction of Workforce Initiatives – Project Consultant, plans, coordinates, and administratively supports CTA's workforce diversity initiatives and efforts. and oversees reporting and research projects for the Authority's Workforce Diversity initiatives.	Chicago, IL	3/3/23
2300002Z	Car Repairer 'A'	Full-time Permanent (FTP)	Inspects, maintains, and repairs rail vehicles.	Chicago, IL	3/3/23
2300002Y	Service Truck Chauffeur I	Full-time Temporary (FTT)	Drives a truck with 2 or 3 axles to transport materials, supplies, or parts.	Chicago, IL	3/3/23
2300002X	Senior Manager, Systems Support	Full-time Permanent (FTP)	This position is the primary point person for Infrastructure's asset management program, overseeing strategy development, asset management plan development and maintenance, departmental collaboration, report development and business process management for CTA's Enterprise Asset Management System. The position requires direct interaction with programmers, analysts, systems administrators, engineers, business units, and CTA leadership.	Chicago, IL	3/3/23
2300002W	B Electrician (Substation Maintenance)	Full-time Permanent (FTP)	Inspects, repairs, adjusts and cleans substation power conversion equipment.	Chicago, IL	3/3/23
2300002V	Construction Project Manager I	Full-time Permanent (FTP)	Under direction, oversees technical and administrative project management activities during the implementation of large scale Authority facilities and right-of-way constructions contracts by administering and executing all project agreements, scope of work, project accountability and budget.	Chicago, IL	3/3/23
2300002U	Architect III	Full-time Permanent (FTP)	Performs diverse and complex architectural assignments using originality and ingenuity in the design and construction of Authority facilities.	Chicago, IL	3/3/23

2300002T	Testing Engineer I	Full-time Permanent (FTP)	Investigates electrical and mechanical problems as they relate to facilities maintenance equipment. Provides technical support to various departments within facilities engineering and maintenance.	Chicago, IL	3/3/23
2300002S	Senior Internal Auditor	Full-time Permanent (FTP)	Conducts and supervises financial, operational, performance, compliance, information technology and other audits or reviews as assigned. Under the supervision of Internal Audit leadership, participates in planning, fieldwork, testing and data analysis, interviewing, evaluation of internal control processes, identification of observations,	Chicago, IL	3/3/23
2200009U	Accounts Receivable Accountant I	Full-time Permanent (FTP)	Under general supervision, performs professional accounting work to prepare, post, and validate transactions related to accounts receivables. Generates invoices for services provided by the Authority in accordance with company policies and to reconcile the accounts to ensure efficient, timely, and accurate payments. .	Chicago, IL	3/3/23
220000BT	RPM Construction Project Manager	Full-time Permanent (FTP)	Under direction, oversees technical and administrative project management activities during the implementation of large scale Authority facilities and right-of-way constructions contracts by administering and executing all project agreements, scope of work, project accountability and budget.	Chicago, IL	3/3/23
220000CK	Architect II	Full-time Permanent (FTP)	Performs architectural assignments of non-routine to moderately complex nature with some degree of latitude in the use of initiative and independent judgment.	Chicago, IL	3/3/23
220000DN	General Manager, Security	Full-time Permanent (FTP)	Manages and directs the functions and activities of the entire Security department. Develops, implements, and maintains departmental programs, policies, and procedures. Monitors and manages the performance of CTA Security personnel and security contracts. Ensures all security activities comply with applicable laws and policies.	Chicago, IL	3/3/23
23000008	Part Time Bus Operator	Part-time Temporary (PTT)	Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	Chicago, IL	3/3/23
23000009	Special Part-Time Bus Operator	Part-time Temporary (PTT)	Special part-time operators shall not be assigned more than 20 hours per week and will have limited available hours based on the Collective Bargaining Agreement with Local 241.	Chicago, IL	3/3/23

2300001B	Deputy General Counsel, Compliance, Policy & Appeals	Full-time Permanent (FTP)	Manages and directs the Compliance, Policy & Appeals division of the Authority's Law Department. Advises the General Counsel and client departments on compliance matters, including issues related to Ethics, FOIA, Risk Management, state investigations, and legal compliance. Represents the Authority on all appellate matters. Works with client departments and the Board Office in drafting and formulating Board ordinances, and Authority policies and procedures, and in analyzing legislative and regulatory requirements. Acts as "first chair" on all appellate matters.	Chicago, IL	3/3/23
23000036	Mechanical Engineer IV	Full-time Permanent (FTP)	Performs mechanical engineering assignments involving the application of a comprehensive and diversified knowledge of engineering principles and practices in broad areas of assignments.	Chicago, IL	3/10/23
23000029	Laborer (Building)	Full-time Permanent (FTP)	Performs a variety of construction, janitorial and general laboring duties on Authority buildings and facilities, and other properties.	Chicago, IL	3/10/23
23000033	Bus & Truck Mechanic	Full-time Temporary (FTT)	Repairs and maintains Authority owned and operated vehicles including: light, medium and heavy duty bus and truck vehicles, automobiles, mobile operating equipment and associated operating components that include, but are not limited to: diesel engines, automatic transmissions, air brake systems and suspension steering.	Chicago, IL	3/10/23

Chicago Transit Authority requires all employees to be COVID-19 vaccinated. If you are offered employment, proof of COVID-19 vaccination will be required as a condition of employment and as part of the hiring process. Visit www.transitchicago.com/careers for full notice.

Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.

From: [Human Resources](#)
To: [All CTA](#)
Subject: Weekly Job Postings
Date: Friday, February 17, 2023 3:00:36 PM
Attachments: [image001.png](#)
[image004.png](#)
[CTA Current Available Jobs 2.17.2023.pdf](#)



CTA Weekly Job Postings

Managers and Supervisors: Please print attached PDF and post at your location

Please visit our website for the most current list of available positions

<u>Req #</u>	<u>Job Title</u>	<u>Expiration Date</u>
22000029	! FULL TIME BUS OPERATOR	2/28/23
220000CA	! Bus Mechanic	3/3/23
2300000H	2023 Internship and Education Programs, One Summer Chicago Cohort Lead Intern	2/17/23
2300001A	Full-Time Temporary Legal Assistant - Torts	2/17/23
23000019	Manager, Rail Station Management	2/17/23
2200008L	Senior Project Manager, Vehicle Engineering	2/17/23
23000011	Product Engineer III	2/17/23
23000013	Business Intelligence Developer	2/17/23
23000017	Manager, Maintenance Construction	2/17/23
23000016	Senior Manager, Marketing, Outreach and Engagement	2/17/23
23000015	Graphic Designer	2/17/23
23000012	Bus Servicer	2/17/23
220000DE	Senior Network Engineer	2/17/23
2300000N	eLearning & Instructional Technology Administrator	2/17/23
2300000Q	Associate Attorney - Torts	2/17/23
220000D9	Senior Attorney - Torts	2/17/23
2300001N	2023-2024 Yearlong Data Analyst Intern	2/20/23

2300002P	Flagger	2/24/23
2300002N	Financial Analyst II - Grants	2/24/23
2300002O	Financial Analyst III - CIP Control	2/24/23
23000028	Machinist (Rail)	2/24/23
2300002A	Programmer Analyst, Data Analytics	2/24/23
2300002B	Investigator	2/24/23
2300002C	Stockroom Clerk - Bus	2/24/23
2300002D	Power Engineer IV	2/24/23
2300002H	Financial Analyst III - Program Development	2/24/23
2300002M	Grant Accountant I	2/24/23
2300001L	Coordinator, Title VI and Affirmative Action	2/24/23
23000018	Project Specialist II - Technology	2/24/23
2200008J	Customer Service Assistant	2/24/23
2300001E	2023 Summer Transportation Management Intern	2/27/23
2300002L	2023 Summer Customer Experience and Service Innovation Intern	2/27/23
2300002J	2023-2024 Yearlong Junior Treasury Analyst Intern	2/27/23
2300002I	2023-2024 Yearlong Track/Civil Engineering Intern	2/27/23
2300002G	2023 Summer Red Line Extension Strategic Planning Intern	2/27/23
2300002E	2023-2024 Yearlong Human Resources Recruitment Intern	2/27/23
2300001W	2023-2024 Yearlong Scheduling Analytics Intern	2/27/23
2300001D	2023-2024 Yearlong Treasury Management and Currency Processing Intern	2/27/23
2300001F	2023-2024 Yearlong Project Manager Intern	2/27/23
2300001G	2023-2024 Yearlong Quality Assurance Intern	2/27/23
2300001I	2023-2024 Yearlong Content Creator - Safety and Security Certification Intern	2/27/23
2300001J	2023-2024 Yearlong Digital Design Records Intern	2/27/23
2300001K	2023-2024 Yearlong Quality Inspections Intern	2/27/23
2300001O	2023 Summer Purchasing Intern	2/27/23
2300001P	2023-2024 Yearlong Signals and Communications Intern	2/27/23
	2023-2024 Yearlong Document Management Specialist	

2300001R	Intern	2/27/23
2300001S	2023-2024 Yearlong Occupational and Environmental Health and Safety Intern	2/27/23
2300001T	2023-2024 Yearlong Safety Data Analyst Intern	2/27/23
2300001U	2023-2024 Yearlong Transit Safety Computer Asset Intern	2/27/23
2300001V	2023-2024 Yearlong Bus Scheduling Data Analyst Intern	2/27/23
2300001X	2023-2024 Yearlong Service Planning Analytics Intern	2/27/23
2300001Y	2023-2024 Yearlong Service Planning Intern	2/27/23
2300001Z	2023-2024 Yearlong Business Intelligence Intern	2/27/23
23000021	2023-2024 Yearlong Second Chance Training Specialist Intern	2/27/23
23000022	2023-2024 Yearlong Training and Instruction Intern	2/27/23
23000023	2023-2024 Yearlong Legal Intern	2/27/23
23000026	2023-2024 Yearlong Business Development Intern	2/27/23
23000024	2023 Summer Legal Intern	2/27/23
23000025	2023-2024 Yearlong Archives Digital Exhibit Intern	2/27/23
23000027	2023-2024 Yearlong Special Events Bus Scheduling Intern	2/27/23
2300001C	2023-2024 Yearlong Accounts Payable Intern	2/27/23
23000032	Track Worker	3/3/23
23000031	Senior Project Manager, Debt Administration	3/3/23
23000030	Coordinator, Workforce Initiatives	3/3/23
2300002Z	Car Repairer 'A'	3/3/23
2300002Y	Service Truck Chauffeur I	3/3/23
2300002X	Senior Manager, Systems Support	3/3/23
2300002W	B Electrician (Substation Maintenance)	3/3/23
2300002V	Construction Project Manager I	3/3/23
2300002U	Architect III	3/3/23
2300002T	Testing Engineer I	3/3/23
2300002S	Senior Internal Auditor	3/3/23
2300002R	Rail Quality Improvement Technician	3/3/23

2300002Q	Rail Quality Improvement Coordinator	3/3/23
2200009U	Accounts Receivable Accountant I	3/3/23
220000BT	RPM Construction Project Manager	3/3/23
220000CK	Architect II	3/3/23
220000DN	General Manager, Security	3/3/23
23000008	Part Time Bus Operator	3/3/23
23000009	Special Part-Time Bus Operator	3/3/23
2300001B	Deputy General Counsel, Compliance, Policy & Appeals	3/3/23

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Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.

CTA Human Resources
567 W. Lake St., 3rd Floor • Chicago, IL 60661
Intranet: ctaweb/hr

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CTA Weekly Job Postings

Apply on-line at www.transitchicago.com/careers



Req No.	Title	JobType	Brief Description	Location	Expires
22000029	! FULL TIME BUS OPERATOR	Full-time Permanent (FTP)	Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	Chicago, IL	2/28/23
220000CA	! Bus Mechanic	Full-time Permanent (FTP)	Under direct supervision, performs comprehensive maintenance and repair work on Authority buses.	Chicago, IL	3/3/23
2300000H	2023 Internship and Education Programs, One Summer Chicago Cohort Lead Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/17/23
2300001A	Full-Time Temporary Legal Assistant - Torts	Full-time Temporary (FTT)	Under general supervision, performs clerical, administrative, and general office duties in support of Authority attorneys and projects within the Torts Section	Chicago, IL	2/17/23
23000019	Manager, Rail Station Management	Full-time Permanent (FTP)	Plans, supervises, and coordinates the activities of personnel responsible for the maintenance, customer service, and janitorial work of the Authority at all rail station facilities. Manages operational, administrative, and technical functions for the Rail Station Management department. Develops, implements, and recommends improvement initiatives according to industry best practices for customer service and janitorial services, as well as, Authority requirements and standards. Supervises manpower requirements and provides oversight control of facility quality and condition.	Chicago, IL	2/17/23
2200008L	Senior Project Manager, Vehicle Engineering	Full-time Permanent (FTP)	Under direction, provides project oversight and technical support for Authority Bus and/or Rail capital vehicle programs involved in the improvement, upgrade, repair, cleaning, safety, overhaul, and maintenance of revenue and non-revenue vehicles and shop equipment	Chicago, IL	2/17/23
23000011	Product Engineer III	Full-time Permanent (FTP)	Under general supervision, performs senior level professional engineer work involving the design, repair, and maintenance of complex bus equipment and components.	Chicago, IL	2/17/23

23000013	Business Intelligence Developer	Full-time Permanent (FTP)	Under general supervision, serves as a key technical resource in the planning and execution of data applications, data models, and database structural design and development. Serves as key resource in the design, evaluation, implementation, and support of new data analytics, architectural solutions, and reviews and evaluates database performance for necessary enhancements.	Chicago, IL	2/17/23
23000017	Manager, Maintenance Construction	Full-time Permanent (FTP)	Plans, supervises and coordinates the construction oversight duties to construction, renovation, and repair work in support of all Authority owned, leased or rented buildings, structures and properties.	Chicago, IL	2/17/23
23000016	Senior Manager, Marketing, Outreach and Engagement	Full-time Permanent (FTP)	Responsible for management and administration of HR employee in-reach, candidate out-reach, social media marketing, HR event planning, and employee engagement initiatives. Manages all aspects of HR marketing campaigns from concept development to deployment and report generation. Provides guidance and leadership for our diversity initiatives by conducting hands-on outreach efforts as directed by Talent Acquisition and our diversity and affirmative action efforts.	Chicago, IL	2/17/23
23000015	Graphic Designer	Full-time Permanent (FTP)	Under direction, coordinates and produces design and art production of conceptual and camera-ready artwork, illustrations, photography and/or computer generated art work for use in all publications, promotional materials, advertising, graphic training aids, and other related materials produced for internal clients and the public.	Chicago, IL	2/17/23
23000012	Bus Servicer	Full-time Permanent	Performs basic cleaning duties to the interior and exterior of Authority buses and services with fuel, oil and water.	Chicago, IL	2/17/23
220000DE	Senior Network Engineer	Full-time Permanent (FTP)	Under direction, plans and designs the Authority's network infrastructure and network solutions and provides high level support and direction in troubleshooting, installing, implementing, and administering network systems. Performs analysis of capacity issues and develops capacity planning models and ensures planned testing activities are executed to accurately meet Authority business needs.	Chicago, IL	2/17/23

2300000N	eLearning & Instructional Technology Administrator	Full-time Permanent (FTP)	Manages the processes, procedures, operations and activities of the eLearning and Instructional Technology team within the Training and Workforce Development department by providing strategic support to all partner departments within the organization. Implements departmental strategic objectives. Supervises and participates in the design, development, implementation and quality assurance of eLearning training programs and instructional technology initiatives consistent with industry best practices and Authority goals. Implements quality control actions to evaluate and improve the Authority's eLearning, online instruction and other organizational initiatives. Oversees, plans, develops and implements the structure and programing of the Authority's Learning Management System (LMS) and other instructional technology.	Chicago, IL	2/17/23
2300000Q	Associate Attorney - Torts	Full-time Permanent (FTP)	Under general supervision, functions as a junior level attorney responsible for litigating personal injury cases brought against the authority. Works with senior attorneys on complex personal injury, subrogation, and property damage defense cases.	Chicago, IL	2/17/23
220000D9	Senior Attorney - Torts	Full-time Permanent (FTP)	Under general supervision, performs a broad variety of legal duties in support of the Authority's General Counsel. Works on the defense of personal injury lawsuits filed against the Authority, from minor to catastrophic injuries and subrogation and property damage defense and performs all litigation for assigned caseload.	Chicago, IL	2/17/23
2300001N	2023-2024 Yearlong Data Analyst Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/20/23
2300002P	Flagger	Full-time Temporary (FTT)	Under direct supervision, coordinates the movement of trains through slow zones in construction or maintenance sites in order to protect workers, equipment, and structures.	Chicago, IL	2/24/23
2300002N	Financial Analyst II - Grants	Full-time Permanent (FTP)	Develops grant applications to be submitted to various Federal, State and local agencies. Reviews requirements and procedures relating to grant programs. Coordinates with CTA Departments and funding agencies in developing grant applications and related material. Performs duties related to grant activities including progress reporting, budget revisions and grant status reports.	Chicago, IL	2/24/23

2300002O	Financial Analyst III - CIP Control	Full-time Permanent (FTP)	Under direction, performs senior level professional financial analyses as they relate to the Authority's Capital Improvement and Capital Grant Programs. Prepares and researches financial, operational, and capital information for analysis and makes recommendations based on completed studies and analyses. Monitors grant budgets and financing to ensure compliance with the regulations of the various funding agencies.	Chicago, IL	2/24/23
23000028	Machinist (Rail)	Full-time Temporary (FTT)	Performs all mechanical work on rail car and non-revenue equipment, parts production and repair.	Chicago, IL	2/24/23
2300002A	Programmer Analyst, Data Analytics	Full-time Permanent (FTP)	Under direction, develops, implements, and maintains technology processes for the Authority's Data Analytics department. Aids in the research and conceptualization of new programming and automation initiatives for the agency. Coordinates with team and IT department to ensure technical processes reflect department and organizational priorities. Performs business and data analysis to deliver data and analytics capabilities to the organization.	Chicago, IL	2/24/23
2300002B	Investigator	Full-time Permanent (FTP)	Under general direction, investigates infractions by employees of rules and regulations. Conducts criminal investigations of CTA related criminal activity. Interacts with outside law enforcement agencies when required. Performs analysis of crime stats regarding the Authority.	Chicago, IL	2/24/23
2300002C	Stockroom Clerk - Bus	Full-time Permanent	Receives, stores, and maintains materials used to supply maintenance at assigned locations.	Chicago, IL	2/24/23
2300002D	Power Engineer IV	Full-time Permanent (FTP)	Supervises, oversees and reviews the activities of employees engaged in the maintenance, repair, installation and operation of the Authority's traction power distribution systems. Provides engineering and technical assistance to CTA Engineering forces and outside consultants.	Chicago, IL	2/24/23
2300002H	Financial Analyst III - Program Development	Full-time Permanent (FTP)	Under general supervision, prepares and researches financial information for analysis that leads to development of the annual and five-year capital Improvement program (CIP) of projects. Analyzes CTA capital needs, applying procedures and guidelines that are used to identify candidate projects, and preparing necessary documentation to support the programming of funds to projects. Coordinates activities between the Finance Department and other CTA departments. Serves as a mentor for junior analysts and supports the management team.	Chicago, IL	2/24/23

2300002M	Grant Accountant I	Full-time Permanent (FTP)	Under general supervision, performs entry-level professional accounting duties, including preparing various schedules, accounting statements, financial reports, and journal entries. Analyzes and compiles accounting data and financial information as required.	Chicago, IL	2/24/23
2300001L	Coordinator, Title VI and Affirmative Action	Full-time Permanent (FTP)	Under general supervision, the Coordinator, Title VI and Affirmative Action is responsible for the development of the Authority's Limited English Proficiency (LEP) Plan. Provides consultation, guidance, technical assistance and compliance support to HR and other organizational stakeholders to enhance diversity and inclusion outreach programs and improve recruitment and retention of women and minority staff, especially in underutilized job groups (i.e. Individuals with Disabilities and Veterans).	Chicago, IL	2/24/23
23000018	Project Specialist II - Technology	Full-time Permanent (FTP)	Under general supervision, performs various support functions for communications systems maintenance including: engineering, office and resource support, work orders, asset management, inventory and records control, budget administration, data analysis, and special studies and investigations.	Chicago, IL	2/24/23
2200008J	Customer Service Assistant	Part-time Temporary (PTT)	Provides customer assistance at the highest level to transit patrons aboard vehicles and in and around transit facilities, and assists transportation personnel as required.	Chicago, IL	2/24/23
2300001E	2023 Summer Transportation Management Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300002L	2023 Summer Customer Experience and Service Innovation Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

2300002J	2023-2024 Yearlong Junior Treasury Analyst Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300002I	2023-2024 Yearlong Track/Civil Engineering Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300002G	2023 Summer Red Line Extension Strategic Planning Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300002E	2023-2024 Yearlong Human Resources Recruitment Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001W	2023-2024 Yearlong Scheduling Analytics Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

2300001D	2023-2024 Yearlong Treasury Management and Currency Processing Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001F	2023-2024 Yearlong Project Manager Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001G	2023-2024 Yearlong Quality Assurance Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001I	2023-2024 Yearlong Content Creator - Safety and Security Certification Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001J	2023-2024 Yearlong Digital Design Records Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

2300001K	2023-2024 Yearlong Quality Inspections Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001O	2023 Summer Purchasing Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001P	2023-2024 Yearlong Signals and Communications Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001R	2023-2024 Yearlong Document Management Specialist Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001S	2023-2024 Yearlong Occupational and Environmental Health and Safety Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

2300001T	2023-2024 Yearlong Safety Data Analyst Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001U	2023-2024 Yearlong Transit Safety Computer Asset Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001V	2023-2024 Yearlong Bus Scheduling Data Analyst Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001X	2023-2024 Yearlong Service Planning Analytics Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001Y	2023-2024 Yearlong Service Planning Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

23000012	2023-2024 Yearlong Business Intelligence Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000021	2023-2024 Yearlong Second Chance Training Specialist Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000022	2023-2024 Yearlong Training and Instruction Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000023	2023-2024 Yearlong Legal Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000026	2023-2024 Yearlong Business Development Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23

23000024	2023 Summer Legal Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000025	2023-2024 Yearlong Archives Digital Exhibit Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000027	2023-2024 Yearlong Special Events Bus Scheduling Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
2300001C	2023-2024 Yearlong Accounts Payable Intern	Part-time Temporary (PTT)	Chicago Transit Authority is the second largest transit system in the country! Our college internship program offers summer and year-long internships that provide students with valuable work experience, professional development, and mentorship. Students receive exposure to the discipline of the workplace and are guided by subject matter experts who assist them in acquiring the skills, knowledge, and experience needed to perform in today's technically demanding careers.	Chicago, IL	2/27/23
23000032	Track Worker	Full-time Temporary (FTT)	Performs various duties in the inspection, maintenance, repair, and construction of railroad track, also including signaling and flagging activities associated with track construction and maintenance work.	Chicago, IL	3/3/23

23000031	Senior Project Manager, Debt Administration	Full-time Permanent (FTP)	Plans and manages Authority's debt administrative functions, rating agency relationships, analytical analysis regarding bond capacity and regulatory compliance oversight. Maintains compliance with debt policy, investment banking and financial advisor relationships, and provides reporting on performance and compliance of operations. Assists management staff in daily operational, administrative, and support functions, and special projects for the department.	Chicago, IL	3/3/23
23000030	Coordinator, Workforce Initiatives	Full-time Permanent (FTP)	Under the direction of Workforce Initiatives – Project Consultant, plans, coordinates, and administratively supports CTA's workforce diversity initiatives and efforts. and oversees reporting and research projects for the Authority's Workforce Diversity initiatives.	Chicago, IL	3/3/23
2300002Z	Car Repairer 'A'	Full-time Permanent (FTP)	Inspects, maintains, and repairs rail vehicles.	Chicago, IL	3/3/23
2300002Y	Service Truck Chauffeur I	Full-time Temporary (FTT)	Drives a truck with 2 or 3 axles to transport materials, supplies, or parts.	Chicago, IL	3/3/23
2300002X	Senior Manager, Systems Support	Full-time Permanent (FTP)	This position is the primary point person for Infrastructure's asset management program, overseeing strategy development, asset management plan development and maintenance, departmental collaboration, report development and business process management for CTA's Enterprise Asset Management System. The position requires direct interaction with programmers, analysts, systems administrators, engineers, business units, and CTA leadership.	Chicago, IL	3/3/23
2300002W	B Electrician (Substation Maintenance)	Full-time Permanent (FTP)	Inspects, repairs, adjusts and cleans substation power conversion equipment.	Chicago, IL	3/3/23
2300002V	Construction Project Manager I	Full-time Permanent (FTP)	Under direction, oversees technical and administrative project management activities during the implementation of large scale Authority facilities and right-of-way constructions contracts by administering and executing all project agreements, scope of work, project accountability and budget.	Chicago, IL	3/3/23
2300002U	Architect III	Full-time Permanent (FTP)	Performs diverse and complex architectural assignments using originality and ingenuity in the design and construction of Authority facilities.	Chicago, IL	3/3/23

2300002T	Testing Engineer I	Full-time Permanent (FTP)	Investigates electrical and mechanical problems as they relate to facilities maintenance equipment. Provides technical support to various departments within facilities engineering and maintenance.	Chicago, IL	3/3/23
2300002S	Senior Internal Auditor	Full-time Permanent (FTP)	Conducts and supervises financial, operational, performance, compliance, information technology and other audits or reviews as assigned. Under the supervision of Internal Audit leadership, participates in planning, fieldwork, testing and data analysis, interviewing, evaluation of internal control processes, identification of observations,	Chicago, IL	3/3/23
2300002R	Rail Quality Improvement Technician	Full-time Permanent (FTP)	Under supervision, monitors the quality of repairs and maintenance work performed on Rail Vehicles at the Authority's Rail Vehicle Maintenance and Terminal Facilities.	Chicago, IL	3/3/23
2300002Q	Rail Quality Improvement Coordinator	Full-time Permanent (FTP)	Under general supervision, assists in the operational, administrative, and technical functions of the Rail Quality Improvement department. Monitors all light and/or heavy repair functions and implements department goals and objectives to ensure bus availability and safety meet Authority requirements and standards.	Chicago, IL	3/3/23
2200009U	Accounts Receivable Accountant I	Full-time Permanent (FTP)	Under general supervision, performs professional accounting work to prepare, post, and validate transactions related to accounts receivables. Generates invoices for services provided by the Authority in accordance with company policies and to reconcile the accounts to ensure efficient, timely, and accurate payments. .	Chicago, IL	3/3/23
220000BT	RPM Construction Project Manager	Full-time Permanent (FTP)	Under direction, oversees technical and administrative project management activities during the implementation of large scale Authority facilities and right-of-way constructions contracts by administering and executing all project agreements, scope of work, project accountability and budget.	Chicago, IL	3/3/23
220000CK	Architect II	Full-time Permanent (FTP)	Performs architectural assignments of non-routine to moderately complex nature with some degree of latitude in the use of initiative and independent judgment.	Chicago, IL	3/3/23

220000DN	General Manager, Security	Full-time Permanent (FTP)	Manages and directs the functions and activities of the entire Security department. Develops, implements, and maintains departmental programs, policies, and procedures. Monitors and manages the performance of CTA Security personnel and security contracts. Ensures all security activities comply with applicable laws and policies.	Chicago, IL	3/3/23
23000008	Part Time Bus Operator	Part-time Temporary (PTT)	Operates a bus over an established route adhering to predetermined schedule in a safe, efficient and courteous manner to allow passengers to board, travel and alight at scheduled stops.	Chicago, IL	3/3/23
23000009	Special Part-Time Bus Operator	Part-time Temporary (PTT)	Special part-time operators shall not be assigned more than 20 hours per week and will have limited available hours based on the Collective Bargaining Agreement with Local 241.	Chicago, IL	3/3/23
2300001B	Deputy General Counsel, Compliance, Policy & Appeals	Full-time Permanent (FTP)	Manages and directs the Compliance, Policy & Appeals division of the Authority's Law Department. Advises the General Counsel and client departments on compliance matters, including issues related to Ethics, FOIA, Risk Management, state investigations, and legal compliance. Represents the Authority on all appellate matters. Works with client departments and the Board Office in drafting and formulating Board ordinances, and Authority policies and procedures, and in analyzing legislative and regulatory requirements. Acts as "first chair" on all appellate matters.	Chicago, IL	3/3/23

Chicago Transit Authority requires all employees to be COVID-19 vaccinated. If you are offered employment, proof of COVID-19 vaccination will be required as a condition of employment and as part of the hiring process. Visit www.transitchicago.com/careers for full notice.

Service Area Requirement: Exempt (Non-Union) employees must live within the boundaries of the CTA Statutory Service Area either at the time of employment or within 6 months of beginning employment at CTA.