

# **EVI Event Planner**

Welcome to the EVI Event Planner Web Application!

Please follow the instructions below to maximize your experience~~

- I. Anyone and everyone who have little to no prior experience in using the internet should be able to go through the web application freely.
- II. This guide is intended for the users who intend to make full use of or test the web application. Please read the guide carefully and thoroughly to enjoy the EVI Event Planner web application.

### **III. WARNING FOR TESTING PURPOSES**

**A. WE WILL NOT ALLOW THE CREATION OF SUPER ADMINISTRATOR ACCOUNTS FOR SECURITY PURPOSES. THANK YOU FOR YOUR UNDERSTANDING~~**

### **IV. Description**

- A. EVI is a college event web application that focuses on three user classes to manage and enjoy the numerous events that the numerous universities offer to both the students and the public. The three user classes are Super Administrators, Administrators, and Students.
- B. Super Administrators:
  - 1. Create the profile for the Universities around the World.
  - 2. Can create Public events for all users to have access to.
  - 3. Can create Private events for a specific University.
- C. Administrators:
  - 1. Owns an RSO/s (Registered Student Organization/s).
  - 2. Can create RSO events for the University they belong to.
  - 3. Can create Private events for the University they belong to.
- D. Students:
  - 1. The primary users that use EVI to look up information about the various public, private, and RSO events.
  - 2. Cannot create any events.

### **V. Events**

- A. There are three types of events for the users to view and access: Public, Private, and RSO events:
- B. Public Events:
  - 1. Public events are available for anyone and can be viewed and accessed by any user class.

- C. Private Events:
  - 1. Private events are only available for access by the users or members of the specific University where the private events are held.
- D. RSO Events:
  - 1. RSO events are only available to the users or members of the RSO, which a Super Administrator or a Student can join and leave at any time.
- E. Users can add the events, if accessible, to his/her Google and Outlook calendars and can also Tweet and share on Facebook.
- F. Users can also add ratings and comments to the events if accessible.
- VI. Account Settings:
  - A. Can edit/change/view user's information, including the name, email, username, password, and phone.
- VII. Problems:
  - A. The biggest problem is that users cannot use the "apostrophe" or "single quote" anywhere in the web application. To use the unique character or punctuation ('), the user must also insert a forward slash or (\) in front of the (').
  - B. For example:
    - 1. If a user wants to type in "The User's Comment", the user must instead type in "The User\'s Comment".
  - C. The server will not accept the entered text unless the user inserts the (\) in front of the (').
- VIII. Contact Information:
  - A. Please contact the developer team through email only. The email is:
    - 1. [eviteam4710@gmail.com](mailto:eviteam4710@gmail.com)
  - B. Otherwise, you may contact directly with the developer who provided you with the EVI Event Planner web application

Thank You

- Developers Team