



UNIVERSITY OF MAKATI  
MAKATI CONSORTIUM FOR EDUCATIONAL SCHOLARS  
APPLICATION FORM NUMBER [ ] - [ ] - [ ] - [ ]



For CONTINUING SCHOLAR

Please accomplish 3 copies (for MACES, Accounting, & Student) with complete attached documents

PERSONAL PROFILE

NAME: \_\_\_\_\_  
SURNAME FIRST NAME MIDDLE NAME  
ADDRESS: \_\_\_\_\_  
HOUSE NO. VILLAGE/STREET BARANGAY TOWN/CITY PROVINCE  
AGE: BIRTHDAY: \_\_\_\_\_ Email Add.: MOBILE NO.: \_\_\_\_\_  
GENDER: ☐ MALE ☐ FEMALE  
INCASE OF EMERGENCY, PLEASE NOTIFY (GUARDIAN): CONTACT NOS.: \_\_\_\_\_  
COURSE & MAJOR: \_\_\_\_\_  
COLLEGE: ☐ CASE ☐ COAHS ☐ CCS ☐ CGPP ☐ CHK ☐ CEPDA ☐ CBA ☐ CTM  
YEAR: ☐ 1<sup>ST</sup> YEAR ☐ 2<sup>ND</sup> YEAR ☐ 3<sup>RD</sup> YEAR ☐ 4<sup>TH</sup> YEAR ☐ 5<sup>TH</sup> YEAR  
SEMESTER: ☐ 1<sup>ST</sup> SEM ☐ 2<sup>ND</sup> SEM ☐ SUMMER  
CLASSIFICATION: ☐ REGULAR ☐ IRREGULAR ☐ TRANSFEREE  
RESIDENCY: ☐ MAKATI ☐ NON-MAKATI

TYPES OF SCHOLARSHIP

ACADEMIC SCHOLARSHIP  
☐ Entrance Scholarship – Valedictorian / Salutatorian (Php1,000/3,000)  
☐ Dean’s Lister (Php1,000/3,000)  
☐ COAHS Academic Scholarship (Php20,000)  
STUDENTS SIGNATURE \_\_\_\_\_  
ACHIEVEMENT SCHOLARSHIP  
☐ NROTC & Corps of Sponsors, SSG, TMC, SGP, Varsity, UMak Choir, Dance Troupe and Drum & Lyre (Php1,000/3,000)  
SPECIAL SCHOLARSHIP  
☐ Sister City (Php1000/3,000)  
☐ Cooperating Teacher’s Graduate Program (Php750-1000/unit)  
☐ MINES (Makati In Need of Educational Scholarship)  
☐ MTPLC (Makati Training Placement & Livelihood Consortia)  
☐ Civil Service, SK Officers, Brgy. Chairmanship, Employees’ Dependent, PD-577, & Senior Citizen  
EMPLOYEE’S EDUCATIONAL SCHOLARSHIP  
☐ Undergraduate (Php1000/3000) ☐ Doctorate (Php1000/unit)  
☐ C. T. (Php500/unit) ☐ MA/MBA/MPA (Php750/unit)  
GOVERNMENT/PRIVATE/N.G.O. SCHOLARSHIP  
☐ CHED Senate Scholarship (Php2500) ☐ PJ Lhuillier (Php8000) ☐ CCS-PIA (Php1,000)  
☐ CHED Congressional Scholarship (Php2500) ☐ Rotary Club (Php5000) ☐ UMAK-PIA (Php1,000)  
☐ CHED State Scholarship (Php12000) ☐ P. I. S. M. (Php5000)  
OTHERS  
Please Specify: \_\_\_\_\_  
\*NOTE: Token/Tuition fee saved as a scholar is presented on a semester basis.

Endorsed by: \_\_\_\_\_ Date Endorsed: \_\_\_\_\_ Time: \_\_\_\_\_  
Printed name and signature of Office Head/College Dean/Donor

SUBMITTED REQUIREMENTS

NOTE: TO BE CHECKED BY THE MACES SECRETARIAT/EXECUTIVE DIRECTOR  
☐ Accomplished MACES Application Form  
☐ 1pc 1½x1½ picture (Note: Please paste in the upper right section indicated in this form)  
☐ Photocopy of Grades (Form-137 or 138 for High School Graduates, Report Of Grades for Continuing College)  
☐ Personal essay of 100-150 words on reason for seeking scholarship in UMak. (for Special Scholarship)  
☐ Household Income, Certificate of Indigency, or Income Tax Return (Note: If needed on the type of scholarship)  
☐ Certification ☐ Endorsement ☐ Masterpiece or Artwork (Note: for Achievement and Special Scholarship Applicant)  
☐ Residency Verification Form (Note: To be issued by the Accounting Office)

Note: To be filled up by the MACES Secretariat/Executive Director Date Received: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time: \_\_\_\_\_

YEAR LEVEL	SEMESTER	SCHOOL YEAR	GWA	REMARKS

☐ Approved ☐ Disapproved

Recommended by: PROF. ANALIZA F. ARCEGA  
Executive Director, MACES

Date Recommended: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time: \_\_\_\_\_

HON. JEJOMAR ERWIN S. BINAY  
CITY MAYOR

Date Approved: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time: \_\_\_\_\_

**MAKATI CONSORTIUM FOR EDUCATIONAL SCHOLARS (MACES)**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Dear Mr. / Ms. / Mrs. \_\_\_\_\_

You have qualified as a scholar under the program of \_\_\_\_\_

As a scholar, we would like to formalize the terms and conditions covering your scholarship grant as follows:

1. The scholarship grant shall consist of (FULL/PARTIAL) TOKEN FEE EXEMPTION.
2. This scholarship grant is subject to per semester review of your academic performance/achievement.
3. To be able to retain the scholarship grant, all the scholars must meet the following conditions every semester:
  - a) **Maintain a semestral grade**
    - **ACADEMIC SCHOLARS,**
      - COAHS Academic Scholars' GWA must be 2.25 or better with no failing grades
      - Dean's Lister Scholars' GWA must be 1.00-1.75 with no grades lower than 2.00
    - **SPECIAL SCHOLARSHIP**
      - Sister City Scholars' GWA must be 2.25 or better with no failing grades
      - MINES' GWA must be 2.25 or better with no failing grades
      - Employee's Dependent Scholars' GWA must be 2.5 or better
    - **ACHIEVEMENT**
      - No Failing Grades
      - Give significant contribution to the University/or the City of Makati
  - b) **Must not drop any subject, nor cancel enrollment for the period during which he/she enjoys the scholarship;**
  - c) **Must carry the full semester load as prescribed by the scholar's program department.**
4. The scholarship grant shall automatically be forfeited in case of expulsion from the school or if the scholar discontinues his/her studies.
5. The scholar must abide with program-related requirements aside from those stipulated above such as but not limited to attendance in fellowship activities and other out-of-school activities that may be organized for scholars, reporting of grades, monitoring and evaluation of academic performance, and voluntary service in the MACES Office/Scholars' Committee.
  - ✓ **Choose 1 Committee to join:**
    - ☐ Educational Committee
    - ☐ Social Affairs Committee
    - ☐ Information Dissemination Committee
    - ☐ Business Management / Entrepreneurship Committee
    - ☐ Spiritual Committee

**Please affix your signature to this letter at the appropriate place indicated your agreement with the points outlined.**

**Congratulations & we wish you success!**

**Very truly yours,**

**PROF. TOMAS B. LOPEZ, JR.**  
University President

Conforme: \_\_\_\_\_  
Scholar