SAMANTAHFAKAHANY

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-EDUCATION-

Sarah Lawrence College, Bronxville, New York

- Bachelor of Arts, 2018
- Concentrations: Literature, Anthropology

Queens University Belfast, Belfast, Northern Ireland

- Exchange Student, Fall 2013
- Studied Irish literature, linguistic anthropology, and discourse analysis; researched and analyzed the speech and language patterns of Ulster Scots

Sewanee—The University of the South, Sewanee, TN

- Fall 2011- Spring 2013
- Majors: English, Anthropology
- British Studies at Oxford University, 2012

SKILLS

- Strong writing, research, and interpersonal skills; marketing and event planning experience
- Adobe Creative Suite, FinalCut Pro X 10.4, Microsoft Office, POS Systems, Shopify

EXPERIENCE

Freelance Editor, Breaking Media - Jan 2019- present

• Reformatting, proofreading and fact-checking articles for MedCity News, a publication under the Breaking Media umbrella.

Associate, Spoken Stone Vintage • August 2018- December 2018

- Assist with all aspects of a growing small business, including sales, vintage buying, administrative tasks, branding, cataloguing, and merchandising.
- Manage company calendar; organize meetings and appointments.
- Catalogue, identify, and sort company stock of over 1,000 vintage pieces.
- Design marketing materials and signage, including business cards and tote bags.
- Provide sales support at various antique shows and private events.

Sales Associate, Madewell - September 2015- January 2016

• Introduced shoppers to new products, assisted with regular restocking, upheld company's dedication to customer service.

Intern, David Black Agency • May 2013- September 2013

 Read and evaluated manuscripts, wrote formal acceptance and rejection letters and reader reports; drafted and edited book proposals and pitches, maintained and helped design both company and author websites, filed contracts