

CNM Grant Procurement Memo

Applies to:

- Federal purchases \$10,000 and above or,
- State purchases \$20,000 and above
- Purchases less than \$60,000

Funding source (choose one):

State

Federal

Grant/Project Title: CNMI - UNM-EDA Elevate Quantum Cost Share

Project Director/PI: Brian Rashap

Grant number within Workday: GR300450

Description of goods or services: Short description of what is needed

Fiber and lens inspection/cleaning equipment

Benefit to grant and CNM: Describe how/why this purchase will meet objectives of project.

Teach students proper care/cleaning/inspection of lens, mirrors, gratings, and optical fibers

Estimated dollar amount: \$ 4,067.86

Rationale for method of procurement: Describe how quotes were gathered

Direct Quote from Supplier based on supplier purchasing agreement CISCON-10000026

Contractor selection or rejection: Name each vendor and indicate whether selected or rejected. This will document and justify the decision for procurement.

- VENDOR #1: ThorLabs
 - ThorLabs: ACCEPTED
 - Amount of Quote: \$ 4,067.86
 - Justification: Per supplier purchasing agreement CISCON-10000026
- VENDOR #2: N/A
 - Vendor 2:
 - Amount of Quote:
 - Justification:
- VENDOR #3: N/A
 - Vendor 3:
 - Amount of Quote:
 - Justification:

Quote it attached to Purchase Request and Spend Authorization in Workday