

DARSHAN SHAH

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Re: Ocean Logistics Coordinator Position - (1645)

OVERVIEW SKILLS AND EXPERIENCE

- Efficiently managed and coordinated logistics and operations for export shipments from inception to completion while ensured all aspects involved in the trade are executed efficiently.
- Excellent capability to manage shipments of average 50 to 100 (40'Std/HC) containers per week and managed all Bill of Lading (BOL's) and other documentations in tight deadlines.
- Experience in monitoring and tracking shipments while identified potential delays and effectively resolved issues by working with all carriers and forwarders. Notified shipment updates and deliveries to clients.
- Detail-oriented documenter with expertise in preparing documentation while coordinated with multiple warehouses and carriers on daily basis.
- Strong expertise in freight negotiation with all major shipping lines (Hapag-Lloyd; CMA-CGM; MSC; MAERSK; Turkon; Zim, etc.) and freight forwarder (DHL, Panalpina, Agility, DB Schenker, etc.) and have great capability to avail and finalize the best quote in the market.
- Proactively followed up and traced shipment through all transit points up to final destination and advised customer and other parties as required.
- Excellent capability to manage inventory controls, performed various analysis (metrics), managed cargo in various warehouses across North America and Europe.
- Exceptional Interpersonal and communications skills and communicated with various stake holders internationally on daily basis.
- Thorough knowledge of Customs Act; Customs Tariff and coordinated with Customs agent to clear the cargo by completing all forms and documents in compliance with the regulations. Strong understanding of UCP600 rules; Incoterms, HS classification, Customs Claims & other trading concepts.
- Strong organizational skills with the ability to prioritize and complete tasks with speed and accuracy.
- Advanced proficiency in using INTTRA; New York Shipping Exchange (NYSHEX); NAVIS; MS Office (Word, Excel, PowerPoint, Outlook); SAP ERP – Purchasing & ability to learn new programs quickly.
- Fluency in three languages: English; Hindi and Gujarati.

WORK EXPERIENCE

Logistics and Operations Specialist

Jan 2016 – Present

G.A. Paper International Inc., Markham, Ontario, Canada

- Efficiently managed export shipments of 50-100 containers per week, while coordinated with multiple warehouses and manufacturers around the world to ensure that shipment is delivered on time.
- Proactively tracked and monitored all shipments and coordinated with the shipping lines and forwarders to identify potential delays and resolve the issues.
- Efficiently used various online systems to request bookings, submitting shipping instructions, submitting SOLAS - VGM, submitting export declaration, review/amend and approve BL drafts on time.
- Detail-oriented documenter with exceptional ability to prepare export documentation such as: Commercial Invoice, Bill of Lading, Certificate of Origin, Cargo Insurance, Packing List, Certificate of Analysis and others as required. Experience in chambering documents with various Chamber of Commerce in GTA.
- Expertise in freight negotiation and finalizing contracts with warehouses. Negotiated exceptionally well shipping rates & terms with major ocean carriers (Hapag-Lloyd; CMA-CGM; MSC; MAERSK; Turkon; Zim, etc.) and freight forwarder (DHL, Panalpina, Agility, DB Schenker, etc.) for shipping about 7000 TEU's per year.
- Provided detailed instructions to the loading facility and guided them to load shipment using most economical logistics solutions and shipping methods.

- Developed great relationship with all major ocean carriers and their customer service booking/documentation team and communicated with them on daily basis.
- Exceptional ability to prepare/present clean documents to banks for Letter of Credit (L/C) or Documentary Collections.
- Excellent knowledge of Customs Act; Customs Tariff and Experience in preparing customs documents and working with customs agent to clear the cargo on time.
- Communicated with all warehouses on daily basis to ensure inventory availability and closely followed up on the ongoing/back order shipments.
- Built excellent rapport with all stake holders by attending various events of Shipping Lines and Port Authorities such as Toronto Steamship night, Port of Montreal gala receptions and many more.

Export/Import Agent

Dec 2014 – Dec 2015

DS TRADERS, Toronto, Ontario, Canada

- Sourced buyer and seller for various Canadian agricultural commodities such as Red Lentils; Yellow Peas and efficiently managed RFQ, RFI, and RFP for entire sourcing process.
- Represented companies dealing in Canadian agricultural commodities to clients in South Asia and communicated with traders to establish their presence in the market.
- Provided customer with samples and specifications of the order for lab testing.
- Monitored the shipment schedule and ensured that proper certificates and documents are provided to the customer within given timeframe.
- Acted as a liaison and maintained effective communication between supplier and customers.
- Attended SIAL Canada 2015 tradeshow to source new products and suppliers.

EDUCATION

Bachelor of Commerce (B.Comm.) Degree – Global Business Management

June 2015

Ted Rogers School of Management, RYERSON UNIVERSITY, Toronto, Ontario, Canada

Ontario College Diploma: Business – Marketing

Aug 2013

CENTENNIAL COLLEGE, Toronto, Ontario, Canada

Ontario College Advanced Diploma: Business Administration – International Business

April 2013

CENTENNIAL COLLEGE, Toronto, Ontario, Canada

Relevant Courses: International Trade; Exporting; Importing; Customs Procedures; Purchasing and Supply Chain Management with SAP; Global Logistics; Project Management; International Marketing; Business Communications; International Business Planning; International Transportation Law; International Trade Finance.

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