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**Shane Meister**

**105 Alyssa Drive - Georgetown, Texas 78633 - 325-513-7605 -** [**shanemeister71@gmail.com**](mailto:shanemeister71@gmail.com)



**Objective:** Seeking a position as a Operational Excellence (C.I.) Manager with company’s leadership team

**PROFESSIONAL SUMMARY**

* Brings over 22 years of distinguished U.S. Air Force Service and proven leadership experience
* Diverse and successful management experience: contract, project, supply chain, resource, production, and maintenance
* Expert in forecasting workforce requirements, establishing/redesigning organizations and programs, and influencing/leading the work of individuals and groups in change initiatives
* Skilled evaluator and troubleshooter
* In-depth knowledge of training methodologies
* Certified Lean/Six Sigma Black Belt
* Over 10 years of experience leading and facilitating Continuous Process Improvement (CPI) events
* Proficient in Windows software; Office, Project, Minitab, Infinity QS, AS400, SAP, and MP2

**PROFESSIONAL EXPERIENCE**

**Operational Excellence Leader III,** Hospira, a Pfizer Company, Austin, TX (2011-present)

* Leader of LifeCare Value Stream Team consisting of 10 Subject Matter Experts; tracked and coordinated 23 Projects/Kaizens/Just-Do-Its totaling over $1.1M in potential cost savings.
* Lead facilitator on 16 Kaizens across the site; realized cost savings to date: $688K.
* Lead on LifeCare Port Jam downtime reduction project; identified packaging flaw in commodities shipped form vendor; developed new packaging design to prevent commodity malformations; efforts reduced Rotary downtime by 35%.
* Site leader of Lean/Sigma Green Belt Program; trained/mentored colleagues in CPI methodologies; 5 of 12 enrolled have received their Green Belt Certification.
* 5S Site Champion; developed Site Deployment Plan to launch a phased approach implementing 5S across MFG.areas; 16 of 20 departments have achieved “3S” score or higher; zero observations noted during recent FDA audit.
* Led 56 weekly Gemba Walks with members of Staff; highlighted Safety hazards; enforced cGMP procedures, and identified areas for improvement
* Led two Toyota Tours to the San Antonio plant; showcased Lean concepts and examples to a team of 64 personnel
* Member of Visual Inspection Team (FDA Commitment), developed Standard Work Instructions on the Semi-Automatic inspection process for LifeCare Fill Bay
* Trained over 400 new hire employees in Lean principles.
* Attended Autoliv APS Leadership Training sponsored by corporate Hospira leaders
* Authored three articles for Hospira newsletters; raised awareness on Lean tools and concepts to the workforce

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**Debrief Section Manager,** Dyess Air Force Base, TX (2010-2011)

* Director and supervisor of debriefing operations for four unique flying squadrons and 36 aircraft valued at over $10.1B; ensured availability and security of operational data, developed programs to determine immediate and long range operational requirements, established technical and operational goals
* Redesigned failing action response process, increasing maintenance response time by 50%

**Continuous Process Improvement Manager,** Dyess Air Force Base, TX (2007-2010)

* Directed CPI operations and training of military installation employing over 3,000 personnel
* Created CPI program that was awarded “Best Sustainment” two years in a row by Headquarters Air Combat Command
* Facilitated 44 transformation events resulting in redistribution of 560K hours of manpower per year with potential cost savings of over $15M over 10 years

**Lean Facilitator**, Ellsworth Air Force Base, SD (2006-2007)

* Piloted Level I Facilitator training program; graduated 22 facilitators
* Facilitated Rapid Improvement Events; reallocating 48K man-hours per year
* Compiled and recommended improvement initiatives, returned 3K man-hours valued at $1.2M

**Quality Assurance Team Chief,** Ellsworth Air Force Base, SD (2005-2006)

* Created first-ever Air Force Activity Inspection Section; lauded by leadership
* Supervised 2K aircraft inspections and 900 personnel evaluations in 120 different work centers
* Coordinated six environmental inspections at local, state, and federal levels

**Resource Manager,** Sheppard Air Force Base, TX (2003-2005)

* Managed $28M facility totaling 194K square feet housing aircraft/equipment valued at $325M
* Administered $320M annual operational budget for six unique work centers with 160 personnel
* Developed spare parts program, maximizing stock levels of over 25K different types

**EDUCATION**

CERTIFICATIONS:

Project Management, University of Texas, 2013

Lean/Six Sigma Black Belt, Villanova University, 2009

Lean Facilitator, U.S. Air Force/University of Tennessee, 2008

Master Instructor Certificate, U.S. Air Force, 2003

DEGREES:

B.S. - Professional Aeronautics Management, Embry Riddle Aeronautical University, 2007

A.S. - Professional Aeronautics, Embry Riddle Aeronautical University, 2006

A.A.S. - Instructor of Technical and Military Science, Community College of the Air Force, 2003

A.A.S. - Aircraft Armament Systems Technology, Community College of the Air Force, 2001