



# EAST AFRICA VISION INSTITUTE

SCHOOL OF MANAGEMENT AND HUMAN CAPACITY BUILDING

Eldoret Campus  
Skymart Building  
1<sup>st</sup> Flr Rm F45

Eldoret Main Campus  
City Plaza Next To  
Bandaptai Hotel

P.O. Box 6662-30100 Eldoret,  
Tel: +254722394443  
Email: [info@eavi.ac.ke](mailto:info@eavi.ac.ke)  
Website: [www.eastafricavisioninstitute.ac.ke](http://www.eastafricavisioninstitute.ac.ke)

Our Ref: EAVI/1011/2026

Date: 31/01/2026

Dear Sir/Madam,

## **RE: ADMISSION LETTER**

**Name: WORKFLOW TEST STUDENT**

Congratulations! We are pleased to inform you that, with the approval of the Board of Directors, you have been admitted as a student of East Africa Vision Institute (EAVI).

You have been admitted for the Diploma / Certificate / Artisan in **Updated Test Course Name** with Admission Number: **EAVI/1011/2026**

You are required to report to the Institute on:

**1/15/2025**

**Note:** *You are required to report to the college immediately.*

## **Fee Payment Details**

**East Africa Vision Institute**

**Equity Bank:** Account No. 0470292838961

**KCB Bank:** Account No. 1115207350

**M-PESA Paybill:** 257557, Account Number: Workflow Test Student

**Note:** We do not accept cash payments. All fees must be deposited in the above accounts only.

Yours faithfully,

**TRIZAH JUMA**

For Directors:

Philemon Saina (B.Sc. Eng, MBA)  
Beth Mwangi (B.A, MBA, PhD Finance)  
R. B. Patel (B.Sc. Eng, M.Sc.)

**PRINCIPAL  
EAST AFRICA VISION INSTITUTE  
ELDORET BRANCH**



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Our Ref: EAVI/1011/2026

Date: 31/01/2026

Your Ref:

**THE CHAIRPERSON  
BURSARY COMMITTEE**

**RE: BURSARY SUPPORT FOR,**

**Name: WORKFLOW TEST STUDENT**

The above-named student **Adm. No. EAVI/1011/2026**

Enrolled for Diploma / Certificate / Artisan course in **Updated Test Course Name**

Due to financial difficulties, the student is not able to continue / start the course immediately; therefore we request that you give the student school fees support. The student has a fee balance of KES 1000.00. The total fees per year is KES 3000.00.

### **Fee Payment Details**

#### **East Africa Vision Institute**

Equity Bank ACC NO: 0470292838961 or

KCB A/C NO: 1115207350 or

MPESA: PAYBILL NO 257557, ACCOUNT NO Workflow Test Student

I believe you will consider her/his request.

Thank you in advance, yours faithfully,

**TRIZAH JUMA**  
For College Principal

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## REQUIREMENTS

### Documents (All Students):

- Admission Letter: copy
- KCSE Certificate or Results Slip: copy
- National ID or Birth Certificate: copy
- Passport-Sized Photographs: 2-4 recent photos
- Bank Payment Slip: Proof of tuition fee payment
- Accommodation Payment Receipt: If applicable

### Academic & Stationery (All Students):

- Notebooks: For lectures and practical's
- Writing Instruments: Pens, pencils, erasers, highlighters
- Calculator: Required for certain courses
- Laptop or Tablet: For e-learning, research, and assignments

**Ensure all items are prepared and organized prior to the reporting day to facilitate a smooth registration process.**

**PRINCIPAL**  
**EAST AFRICA VISION INSTITUTE**  
**ELDORET BRANCH**