



EAST AFRICA VISION INSTITUTE

SCHOOL OF MANAGEMENT AND HUMAN CAPACITY BUILDING

Eldoret Campus
Skymart Building
1st Flr Rm F45

Eldoret Main Campus
City Plaza Next To
Bandaptai Hotel

P.O. Box 6662-30100 Eldoret,
Tel: +254722394443
Email: info@eavi.ac.ke
Website: www.eastafricavisioninstitute.ac.ke

Our Ref: EAVI/1234/2026

Date: 31/01/2026

Dear Sir/Madam,

RE: ADMISSION LETTER

Name: TEST STUDENT

Congratulations! We are pleased to inform you that, with the approval of the Board of Directors, you have been admitted as a student of East Africa Vision Institute (EAVI).

You have been admitted for the Certificate in **Certificate in Accounting**
with Admission Number: **EAVI/1234/2026**

You are required to report to the Institute on:

02/02/2026

Note: *You are required to report to the college immediately.*

Fee Payment Details

East Africa Vision Institute

Equity Bank: Account No. 0470292838961

KCB Bank: Account No. 1115207350

M-PESA Paybill: 257557, Account Number: TEST STUDENT

Note: We do not accept cash payments. All fees must be deposited in the above accounts only.

Yours faithfully,

TRIZAH JUMA

For Directors:

Philemon Saina (B.Sc. Eng, MBA)
Beth Mwangi (B.A, MBA, PhD Finance)
R. B. Patel (B.Sc. Eng, M.Sc.)

**PRINCIPAL
EAST AFRICA VISION INSTITUTE
ELDORET BRANCH**



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Your Ref:

**THE CHAIRPERSON
BURSARY COMMITTEE**

RE: BURSARY SUPPORT FOR,

Name: TEST STUDENT

The above-named student **Adm. No. EAVI/1234/2026**

Enrolled for Certificate course in **Certificate in Accounting**

Due to financial difficulties, the student is not able to continue / start the course immediately; therefore we request that you give the student school fees support. The student has a fee balance of KES 12000.00. The total fees per year is KES 36000.00.

Fee Payment Details

East Africa Vision Institute

Equity Bank ACC NO: 0470292838961 or
KCB A/C NO: 1115207350 or
MPESA: PAYBILL NO 257557, ACCOUNT NO TEST STUDENT

I believe you will consider her/his request.

Thank you in advance, yours faithfully,

TRIZAH JUMA
For College Principal

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REQUIREMENTS

Documents (All Students):

- Admission Letter: copy
- KCSE Certificate or Results Slip: copy
- National ID or Birth Certificate: copy
- Passport-Sized Photographs: 2-4 recent photos
- Bank Payment Slip: Proof of tuition fee payment
- Accommodation Payment Receipt: If applicable

Academic & Stationery (All Students):

- Notebooks: For lectures and practical's
- Writing Instruments: Pens, pencils, erasers, highlighters
- Calculator: Required for certain courses
- Laptop or Tablet: For e-learning, research, and assignments

Ensure all items are prepared and organized prior to the reporting day to facilitate a smooth registration process.

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