

Summary:

Youtthaphixay Chanthala is an experienced HR Assistant with over a year of experience at Blue Star Donuts. They have supported the Director of HR in all aspects of the role, including training, onboarding, payroll, and maintaining high morale. They are proficient with Google spreadsheet, Google Doc and Google Slide and have a high attention to detail.

Name: Youtthaphixay Chanthala

Email: xay.s.chan@gmail.com

Phone: (503)432-3484

Location: Portland, OR 97213

Country: USA

Position Category: Operations: Human Resources

Desired Job Role: Human Resources Assistant

University: --

Degree: --

Graduation Year: --

Years Experience: 5

Notable Companies: Blue Star Donuts, Bai Mint Thai

Top Skills: Conflict resolution, Problem solving, High attention to detail, Proficient with Google spreadsheet, Google Doc and Google Slide

Job Intention: full-time

Visa Status: --

Able: yes

Subject: Working at AheadComputing

Date Sent: 03-25-2025

Resume: Yes