



OFFICE OF THE VICE CHANCELLOR FOR COMMUNITY AFFAIRS  
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

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SOA # 2025-108

**UPLB HOUSING OFFICE**

Received from : **The Laguna Creamery Inc.**  
Address : **House No.9 Domingo M. Lantican (Narra) Avenue**  
For payment of : Year **2025**  
Three-month occupancy fee  
1 Deposit  
2 Key Deposit  
3 Light Meter Deposit  
4 Water Meter Deposit  
5 Major & Minor Repair Deposit  
6 House Repairs  
7 Occupancy Fee Nov 6 – Dec. 5, 2025 **14,534.02**  
8 Land Use Rental  
9 Space Rental  
10 Surcharge  
11 Others:

**TOTAL AMOUNT TO BE PAID P 14,534.02**

Prepared by : Angie Del Valle Account Code : **8217400**  
Date : 05 Nov 2025 OR # :  
Date Paid :

Note:

**Surcharge of 10% for non-payment beyond Nov 25th total amount is 15,987.42**