

# THE LAGUNA CREAMERY, INC.

Brgy. Masaya, Bay, Laguna  
Vat Reg. TIN: 007-670-493-00000

## ACCOUNTS PAYABLE VOUCHER

Doc.Type : KR ( Vendor Invoice )	Parked document				
Doc. Number	3000002383	Company Code	B001	Fiscal Year	2025
Doc. Date	10/30/2025	Posting Date	10/30/2025	Period	10
Calculate Tax	<input type="checkbox"/>				
Ref.Doc.	1601EQ SEP 2025				
Doc. Currency	PHP				

Itm	PK	Account	Account Short Text	Tx	Amount	Text	Cost Ctr	G/L Acct Long Text
1	31	1000045408	BUREAU OF INTERNAL R		549,172.28-	PAYMENT OF 1601EQ FTM OF SEP 2025		Accounts Payable-Nontrade
2	40	2113000010	Expanded WHT		549,172.28	PAYMENT OF 1601EQ FTM OF SEP 2025		Expanded Withholding Tax

PREPARED BY:

  
CJB

CHECKED BY:

CTL


APPROVED BY:

(100K+ <) & (101K+ >)

VPM

RSG



 <div>Republika ng Pilipinas Kagawaran ng Pananalapi Kawanihan ng Rentas Internas</div>		<div>Quarterly Remittance Return of Creditable Income Taxes Withheld (Expanded)</div> <div>Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Taxpayer.</div>		<div>BIR Form No.</div> <div>1601-EQ</div> <div>January 2018 Page 1</div>	
1 For the Year 2025	2 Quarter 1st 2nd 3rd 4th	3 Amended Return? <input type="radio"/> Yes <input checked="" type="radio"/> No	4 Any Taxes Withheld? <input checked="" type="radio"/> Yes <input type="radio"/> No	5 No. of Sheet/s Attached 0	

Part I - Background Information					
6 Taxpayer Identification Number (TIN)		007 - 670 - 493 - 000		7 RDO Code	056
8 Withholding Agent's Name (Last Name, First Name, Middle Name for Individual OR Registered Name for Non-Individual) THE LAGUNA CREAMERY INC.					
9 Registered Address (Indicate complete address. If branch, indicate the branch address. If registered address is different from the current address, go to the RDO to update registered address by using BIR Form No. 1905) BRGY MASAYA LAGUNA					
				9A ZIP Code	4033
10 Contact Number		893-8533			
		11 Category of Withholding Agent <input checked="" type="radio"/> Private <input type="radio"/> Government			
12 Email Address		kmmangalindan@asianvision.com.ph			

Part II - Computation of Tax				
ATC	Tax Base (Consolidated for the Quarter)	Tax Rate	Tax Withheld (Consolidated for the Quarter)	
13 WC011	198,000.00	15.00	29,700.00	
14 WC051	6,666.67	15.00	1,000.00	
15 WC100	6,794,349.20	5.00	339,717.46	
16 WC158	48,446,226.00	1.00	484,462.26	
17 WC160	33,955,552.50	2.00	679,111.05	
18 WI051	600,000.00	10.00	60,000.00	
19 Total Taxes Withheld for the Quarter (Sum of Items 13 to 18)			1,593,990.77	
20 Less: Remittances Made: 1st Month of the Quarter			553,674.55	
21 2nd Month of the Quarter			491,143.94	
22 Tax Remitted in Return Previously Filed, if this is an amended return			0.00	
23 Over-remittance from Previous Quarter of the same taxable year			0.00	
24 Total Remittances Made (Sum of Items 20 to 23)			1,044,818.49	
25 Tax Still Due/(Over-remittance) (Item 19 Less Item 24)			549,172.28	
Add: Penalties 26 Surcharge			0.00	
27 Interest			0.00	
28 Compromise			0.00	
29 Total Penalties (Sum of Items 26 to 28)			0.00	
30 TOTAL AMOUNT STILL DUE (Over-remittance) (Sum of Items 25 and 29)			549,172.28	
If over-remittance, mark one (1) box only <input type="checkbox"/> To be refunded <input type="checkbox"/> To be issued Tax Credit Certificate <input type="checkbox"/> To be carried over to the next quarter within the same calendar year (not applicable for succeeding year)				
I/We Declare under the penalties of perjury that this remittance form, and all its attachments, has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. (If Authorized Representative, attach authorization letter)				
For Individual: For Non-Individual:				
Signature over Printed Name of Taxpayer/Authorized Representative/Tax Agent (Indicate Title/Designation and TIN)				
Signature over Printed Name of President/Vice President/ Authorized Officer or Representative/Tax Agent (Indicate Title/Designation and TIN)				
Tax Agent Accreditation No./ Attorney's Roll No. (if applicable)		Date of Issue (MM/DD/YYYY)	Date of Expiry (MM/DD/YYYY)	

Part III - Details of Payment				
Particulars	Drawee Bank/ Agency	Number	Date (MM/DD/YYYY)	Amount
31 Cash/Bank Debit Memo				
32 Check				
33 Tax Debit Memo				
34 Others (specify below)				
Machine Validation/Revenue Official Receipt Details (if not filed with an Authorized Agent Bank)			Stamp of receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)	

Attachments	<div><div>▲</div><div>Add Attachment</div><div>Remove Attachment</div><div>▼</div></div>
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Re: REQUEST FOR WITHHOLDING TAX EXPANDED APPROVAL - TLCI

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From agahuman@fmas-ph.com <agahuman@fmas-ph.com>

Date Wed 10/29/2025 8:27 PM

To Ma. Cristina T. Laco <mtlaco@carmensbest.com.ph>

Cc Vee Jay Myron P. Mestidio <mpmestidio@carmensbest.com.ph>; Edison Saguirer <esaguirer@fmas-ph.com>; Edisonsaguirer <Edisonsaguirer@gmail.com>; Resyl M. Magdamit <rmmagdamit@carmensbest.com.ph>; Mary Grace B. Pilares <mbpilares@carmensbest.com.ph>; Crystal Jesca G. Bartolazo <cgbartolazo@carmensbest.com.ph>

 2 attachments (424 KB)

1601EQ Q32025 BIR FORM FILING REF..pdf; 1601EQ Q32025 BIR FORM.pdf;

Hello Ma'am,

Good day!

As requested, please find attached the **BIR Form 1601EQ** along with **Filing Ref.** for the 3rd quarter, for your reference.

Thank you!

On 2025-10-29 17:09, Ma. Cristina T. Laco wrote:

Hi Ms. Ana,

Good day!

May I request the filing of BIR Form 1601EQ for booking purposes.

Thank you.


If you have any inquiries, please let me know.

Best regards,

Ma. Cristina T. Laco

Accounts Payable Supervisor

The Laguna Creamery Inc.

 Luz Bldg., Lot 11 Block 1, Westside Villagefront,  
Brentville, Brgy. Mamplasan, Biñan, Laguna 4024, Philippines

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From: Reginald Angelo S. Gripal <rsgripal@mpav.com.ph>

Sent: Wednesday, October 29, 2025 4:59 PM

To: agahuman@fmas-ph.com <agahuman@fmas-ph.com>

Cc: Vee Jay Myron P. Mestidio <mpmestidio@carmensbest.com.ph>; Edison Saguirer <esaguirer@fmas-ph.com>; Edisonsaguirer <Edisonsaguirer@gmail.com>; Ma. Cristina T. Laco <mtlaco@carmensbest.com.ph>; Resyl M. Magdamit <rmmagdamit@carmensbest.com.ph>

Subject: Re: REQUEST FOR WITHHOLDING TAX EXPANDED APPROVAL - TLCI

Ok with me.

**Reggie Gripal**

**Chief Financial Officer**



**Mobile** +63 998 558 8489

**Email** [rsgripal@mpav.com.ph](mailto:rsgripal@mpav.com.ph)

<https://www.linkedin.com/in/rgripal/>

11th floor Rufino Pacific Tower

Ayala Ave corner V.A. Rufino St.  
1229, Makati City, Philippines

**From:** agahuman@fmas-ph.com <agahuman@fmas-ph.com>  
**Sent:** Wednesday, October 29, 2025 4:55 PM  
**To:** Reginald Angelo S. Gripal <rsgripal@mpav.com.ph>  
**Cc:** Vee Jay Myron P. Mestidio <mpmestidio@carmensbest.com.ph>; Esaguirer <esaguirer@fmas-ph.com>; Edisonsaguirer <Edisonsaguirer@gmail.com>; Ma. Cristina T. Laco <mtlaco@carmensbest.com.ph>; rmmagdamit@carmensbest.com.ph <rmmagdamit@carmensbest.com.ph>  
**Subject:** Re: REQUEST FOR WITHHOLDING TAX EXPANDED APPROVAL - TLCI

Hello sir,

This is the computation of withholding tax, we will send the BIR Form 1601EQ once we get your approval.  
Thank you so much.

On 2025-10-29 16:04, Reginald Angelo S. Gripal wrote:  
No attachment.

**Reggie Gripal**  
**Chief Financial Officer**



**Mobile** +63 998 558 8489  
**Email** [rsgripal@mpav.com.ph](mailto:rsgripal@mpav.com.ph)  
<https://www.linkedin.com/in/rsgripal/>

11th floor Rufino Pacific Tower  
Ayala Ave corner V.A. Rufino St.  
1229, Makati City, Philippines

**From:** agahuman@fmas-ph.com <agahuman@fmas-ph.com>  
**Sent:** Wednesday, October 29, 2025 3:52 PM  
**To:** Reginald Angelo S. Gripal <rsgripal@mpav.com.ph>  
**Cc:** Vee Jay Myron P. Mestidio <mpmestidio@carmensbest.com.ph>; Esaguirer <esaguirer@fmas-ph.com>; Edisonsaguirer <Edisonsaguirer@gmail.com>; Ma. Cristina T. Laco <mtlaco@carmensbest.com.ph>; rmmagdamit@carmensbest.com.ph <rmmagdamit@carmensbest.com.ph>  
**Subject:** REQUEST FOR WITHHOLDING TAX EXPANDED APPROVAL - TLCI

Dear Sir,

Good day! I hope this message finds you well.  
We are writing to seek your approval for the **Contracted Tax Services - Withholding Tax Expanded** for **The Laguna Creamery Inc. ("the Company")** covering the period **ended September 30, 2025**.

Please be reminded that the **BIR payment deadline** for this return is **November 03, 2025 (Monday)**.

A **monthly comparative summary** is attached below for your reference (see image).

**1. Withholding Tax Expanded - 549,172.28**

ATC	DESCRIPTION	%	Sep-25	Aug-25	Jul-25	Jun-25	May-25	Apr-25	Mar-25	Feb-25	Jan-25	YTD
WC011	PROFESSIONAL - CORP	15%	9,900.00	9,900.00	9,900	21,005	21,005		49,500	4,800	9,000	125,111
WC051	CONSULTANT - CORP	15%	1,000.00								10,652	10,652
WC100	RENT	5%	119,079.05	101,448.39	119,190	104,225	120,654	130,065	113,994	137,126	154,158	980,861
WC158	GOODS	1%	182,616.09	139,966.80	161,879	158,050	108,261	139,390	147,184	99,942	105,730	1,060,403
WC160	SERVICES	2%	216,577.14	219,828.75	242,705	341,483	274,696	273,657	286,876	494,600	255,511	2,389,356
WC516	REBATES - CORPORATION	15%					17,239					17,239
WI011	PROFESSIONAL - INDIVIDUAL	10%										-
WI051	CONSULTANT - INDIVIDUAL	10%	20,000.00	20,000.00	20,000	26,000	20,000	26,000	26,000	26,000	32,000	196,000
WI515	COMMISSION - INDIVIDUAL	5%										-
WC080	TALENTS FEE - CORP	10%										-
WI080	TALENTS FEE - INDIVIDUAL	5%										-
WI081	TALENTS FEE - INDIVIDUAL	10%										-
Grand Total			549,172.28	491,143.94	553,675	650,762	561,855	569,112	623,554	762,468	567,051	4,779,621

**Action Required:**

To ensure accurate and timely filing, we kindly request your approval to proceed with the submission and payment of the **BIR Form 1601EQ - Withholding Tax Expanded** for September 2025.

Should you need further clarification or supporting documents, please feel free to let us know.  
Thank you very much for your prompt attention and continued support.

Regards,

***Ana Mae B. Gahuman***

*JUNIOR ASSOCIATE*

*Francisco-Mendoza Accounting Services*

*Unit 11 South Hampton Bldg. 2,*

*RSBS Blvd. Balibago, Santa Rosa City, Laguna*

*Email address: [gahumananamae0503@gmail.com](mailto:gahumananamae0503@gmail.com)*

*Mobile No: 0951-651-0869*

