



## The Laguna Creamery Inc.

EXPENSE REPORT (LIQUIDATION)

REVOLVING FUND
PENDING REPLENISHMENT/S:
RFP# RFP-201302510270956
RFP# RFP-201302510270955
RFP# RFP-201302510270927
RFP# RFP-201302510270922
RFP# RFP-201302510270855
RFP# RFP-201302510270852
RFP# RFP-20202510270848
RFP# RFP-10612510261709
RFP# RFP-201302510201310
RFP# RFP-20702510201023
BALANCE ₱1,659,066.70

Wednesday, October 29, 2025

**Company:** The Laguna Creamery Inc.

**Department:** IT

**Covered Date of Travel:** 2025-10-27

**Purpose:** 11111111

Date of Transaction	Cost Center	Invoice No.	Supplier/Store Name	Description	EXPENSE ACCT	INPUT VAT	VAT AMOUNT	AMOUNT
2025-10-27	IT	1111	1111	1111	GAEX-BSA-Advertising	12%	₱119.04	₱1,091.16
Total Disbursements				-		-	₱119.04	₱1,091.16

**Explanatory Notes:**

**Date:** Date indicated in the supporting documents.

**Cost Center:** Cost center where the expenses should be charged.

**Document Number:** Invoice Number/OR number for each supporting document.

**Payee:** Name of supplier/vendor who received the cash.

**Description:** Short text about the transaction.

**Expense Account:** Identify the type of expense account applicable for each transaction.

Prepared by: TOPHER VILLALUZ

Cost Center Head:

Accounting:

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Accounting:

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Controller:

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Cashier: