



## Re: REQUEST FOR PAYMENT // PO5800002684\_RUEY SHING

**From:** Justine Verone Duller <accounting-assistant@carmensbest.com.ph>

**Date:** Thu 10/30/2025 3:27 PM

**To:** Sandra Ellen S. De Guzman <ssdeguzman@carmensbest.com.ph>; Ma. Cristina T. Laco <mtlaco@carmensbest.com.ph>

**Cc:** PROCUREMENT <procurement@carmensbest.com.ph>; Christian L. Villafuerte <clvillafuerte@carmensbest.com.ph>

Hi Ms. Zandi!

This is duly acknowledged and received. Will process as soon as possible. Thank you!

Please let me know if you have any questions.

Warm Regards,

Justin Verone Duller  
Accounting Staff - Accounts Payable

The Laguna Creamery Inc.  
Luz Bldg., Lot 11 Block 1, Westside Villagefront,  
Brentville, Brgy. Mamplasan,  
Binan, Laguna, 4024, Philippines.

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**From:** Sandra Ellen S. De Guzman <ssdeguzman@carmensbest.com.ph>

**Sent:** Thursday, October 30, 2025 3:09 PM

**To:** Justine Verone Duller <accounting-assistant@carmensbest.com.ph>; Ma. Cristina T. Laco <mtlaco@carmensbest.com.ph>

**Cc:** PROCUREMENT <procurement@carmensbest.com.ph>; Christian L. Villafuerte <clvillafuerte@carmensbest.com.ph>

**Subject:** REQUEST FOR PAYMENT // PO5800002684\_RUEY SHING

Good day Ms. Verone,

Would like to request to please process the advance payment for this PO.  
Please see attached files for your reference.

Thanks and best regards,  
**Zandi De Guzman**  
*Procurement Specialist*

**The Laguna Creamery, Inc. (Carmen's Best)**

Email: [ssdeguzman@carmensbest.com.ph](mailto:ssdeguzman@carmensbest.com.ph)

Viber: 09498813027

**Address:** Block 1 Lot 11, The Village Front Brentville International Community,  
Mamplasan Road, Biñan, Laguna



Carmen's Best Fresh Milk is now available!

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**From:** Ruey Shing Refrigeration Equipment <philippine@rueyshing.com>

**Sent:** Wednesday, 29 October 2025 3:38 pm

**To:** Sandra Ellen S. De Guzman <ssdeguzman@carmensbest.com.ph>

**Cc:** Christian L. Villafuerte <clvillafuerte@carmensbest.com.ph>  
**Subject:** RE: PO5800002684\_RUEY SHING

Dear Ma'am/Sir,  
Good Afternoon!  
Please see attached file  
Acknowledge once receipt.

If you have any concern or clarification please don't hesitate to call us.

Thank you.

**Sharalee Escobia**  
Service Department  
Ruey Shing Refrigeration Equipment Phil. Corp  
1706 E. Rodriguez Sr. Ave. cor Los Angeles St. Cubao Q. C  
Contact - ( Landline) ☎ : 87279652 / 87241135 / 87279648 / 73589424  
(Mobile) ☎ : 09228066386 / 0917-6391619

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**From:** Sandra Ellen S. De Guzman <[ssdeguzman@carmensbest.com.ph](mailto:ssdeguzman@carmensbest.com.ph)>  
**Sent:** Monday, 13 October 2025 1:36 PM  
**To:** Ruey Shing Refrigeration Equipment <[philippine@rueyshing.com](mailto:philippine@rueyshing.com)>  
**Cc:** Christian L. Villafuerte <[clvillafuerte@carmensbest.com.ph](mailto:clvillafuerte@carmensbest.com.ph)>  
**Subject:** RE: PO5800002684\_RUEY SHING

Good day Ma'am Shara,

Would like to follow up the advance copy of invoice for processing of payment for this PO.

Thanks and best regards,  
**Zandi De Guzman**  
Procurement Specialist

**The Laguna Creamery, Inc. (Carmen's Best)**  
**Email:** [ssdeguzman@carmensbest.com.ph](mailto:ssdeguzman@carmensbest.com.ph)  
**Viber:** 09498813027  
**Address:** Block 1 Lot 11, The Village Front Brentville International Community,  
Mamplasan Road, Biñan, Laguna



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[Our Milk Launch](#), [Shop Now](#)

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**From:** Ruey Shing Refrigeration Equipment <[philippine@rueyshing.com](mailto:philippine@rueyshing.com)>  
**Sent:** Monday, 29 September 2025 5:50 pm  
**To:** Sandra Ellen S. De Guzman <[ssdeguzman@carmensbest.com.ph](mailto:ssdeguzman@carmensbest.com.ph)>  
**Cc:** PROCUREMENT <[procurement@carmensbest.com.ph](mailto:procurement@carmensbest.com.ph)>; Christian L. Villafuerte <[clvillafuerte@carmensbest.com.ph](mailto:clvillafuerte@carmensbest.com.ph)>  
**Subject:** RE: PO5800002684\_RUEY SHING

Dear Ma'am/Sir,

Good afternoon!  
Received copy of purchase order.

Thank you

Sharalee Escobia

Service Department

Ruey Shing Refrigeration Equipment Phil. Corp

1706 E. Rodriguez Sr. Ave. cor Los Angeles St. Cubao Q. C

Contact - ( Landline) ☎ : 87279652 / 87241135 / 87279648 / 73589424

(Mobile) ☎ : 09228066386 / 0917-6391619

(Email ) 📩 : [philippine@rueyshing.com](mailto:philippine@rueyshing.com)



Ruey Shing

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**From:** Sandra Ellen S. De Guzman <[ssdeguzman@carmensbest.com.ph](mailto:ssdeguzman@carmensbest.com.ph)>

**Sent:** Monday, 29 September 2025 2:14 PM

**To:** Ruey Shing Refrigeration Equipment <[philippine@rueyshing.com](mailto:philippine@rueyshing.com)>

**Cc:** PROCUREMENT <[procurement@carmensbest.com.ph](mailto:procurement@carmensbest.com.ph)>; Christian L. Villafuerte <[clvillafuerte@carmensbest.com.ph](mailto:clvillafuerte@carmensbest.com.ph)>

**Subject:** PO5800002684\_RUEY SHING

Good day Ma'am Shara,

Please see attached purchase order.

Kindly confirm the order upon receipt and send copy of invoice for processing of payment.

*Note: "THIS IS A SAP SYSTEM GENERATED FORM. TOTAL DECLARED AMOUNT IN PURCHASE ORDER IS IN VAT-Ex FORM."*  
*Attached letter regarding payment collection guidelines.*

Thanks and best regards,

**Zandi De Guzman**

Procurement Specialist

**The Laguna Creamery, Inc. (Carmen's Best)**

Email: [ssdeguzman@carmensbest.com.ph](mailto:ssdeguzman@carmensbest.com.ph)

Viber: 09498813027

**Address:** Block 1 Lot 11, The Village Front Brentville International Community,  
Mamplasan Road, Biñan, Laguna

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