

## REPLENISHMENT / REIMBURSEMENT / LIQUIDATION FORM

Name Jimmy F. Felix  
 Dept.: I.T  
 Purpose: LIQUIDATION

	For Replenishment
X	For Liquidation
	For Reimbursement

Date	Payee	Particulars	Address	OR / Inv #	TIN / VAT	Invoice Amount	Input	C.CENTER	GL
3/27/2025	Jimmy Felix	2X laptop charger	Lot 11 Block 1, Westside Villagefront, Brentville, Brgy. Mamplasan, Binan, Laguna, 4024, Philippines.	8090	1239916065	3,000.00			
4/3/2025	Jimmy Felix	1X laptop charger	Lot 11 Block 1, Westside Villagefront, Brentville, Brgy. Mamplasan, Binan, Laguna, 4024, Philippines.	2733	9312066018	1,500.00			
7/5/2025	Jimmy Felix	LAN Improvement CB IC Plant	Lot 11 Block 1, Westside Villagefront, Brentville, Brgy. Mamplasan, Binan, Laguna, 4024, Philippines.	14048538 020940859 0068 02727043 020942330	33317300664 305878900042 924300200004 83674120003 30587890042	1,771.00			
Total Amount						6,271.00	#REF!		
Less :						-			
Balance Due (Company / Employee)						6,271.00			

Prepared by:

Jimmy F. Felix

Noted by:

MC Ausitne Philip M. Redondo

Checked by:

Approved by:

Accounting Manager

Employee signature over printed name

Head signature over printed name

Acctng Asst. / Supervisor