
Re: REQUEST FOR PAYMENT // PO5800002684_RUEY SHING

From Justine Verone Duller <accounting-assistant@carmensbest.com.ph>
Date Thu 10/30/2025 3:27 PM
To Sandra Ellen S. De Guzman <ssdeguzman@carmensbest.com.ph>; Ma. Cristina T. Laco <mtlaco@carmensbest.com.ph>
Cc PROCUREMENT <procurement@carmensbest.com.ph>; Christian L. Villafuerte <clvillafuerte@carmensbest.com.ph>

Hi Ms. Zandi!

This is duly acknowledged and received. Will process as soon as possible. Thank you!

Please let me know if you have any questions.

Warm Regards,

Justin Verone Duller
Accounting Staff - Accounts Payable

The Laguna Creamery Inc.
Luz Bldg., Lot 11 Block 1, Westside Villagefront,
Brentville, Brgy. Mamlasan,
Binan, Laguna, 4024, Philippines.

From: Sandra Ellen S. De Guzman <ssdeguzman@carmensbest.com.ph>
Sent: Thursday, October 30, 2025 3:09 PM
To: Justine Verone Duller <accounting-assistant@carmensbest.com.ph>; Ma. Cristina T. Laco <mtlaco@carmensbest.com.ph>
Cc: PROCUREMENT <procurement@carmensbest.com.ph>; Christian L. Villafuerte <clvillafuerte@carmensbest.com.ph>
Subject: REQUEST FOR PAYMENT // PO5800002684_RUEY SHING

Good day Ms. Verone,

Would like to request to please process the advance payment for this PO.
Please see attached files for your reference.

Thanks and best regards,
Zandi De Guzman
Procurement Specialist

The Laguna Creamery, Inc. (Carmen's Best)
Email: ssdeguzman@carmensbest.com.ph
Viber: 09498813027
Address: Block 1 Lot 11, The Village Front Brentville International Community,
Mamlasan Road, Biñan, Laguna



Carmen's Best Fresh Milk is now available!

 [Our Milk Launch](#),  [Shop Now](#)

From: Ruey Shing Refrigeration Equipment <philippine@rueyshing.com>
Sent: Wednesday, 29 October 2025 3:38 pm
To: Sandra Ellen S. De Guzman <ssdeguzman@carmensbest.com.ph>

Cc: Christian L. Villafuerte <clvillafuerte@carmensbest.com.ph>
Subject: RE: PO5800002684_RUEY SHING

Dear Ma'am/Sir,
Good Afternoon!
Please see attached file
Acknowledge once receipt.

If you have any concern or clarification please don't hesitate to call us.

Thank you.

Sharalee Escobia

Service Department
Ruey Shing Refrigeration Equipment Phil. Corp
1706 E. Rodriguez Sr. Ave. cor Los Angeles St. Cubao Q. C
Contact – (Landline) 📞: 87279652 / 87241135 / 87279648 / 73589424
(Mobile) 📱 : 09228066386 / 0917-6391619

From: Sandra Ellen S. De Guzman <ssdeguzman@carmensbest.com.ph>
Sent: Monday, 13 October 2025 1:36 PM
To: Ruey Shing Refrigeration Equipment <philippine@rueyshing.com>
Cc: Christian L. Villafuerte <clvillafuerte@carmensbest.com.ph>
Subject: RE: PO5800002684_RUEY SHING

Good day Ma'am Shara,

Would like to follow up the advance copy of invoice for processing of payment for this PO.

Thanks and best regards,
Zandi De Guzman
Procurement Specialist

The Laguna Creamery, Inc. (Carmen's Best)
Email: ssdeguzman@carmensbest.com.ph
Viber: 09498813027
Address: Block 1 Lot 11, The Village Front Brentville International Community,
Mamplasan Road, Biñan, Laguna



Carmen's Best Fresh Milk is now available!

🛒 [Our Milk Launch](#), 🛒 [Shop Now](#)

From: Ruey Shing Refrigeration Equipment <philippine@rueyshing.com>
Sent: Monday, 29 September 2025 5:50 pm
To: Sandra Ellen S. De Guzman <ssdeguzman@carmensbest.com.ph>
Cc: PROCUREMENT <procurement@carmensbest.com.ph>; Christian L. Villafuerte <clvillafuerte@carmensbest.com.ph>
Subject: RE: PO5800002684_RUEY SHING

Dear Ma'am/Sir,

Good afternoon!
Received copy of purchase order.

Thank you

Sharalee Escobia

Service Department

Ruey Shing Refrigeration Equipment Phil. Corp

1706 E. Rodriguez Sr. Ave. cor Los Angeles St. Cubao Q. C

Contact – (Landline) 📞 : 87279652 / 87241135 / 87279648 / 73589424

(Mobile) 📱 : 09228066386 / 0917-6391619

(Email) ✉ : philippine@rueyshing.com



Ruey Shing

From: Sandra Ellen S. De Guzman <ssdeguzman@carmensbest.com.ph>

Sent: Monday, 29 September 2025 2:14 PM

To: Ruey Shing Refrigeration Equipment <philippine@rueyshing.com>

Cc: PROCUREMENT <procurement@carmensbest.com.ph>; Christian L. Villafuerte <clvillafuerte@carmensbest.com.ph>

Subject: PO5800002684_RUEY SHING

Good day Ma'am Shara,

Please see attached purchase order.

Kindly confirm the order upon receipt and send copy of invoice for processing of payment.

Note: "THIS IS A SAP SYSTEM GENERATED FORM. TOTAL DECLARED AMOUNT IN PURCHASE ORDER IS IN VAT-Ex FORM."
Attached letter regarding payment collection guidelines.

Thanks and best regards,

Zandi De Guzman

Procurement Specialist

The Laguna Creamery, Inc. (Carmen's Best)

Email: ssdeguzman@carmensbest.com.ph

Viber: 09498813027

Address: Block 1 Lot 11, The Village Front Brentville International Community,
Mamplasan Road, Biñan, Laguna



Carmen's Best Fresh Milk is now available!

👤 [Our Milk Launch](#), 🛒 [Shop Now](#)