

Mabren A. Quiro

BS Information Technology Student

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Professional Summary

Ambitious BSIT student with 2+ years of combined professional experience in operations and customer service. Proven leader with a track record of increasing productivity by 65% in manufacturing environments and streamlining pharmacy operations through exceptional communication skills. Currently enhancing technical expertise while maintaining strong academic performance.

Education

Bachelor of Science in Information Technology (Ongoing)

Western Institute of Technology - Iloilo, Philippines

- PSITS Organization: 2nd Year Representative (2023-Present)

General Academic Strand (With Honors)

Sara National High School - Sara, Iloilo (2018)

Primary Education

San Luis Elementary School - Sara, Iloilo (2012)

Professional Experience

Pharmacy Assistant

Marz Pharmacy – Sta. Barbara, Iloilo | Aug 2022 - Jul 2023

- Improved business processes by 70% through efficient inventory management and customer service optimization
- Resolved 50+ customer concerns weekly with 98% satisfaction rate
- Managed pharmaceutical inventory with 100% accuracy in documentation

- Trained 1 new staff members in POS operations and customer protocols

Factory Production Specialist

William Lim Corporation - Oton, Iloilo | Apr 2018 - Aug 2022

- Boosted production output by 65% through process optimization
 - Performed quality control checks for 500+ units daily as Departmental Checker
 - Operated 8 different production machines with 0 safety incidents
 - Reduced material waste by 15% through improved workflow management
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Key Skills

- ✓ Cross-Functional Leadership
 - ✓ Technical Documentation
 - ✓ Process Optimization
 - ✓ Conflict Resolution
 - ✓ Inventory Management Systems
 - ✓ Bilingual Communication (English/Filipino)
 - ✓ Team Training & Development
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Leadership & Achievements

- **PSITS Organization:** Spearheaded 3 student tech initiatives reaching 150+ participants
 - **Factory Innovation Program:** Proposed workflow improvement adopted plant-wide (2021)
 - **Academic Excellence:** Maintained 90%+ average in IT-related subjects
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Technical Proficiencies

- Microsoft Office Suite (Advanced Excel)
- Basic Python & Web Development
- Basic Java Programming
- Basic MERN Stack Development
- POS Systems Operation