Brenda Beltran

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Education

San Francisco State University, CA   **Fall 2019 - Present**
Bachelors of Science in Computer Science   GPA: 3.4

Relevant Coursework: Software Engineering, Data Structures, Discrete Math Structures, Web Development, Software Development

Relevant Experience

Web Development Intern   **10/2022 - 03/2023**
Academic Technology @ SFSU
• Assisted in UI/UX evaluations in the office's on-premise private cloud environment.
• Participated in professional development including exposure to web dev design principles.

Undergraduate Teaching Assistant   **08/2022 - 12/2022**
Computer Science Department @ SFSU
• Supported weekly discussion sections of 30+ students for the Intro to Programming course.
• Engaged students one-on-one to facilitate understanding of course concepts and completion of projects.

Summer Web Dev Program Participant   **04/2021 - 08/2021**
Microsoft, Seattle (Remote)
• Worked in a team of undergraduates under the mentorship of a full-time Microsoft employee.
• Created a club website (Django) for Hermanas Unidas de SFSU, a social Latinx organization.

WorkWaves - Project Manager/Team Lead   **08/2023- 12/2023**
San Francisco State University
• Developed a comprehensive project plan outlining tasks, timelines, and milestones with a group of 6 members to create a full stack website.
• Maintained detailed project documentation, including meeting minutes, design specifications, and progress reports
• Identified 25+ potential risks and developed strategies with team to mitigate them

Leadership & Extracurricular

Advocacy and Recruitment Liaison   **08/2022 - 08/2023**
Computing Alliance of Hispanic-Serving Institutions @ SFSU
• Hosted workshops on diversity and inclusion for computer science (CS) students
• Founded and delivered "Encouraging Diversity in Tech", a biweekly newsletter to disseminate job opportunities and resources to CS students

Orientation Leader   **04/2022 - 08/2022**
New Student & Family Program @ SFSU
• Assisted in the preparation of over 30 orientation sessions: scheduling, documentation, and staffing/logistics.
• Mentored newly admitted students through orientation, connecting them with academic resources and student life at SFSU

Skills

Languages: Java (Proficient), JavaScript (Proficient), CSS & HTML (Proficient), Python (Basic)
Technologies/Frameworks: Agile Development, Kanban, Scrum, Notion, Jira