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Brenda Garcia

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EDUCATION

Bachelor of Science in Computer Science

Nova Southeastern University (NSU)

December 2022

Fort Lauderdale, FL

- GPA: 3.95

- Minor: Mathematics

KEY SKILLS & CERTIFICATIONS

Microsoft Office Specialist

Current

Programming Languages: Python, Java, C++, C#, CSS/HTML, SQL, Kotlin, Dart, JavaScript

Software: MS Office, Excel, Adobe, Microsoft SQL Server, Adobe, Visual Studio, Android Studio

Languages: Spanish, English

PROFESSIONAL EXPERIENCE

Top Tracking System LLC

Miami, FL

Full Stack Web Developer

December 2021 - Present

- Develop a brand-new administrative webpage for the employees to make everyday use of for the managing of transactions, and other records in the office.
- Plan, design, write, and debug a web application with complete accuracy.
- Collaborate with team member to share tasks and optimize completion of project.
- Meet daily with manager to discuss the web application's requirements to be added and assess the progress of the application.
- Stylize the webpage to reflect attractive designs.

Administrative Assistant

October 2019 - Present

- Record and file clients' data using the company's software.
- Interact with clients, informing them of their dues, and of any updates made to their accounts.
- Swiftly learn the software and responsibilities associated with each department.

CAMPUS INVOLVEMENT AND ACADEMIC PROJECTS

Deliciousness

March 2021 - Present

Class project

- Designed a web-based application in a team of 3 people which provides a platform for food recipe sharing among users.
- Executed web development utilizing HTML5, CSS, Visual Studio C#, and Microsoft SQL Server programs.
- Project was carried out using Agile methodology and gained some experience performing the role of Scrum Master.

Women in STEM

October 2019 – Present

Role: Founder/ Co-President

- Created an organization whose purpose is to provide students at NSU in the fields of STEM with a safe community where women are embraced to become leaders and excel in their future careers.
- Coordinated events with guest speakers to provide women in the university with professional advice, and ways to overcome challenges in the workplace.
- Volunteered at Broward County PACE center to provide several girls enrolled in the program with a Computer Science lesson.
- Managed organization's social media pages, and effectively promoted events.

Association for Computing Machinery

August 2019 – Present

Latin American Student Association

August 2019 – Present

2nd Annual EmpowerFL Conference

November 2019

- One out of the seven NSU Undergraduate Students chosen to attend the conference which focused on inclusion as an action that requires self-awareness, intention, and a community of support.