

# Employment Law - Unfair Dismissal

IN THE EMPLOYMENT TRIBUNAL  
LONDON CENTRAL

BETWEEN:

DAVID ANDREW CLARKE (Claimant)  
-and-  
PINNACLE RECRUITMENT LIMITED (Respondent)

Case No: 2201234/2023

## BILL OF COSTS

Preparation Time Order Assessment

## PROFIT COSTS

Grade B Fee Earner (Employment Specialist) - £400 per hour

Date	Description	Time	Cost
20.02.2023	Initial consultation. ACAS early conciliation certificate review	1.5 hrs	£600.00
27.02.2023	Drafting ET1 - Claim for unfair dismissal and discrimination	2.0 hrs	£800.00
06.03.2023	Reviewing ET3 - Response from employer	1.0 hr	£400.00
13.03.2023	Preparing witness statements. Interview with former colleagues	3.0 hrs	£1,200.00
20.03.2023	Document disclosure preparation	2.5 hrs	£1,000.00
27.03.2023	Case management hearing preparation	1.5 hrs	£600.00
03.04.2023	Tribunal attendance - Case Management	3.0 hrs	£1,200.00
10.04.2023	Settlement discussions with respondent's solicitor	2.0 hrs	£800.00

TOTAL PROFIT COSTS: £6,600.00

## DISBURSEMENTS

Date	Description	Amount
27.02.2023	Employment Tribunal filing fee	£250.00
13.03.2023	Medical report - occupational health assessment	£350.00
20.03.2023	Document copying and bundling	£45.00
10.04.2023	Expert witness fee - employment law specialist	£750.00

TOTAL DISBURSEMENTS: £1,395.00

## SUMMARY

- **Profit Costs:** £6,600.00
- **VAT on Profit Costs (20%):** £1,320.00
- **Disbursements:** £1,395.00
- **VAT on Disbursements (where applicable):** £219.00

**GRAND TOTAL: £9,534.00**

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*Bill prepared in accordance with CPR Part 47 and relevant Practice Directions*

*Time recorded in 6-minute units as per standard practice*

*Rates based on 2023 guideline hourly rates for London*