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# TIME MANAGEMENT: GETTING MORE THINGS DONE IN LESS TIME (PAPERBACK)



Createspace Independent Publishing Platform, United States, 2013. Paperback. Condition: New. Language: English. Brand new Book. With workdays becoming hectic and several tasks from different sections of life looming around, managing time efficiently has become a priority. There are many benefits of managing time. It enhances the quality of work done, gives your workday schedule clarity, avoids unnecessary rush, increases productivity, is a great stress buster and also makes one feel self satisfied. Therefore, putting together an effective time management plan...

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- Authored by Andre Iland
- Released at 2013



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