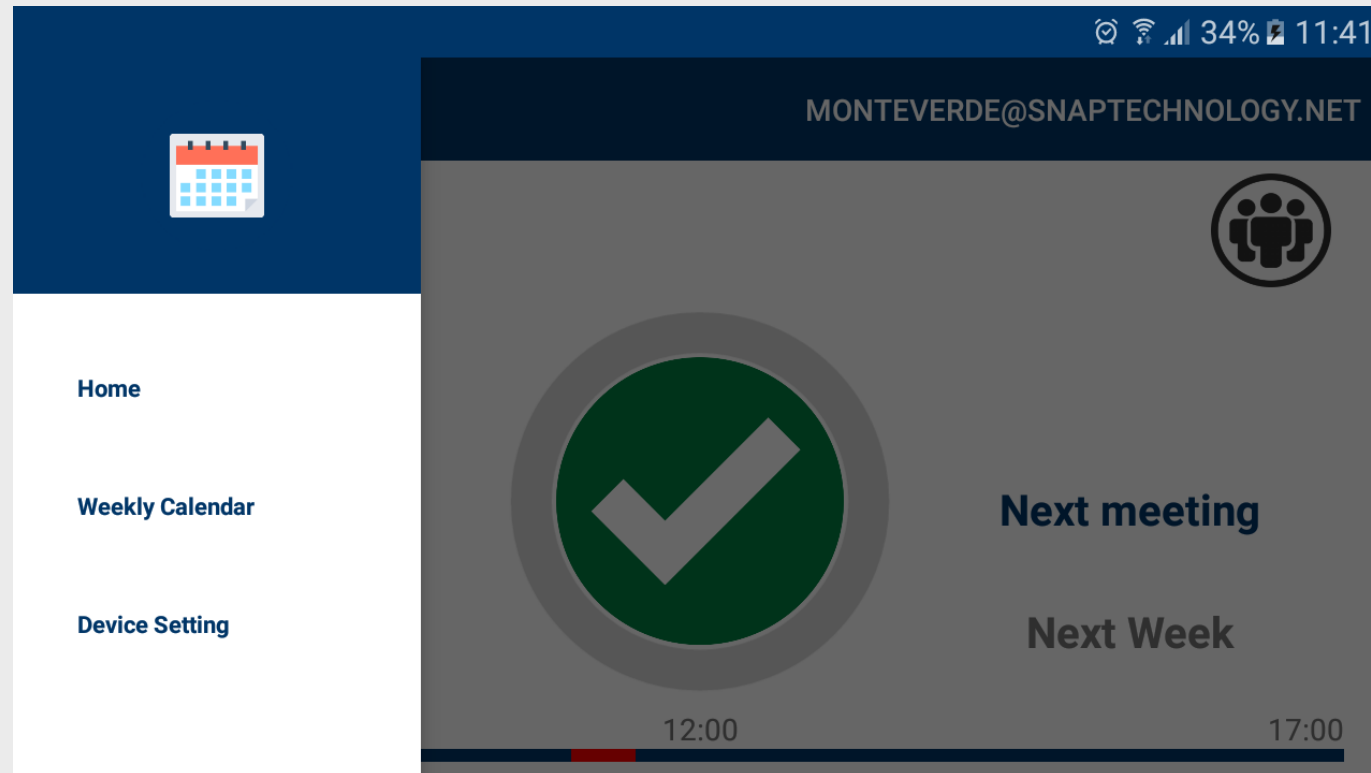# USER MANUAL
BOOK MY ROOM

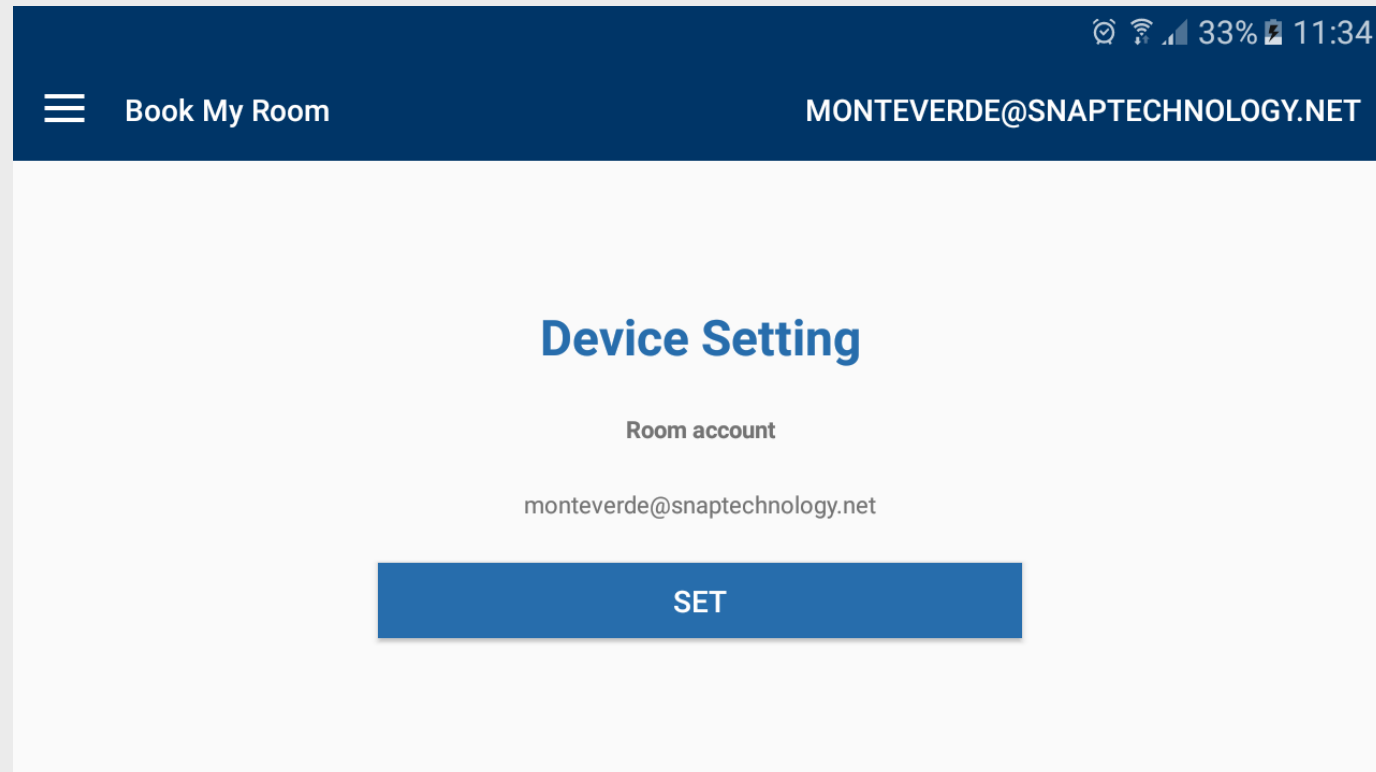# SET DEVICE SETTING

SET DEVICE SETTING

- Click on Device Setting from the menu

SET DEVICE SETTING

- Click on button SET

SET DEVICE SETTING
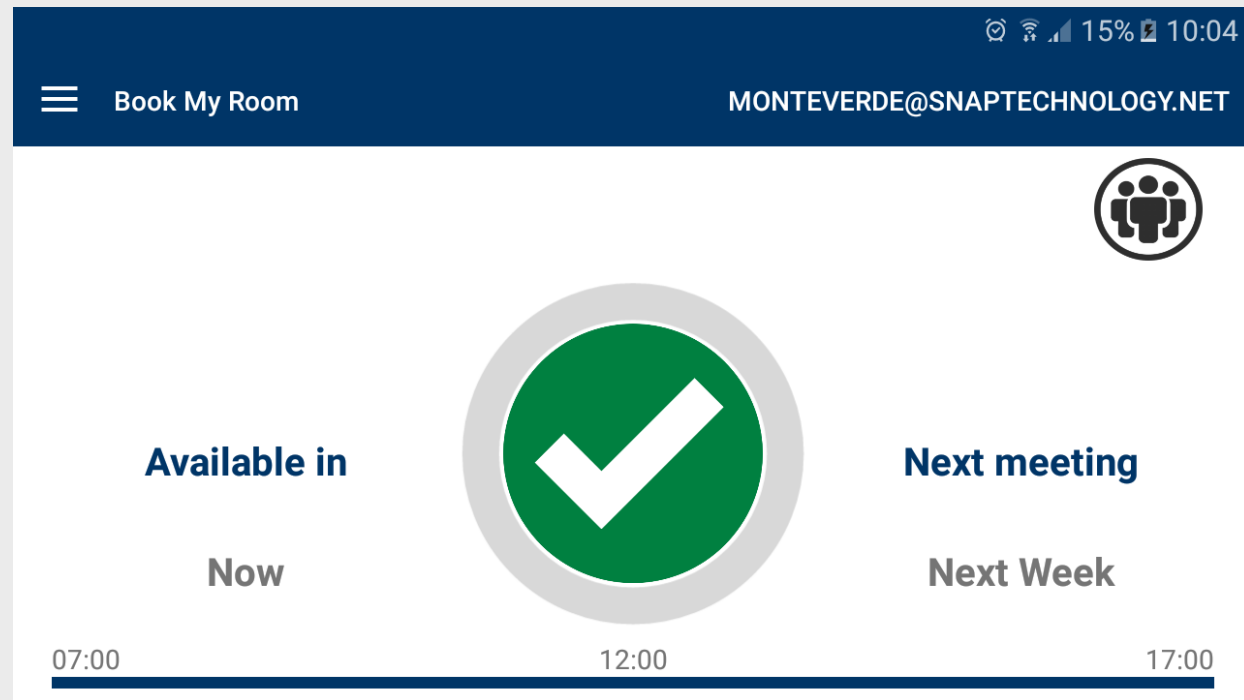

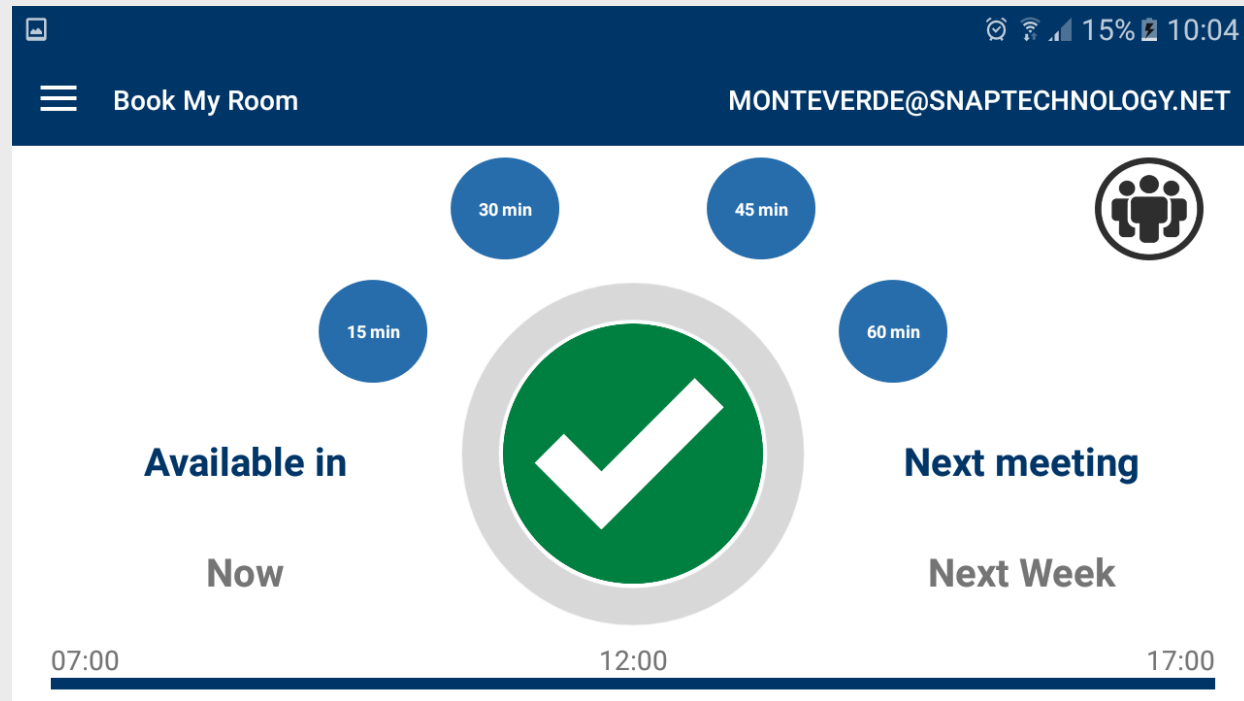- Choose a room account and click on button SAVE

ADD NEW MEETING FROM HOME SCREEN

ADD NEW MEETING FROM HOME SCREEN

- Click on the green circle
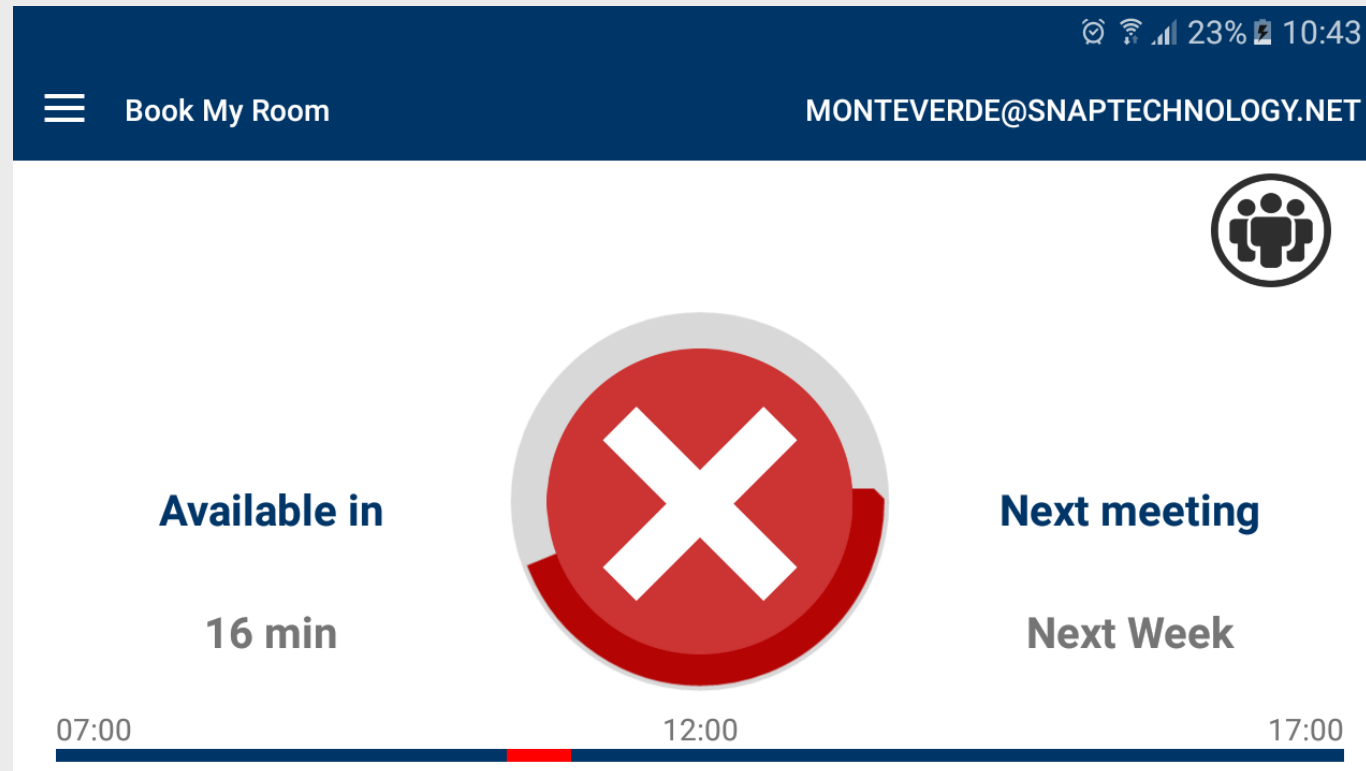
ADD NEW MEETING FROM HOME SCREEN

- Choose the meeting time

DELETE A MEETING FROM HOME SCREEN

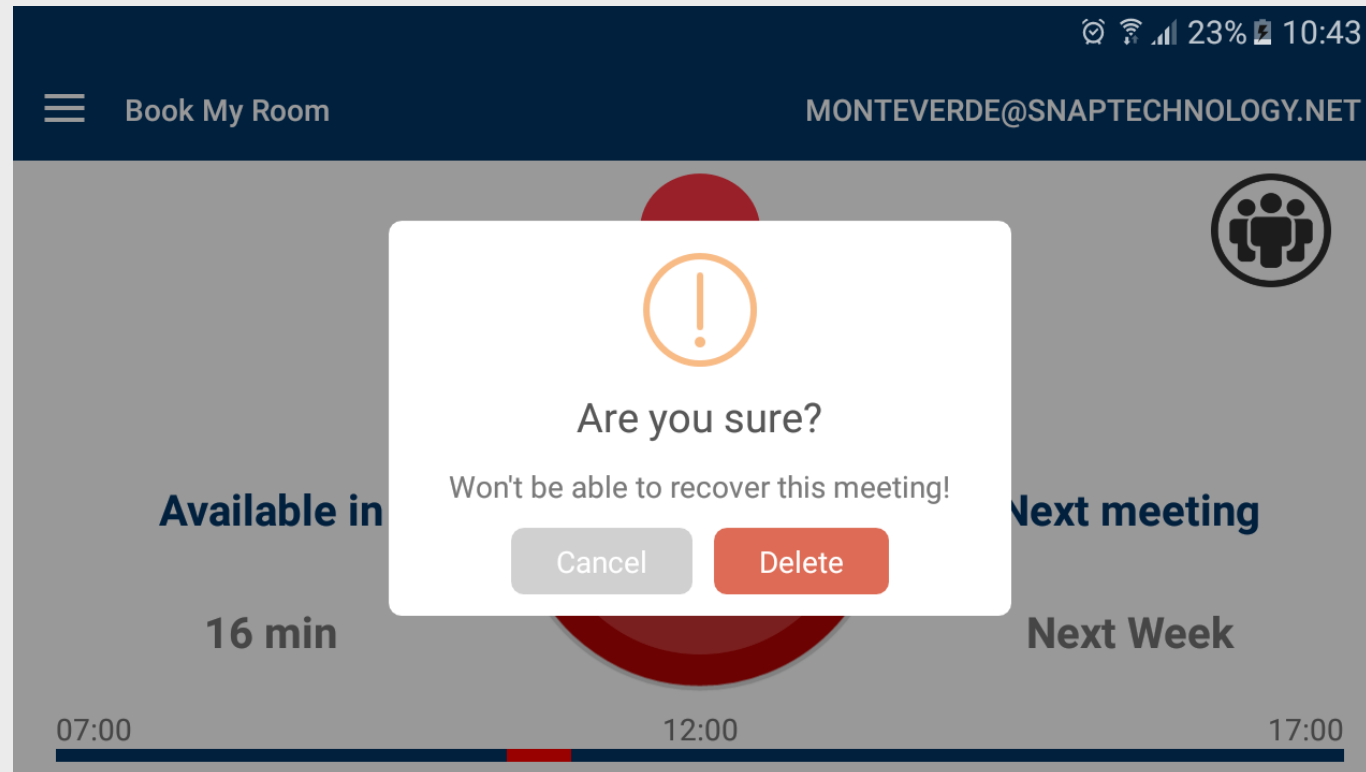# DELETE A MEETING FROM HOME SCREEN

- Click on the red circle

DELETE A MEETING FROM HOME SCREEN
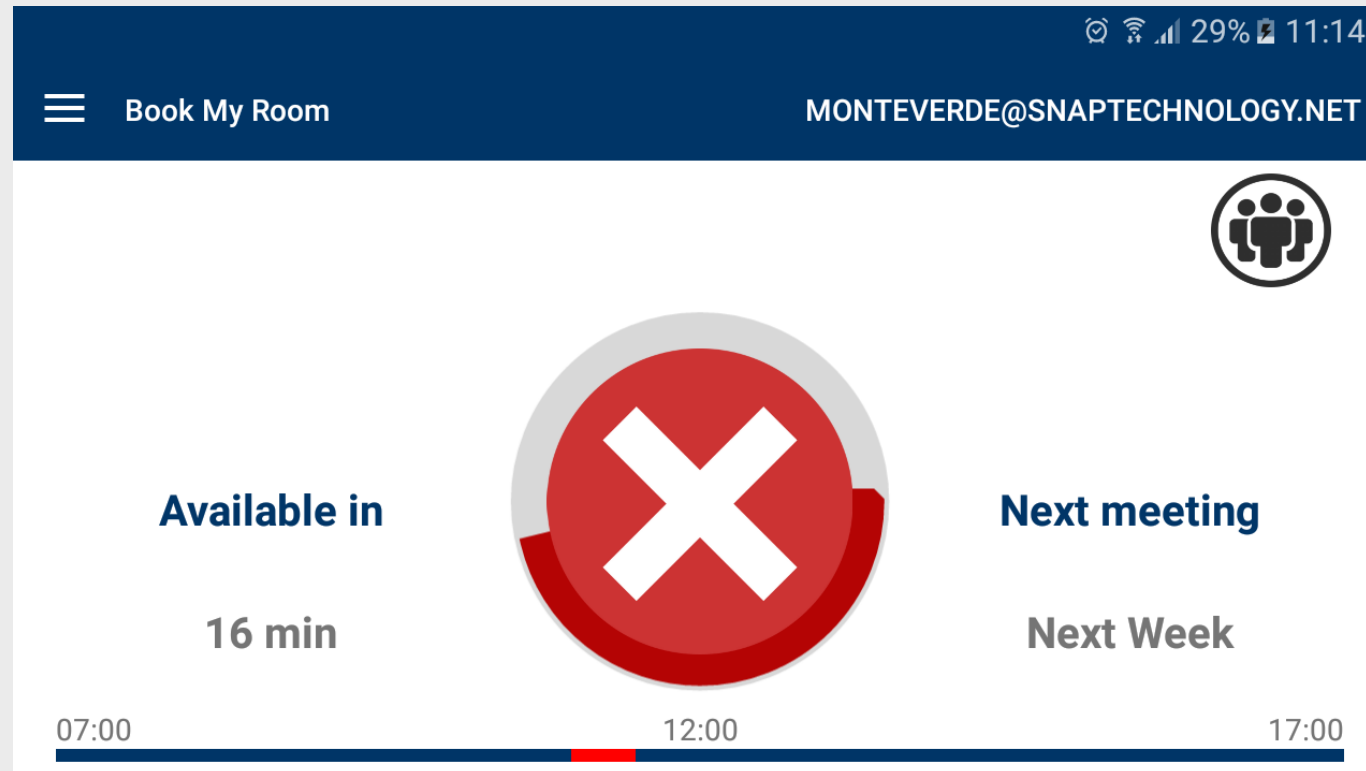

- Click on button cancel?

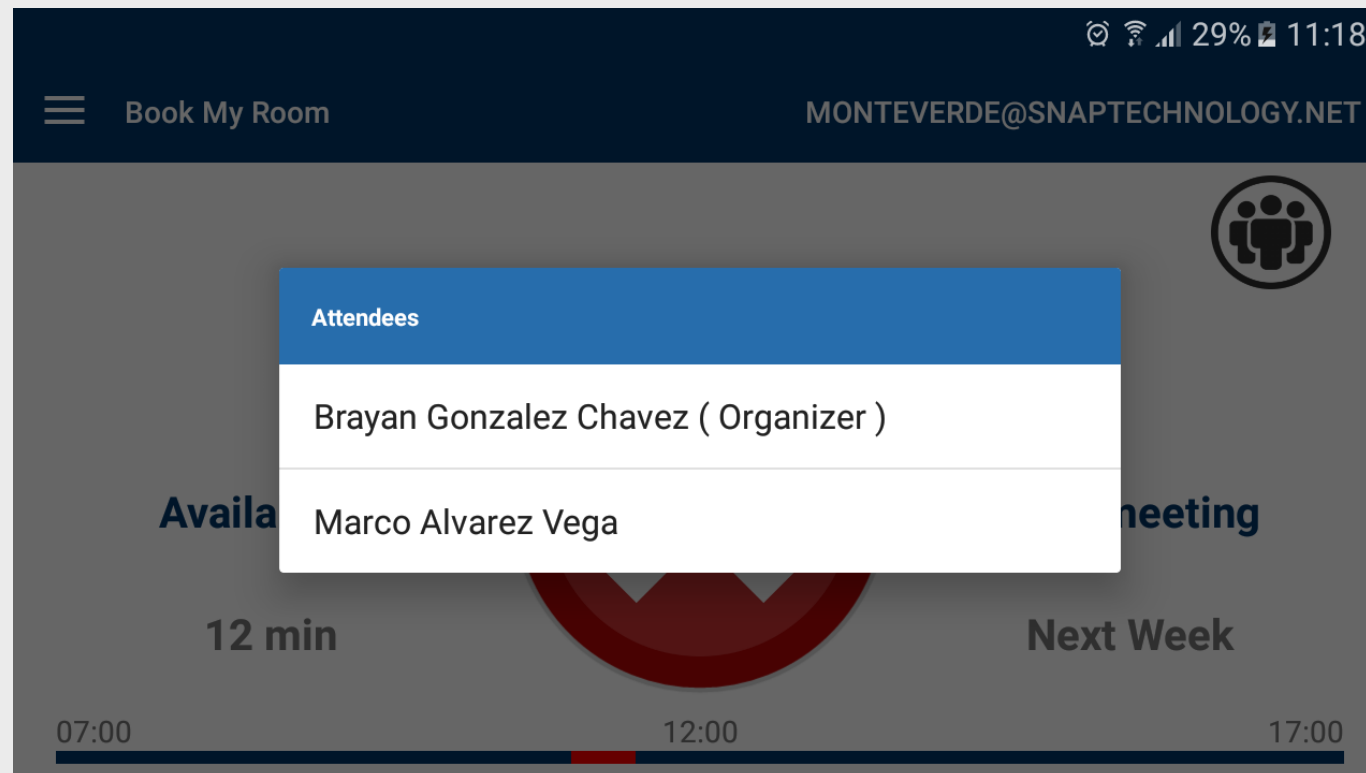# DELETE A MEETING FROM HOME SCREEN

- Click on button DELETE

SHOW ATTENDEES FROM HOME SCREEN

SHOW ATTENDEES FROM HOME SCREEN

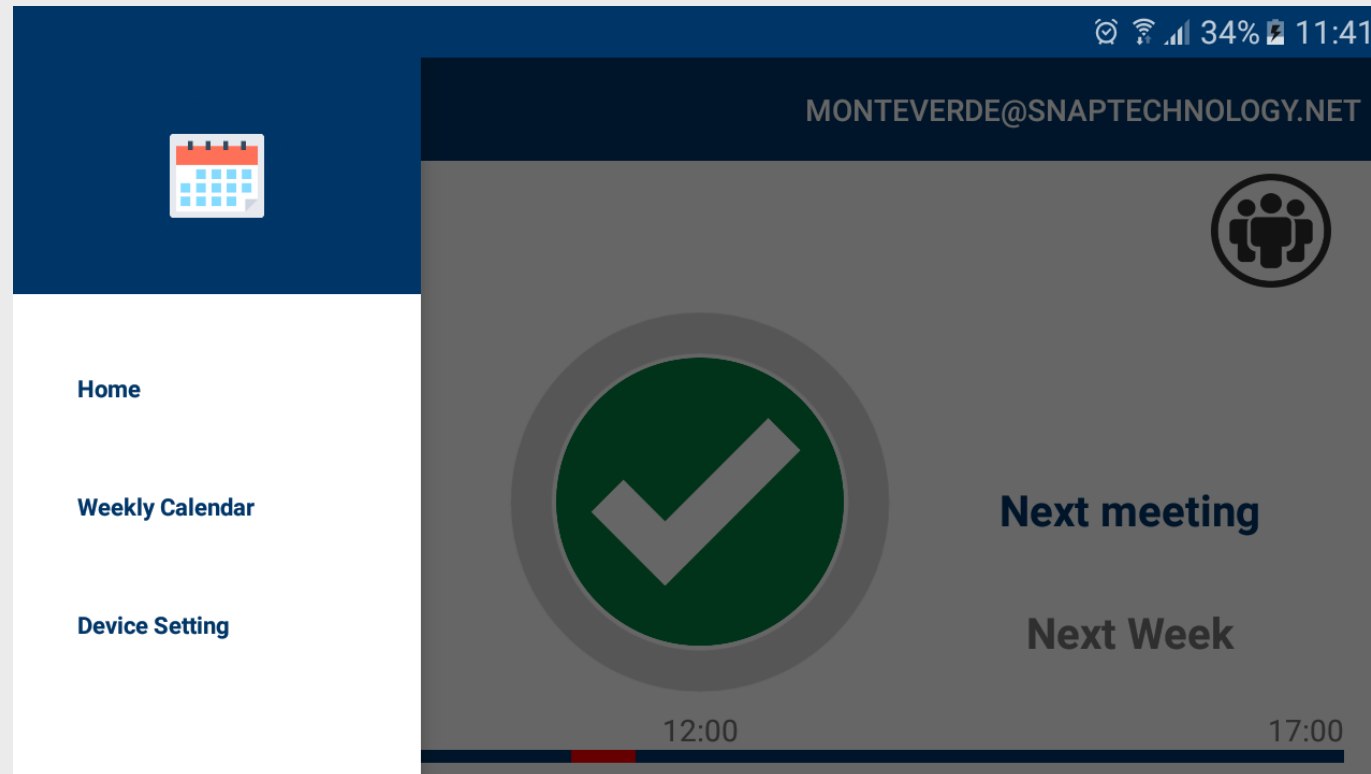

- Click on icon people

SHOW ATTENDEES FROM HOME SCREEN

- The attendees are showed

ADD NEW MEETING FROM HOME WEEKLY CALENDAR

ADD NEW MEETING FROM HOME WEEKLY CALENDAR

- Click on Weekly Calendar from the menu

ADD NEW MEETING FROM WEEKLY CALENDAR SCREEN

- Click on an available space.

ADD NEW MEETING FROM WEEKLY CALENDAR SCREEN

- Fill out the fields and click on button SAVE

UPDATE A MEETING FROM HOME WEEKLY CALENDAR

UPDATE A MEETING FROM HOME WEEKLY CALENDAR
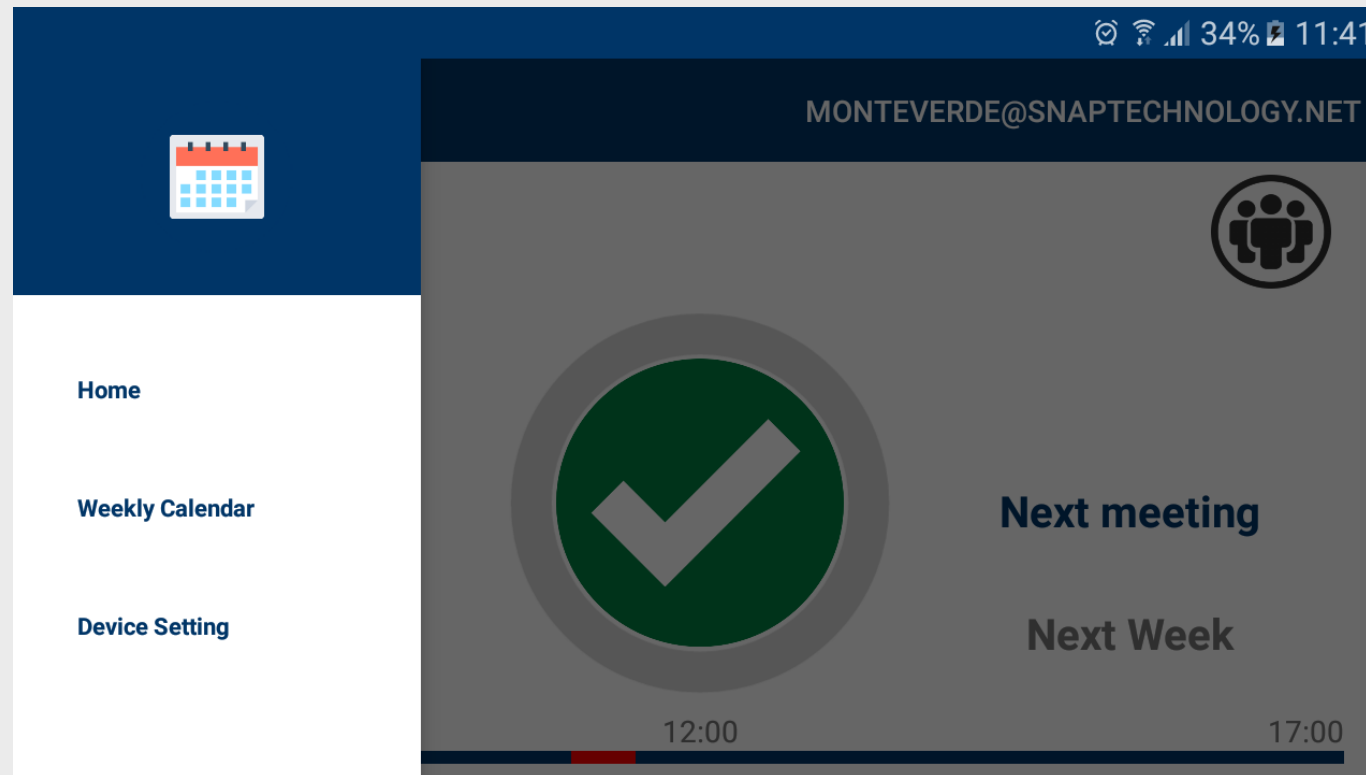
- Click on Weekly Calendar from the menu

UPDATE A MEETING FROM WEEKLY CALENDAR SCREEN

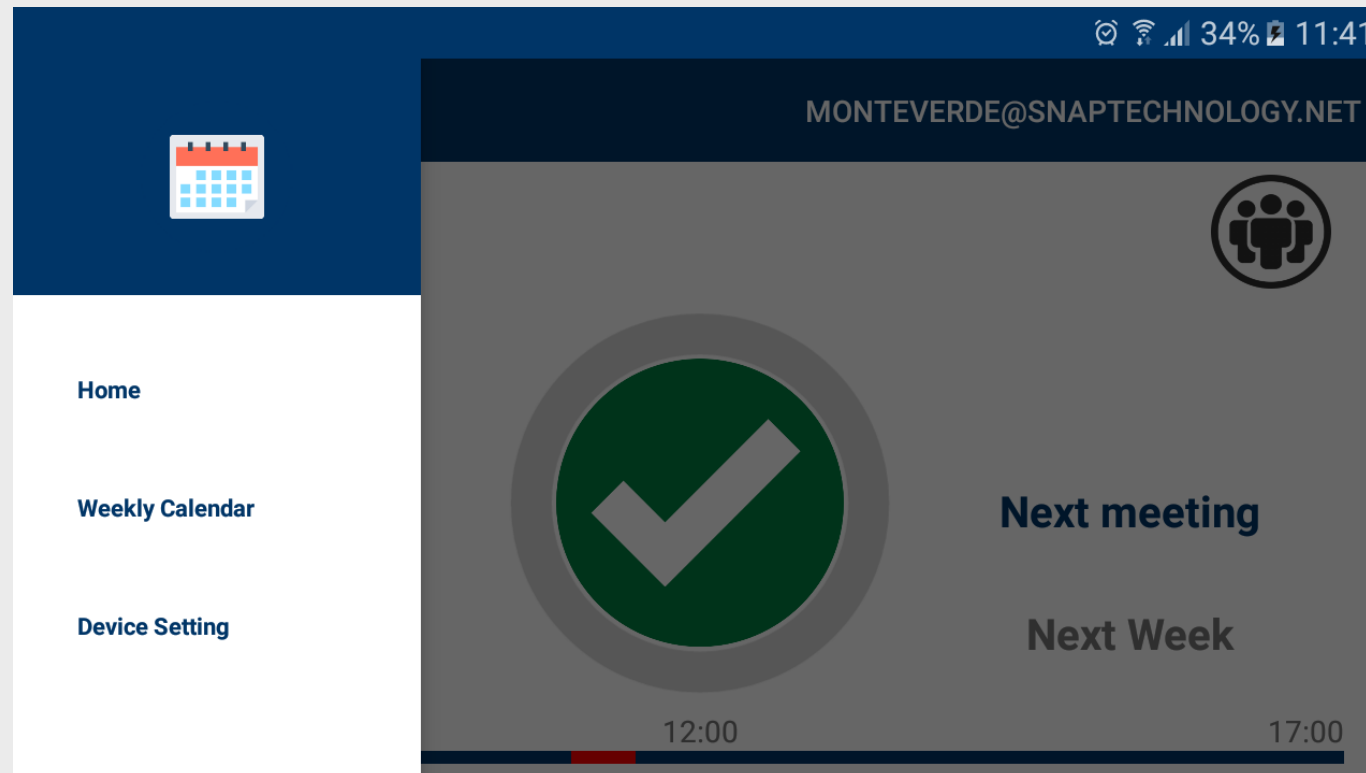- Click on a meeting.

UPDATE A MEETING FROM WEEKLY CALENDAR SCREEN

- Update the fields that you want and click on button SAVE

DELETE A MEETING FROM HOME WEEKLY CALENDAR

DELETE A MEETING FROM HOME WEEKLY CALENDAR

- Click on Weekly Calendar from the menu

DELETE A MEETING FROM WEEKLY CALENDAR SCREEN

- Click on a meeting.

DELETE A MEETING FROM WEEKLY CALENDAR SCREEN

- Click on button DELETE