

1. What are some key benefits of open-data initiatives? Select all that apply.
 - a. Make government activities more transparent
 - b. Support innovation and economic growth
 - c. Help educate citizens about important issues
 - d. Limit opportunities for collaboration
2. What type of file saves data in a table format?
 - a. Comma-separated values (.csv)
 - b. Calculated spreadsheet values (.csv)
 - c. Cell-structured variables (.csv)
 - d. Compatible scientific variables (.csv)
3. Bringing data from a .csv file into a spreadsheet is an example of what process?
 - a. Importing data
 - b. Filing data
 - c. Editing data
 - d. Normalizing data
4. In Google Sheets, what function enables a data analyst to specify a range of cells in one spreadsheet to be duplicated in another?
 - a. CELLRANGE
 - b. IMPORTRANGE
 - c. SPECIFY
 - d. DUPLICATE