



## Acknowledgment of Expired Permits

**To complete this form electronically:  
Open with Internet Explorer, then [Click Here to Save and continue.](#)**

1. I \_\_\_\_\_ acknowledge that I have one or more expired permits at the following address for which no Certificate of Compliance/Occupancy has been approved as required under applicable regulations:  
Expired Permit Number: \_\_\_\_\_  
Expired Permit Number: \_\_\_\_\_  
Expired Permit Number: \_\_\_\_\_
2. The expired permit(s) acknowledged under Paragraph 1, above, means either that: (a) the project approved by the expired permits(s) was never begun; or (b) work was done on my property, but did not receive or pass inspections required to obtain a Certificate of Compliance/Occupancy under applicable city regulations.
3. By signing this form, I am requesting that the City of Austin issue a new permit for the same property (as listed above) that is associated with the expired permit. In making this request, I acknowledge that I am responsible for the expired permit(s) and for any uninspected work that was done on my property, including all actions required to remedy the violations resulting from the unpermitted work.
4. I further acknowledge that a decision by the City of Austin to issue a new permit for my property, as I am requesting, will not relieve me of my responsibility to correct any violations resulting from unpermitted work that may exist on my property. Depending on the nature of any such violations, the required corrections may entail substantial expenses and/or structural modifications, may result in code enforcement actions, and may impact the value of my property.

\_\_\_\_\_  
*Subject Address*

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Owner Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Owner Signature*

\_\_\_\_\_  
*Date*