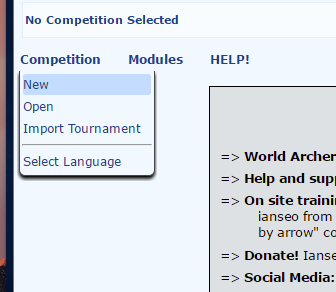
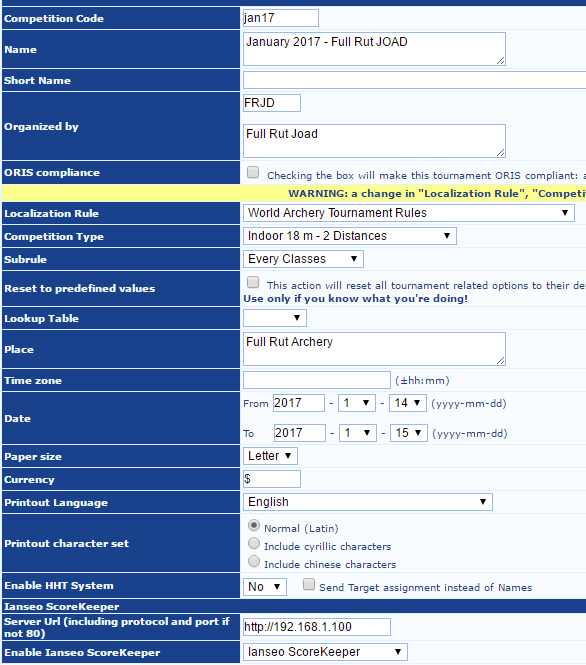
Colorado JOAD Overview of IANSEO usage.

# Create a new Tournament

Click Competition -> New.



## Fill out the basic Competition Information



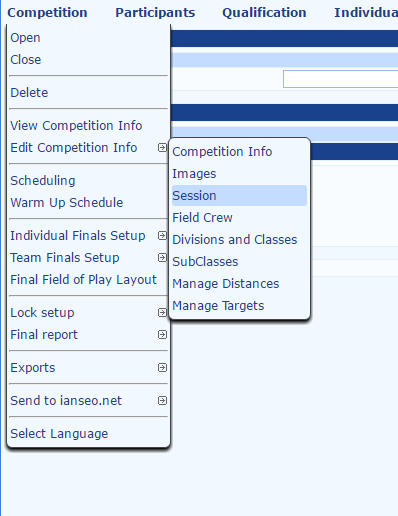
**Fields**

* Competition Code – This is a unique identifier that is used to identify the tournament to the tablet machines. Typically in the format of Month and Year – jan17, feb17, etc.
* Name of the tournament. This will be printed on reports so for our purposes something like “January 2017 – Full Rut JOAD”
* Short Name – Leave Blank
* Organized by – Club Initials and Name
* ORIS compliance – Leave unchecked
* Localization Rule – World Archery Tournament Rules
* Competition Type – Indoor 18m – 2 Distances
* Subrule – Every Classes
* Reset to Predefined values – Leave unchecked
* Place – Name of the range
* Timezone - -07:00
* Date – Dates of the tournaments
* Paper Size – Letter
* Currency - $
* Printout Language – English
* Printout Character set – Normal (Latin)
* Enable HHT System – No
* Server Url – For our purposes this should be <http://192.168.1.100>. This is the IP of the laptop on the private tournament network.
* Enable Ianseo ScoreKeeper – Ianseo ScoreKeeper – This enables the system to talk to the tablets.

## Setting up Sessions

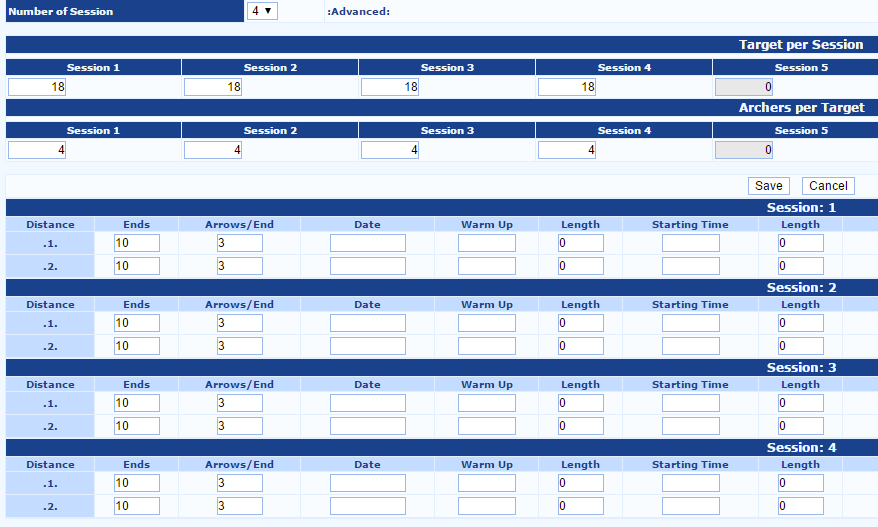
Sessions are the Time Slots that we have groups of archers arrive and shoot. Typically, Colorado JOAD has between 3 and 6 lines.

Click Competition -> Edit Competition Info -> Session



## Sessions

In the Number of Sessions pick the number of lines shooting sessions that the tournament will be using. Under “Target per Session” pick the total number of bales that will have archers shooting on. It is recommended that the number be the physical number available, as archers may need to be moved. All bales do not have to be used.

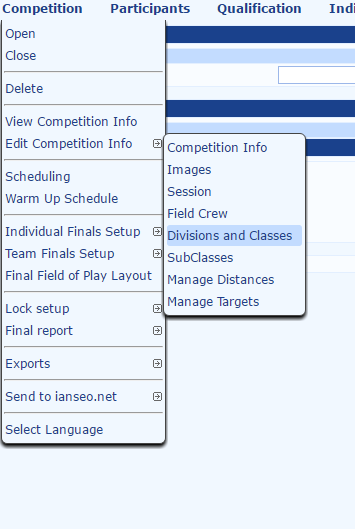


Under Archers per Target enter 4. There are typically 4 40 CM targets or 2 60 CM targets on each bale.

On the list of sessions and distances at the bottom, enter 10 ends, and 3 arrows per end. Other fields can be blank or 0 (Length).

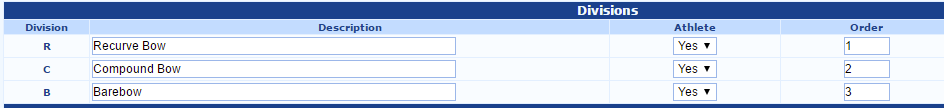
## Setting up Divisions and Classes

Division are the Types of archery. For our purposes they are Recurve, Compound and Barebow. The Classes are the age groups: Junior, Cadet, Cub, Bowman, Yeoman.



### Divisions

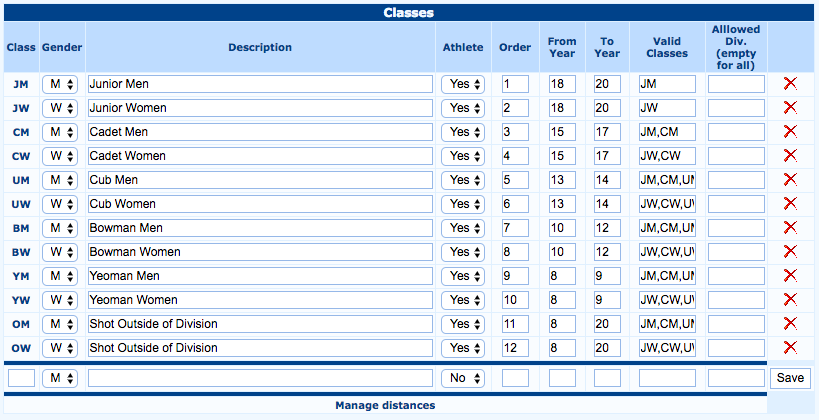
Set the divisions as follows



### Classes

Delete existing classes.

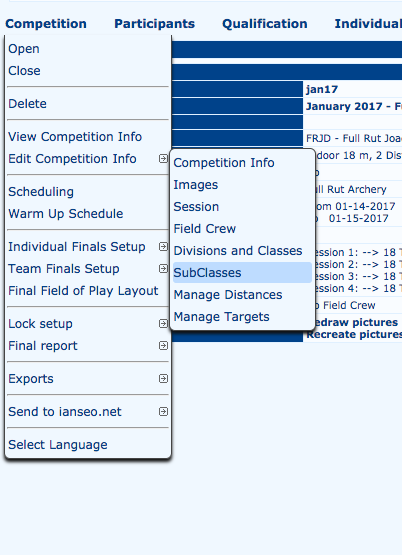
Add the following classes back in

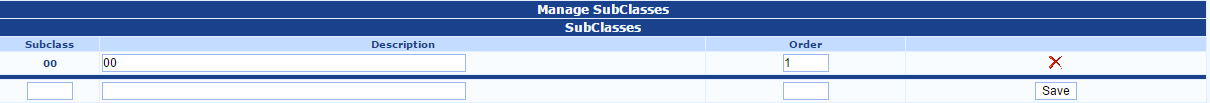


The OM and OW classes are useful when there are shooters that are not shooting with their class. This qualifies the archer for the buckle, but not for a position in the tournament.

## SubClasses

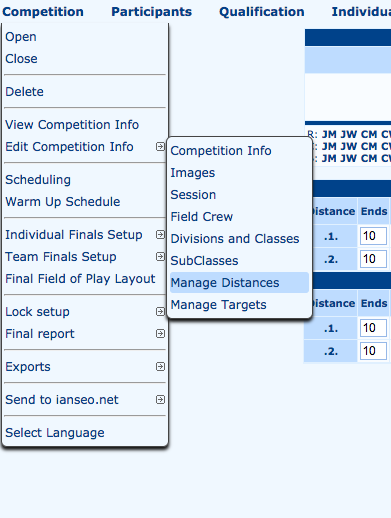
Subclasses can be left as is.



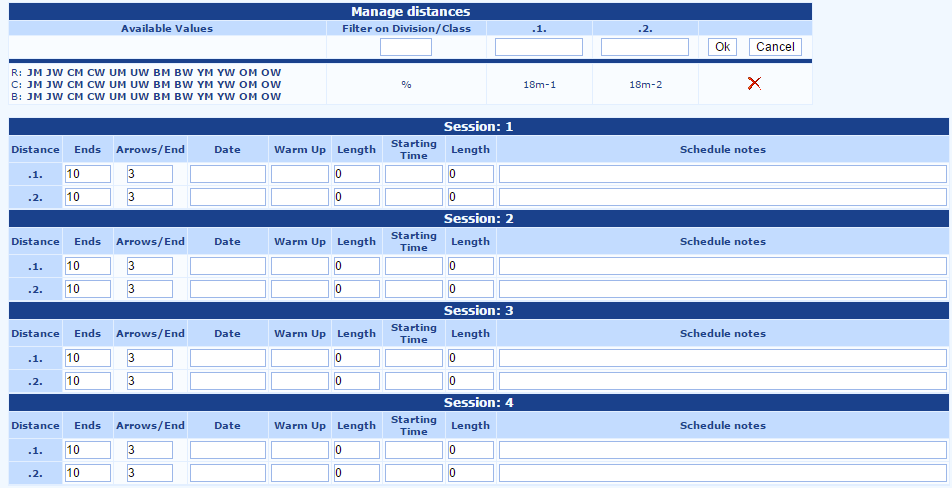


## Distances

Distance should now be setup correctly.



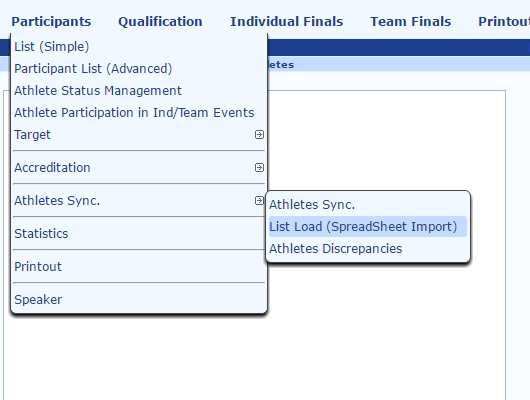
Overview



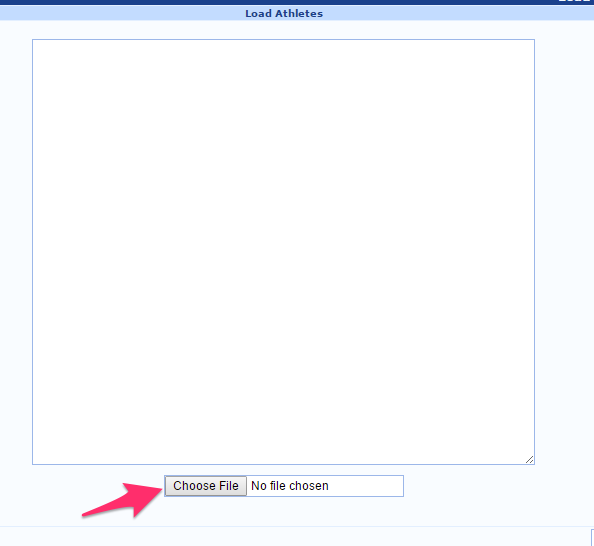
# Loading Participants

Participants are loaded from a tabbed file. This file is converted from the CognitoForms export.

Click Particpants -> Athletes Sync. -> List Load (SpreadSheet Import)

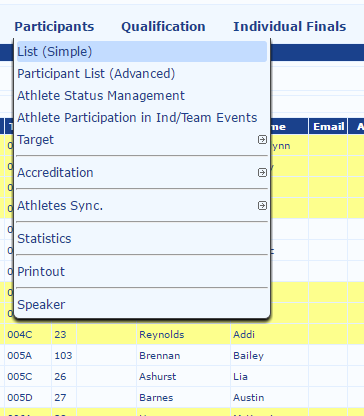


Open file, or paste it in.

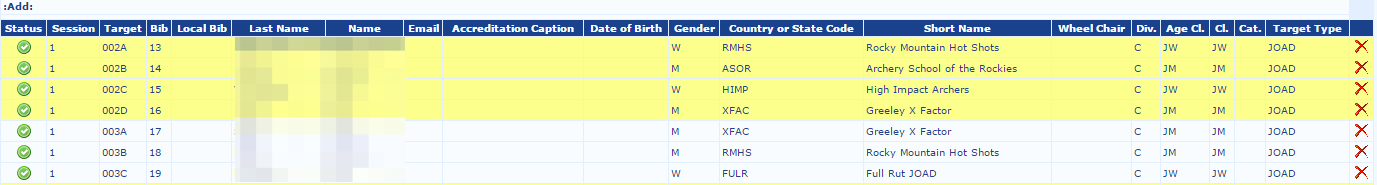


# Listing Participants

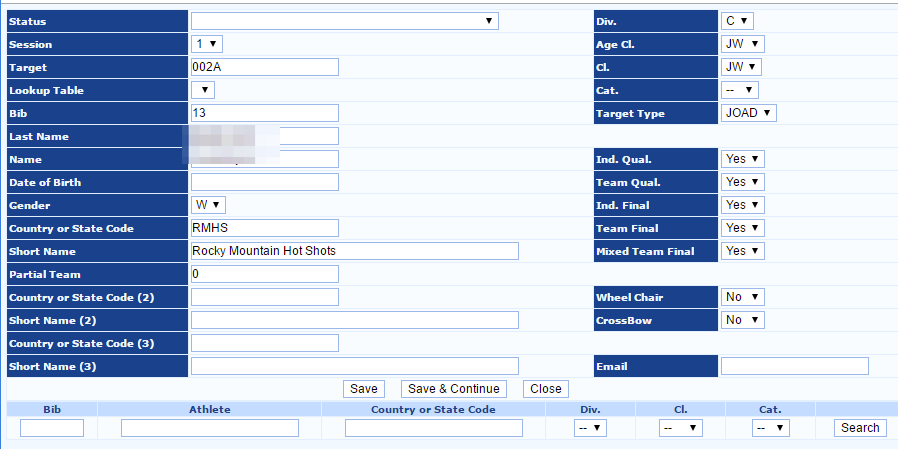
To list all of the participants click Participants -> List (Simple)

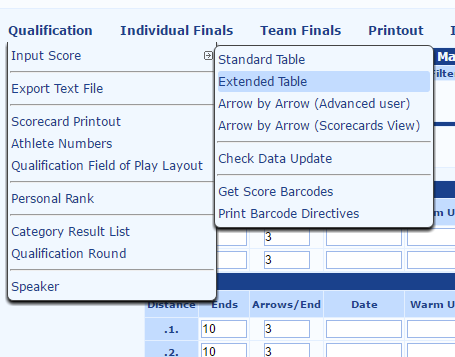


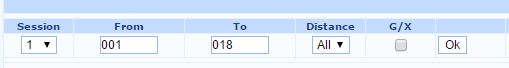
## List of all participants

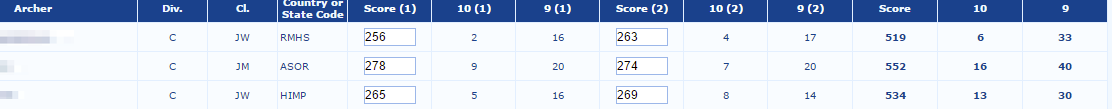


## Edit Participant

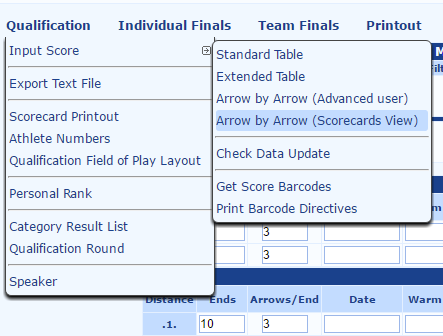
Modifying Score Totals



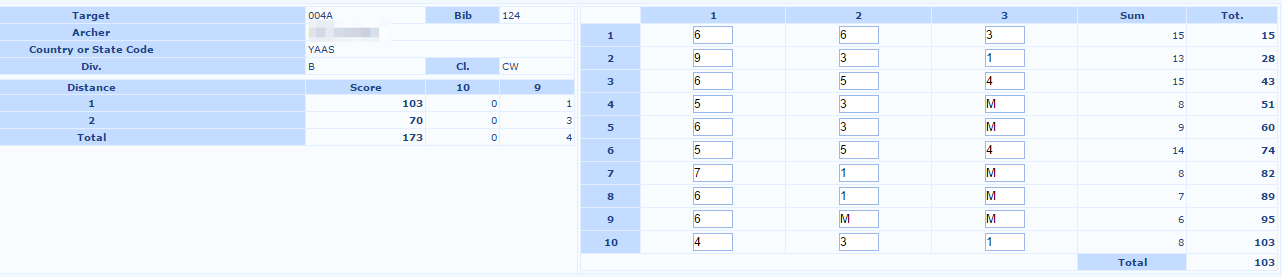




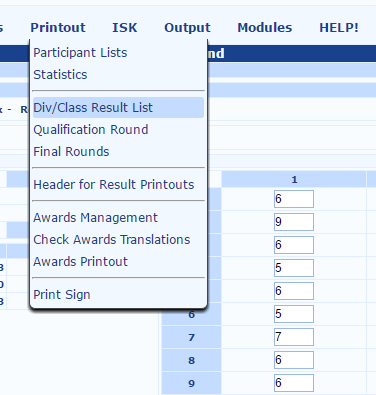
Fixing All Scoring

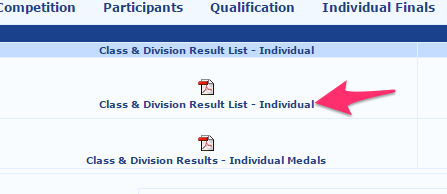


/var/folders/f9/48sxtgq503d2nls4xr24r9v80000gn/T/com.skitch.skitch/DMDD5DEB2E2-32FF-48A5-8386-05948644612F/Ianseo_win10.png



Exporting Scores





Exporting Tournament