



COCONINO
COUNTY ARIZONA
COMMUNITY DEVELOPMENT

2500 North Fort Valley Road, Bldg 1
Flagstaff, AZ 86001
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BUILDING & CIVIL PERMIT APPLICATION

Permit Application #: BD- - Date: By:

Permit Application #: EN- - Sustainable Program: Yes ☐ No ☐

Permit Technician: Plan Examiner:

Whom would you like us to contact for the review comments?

Owner: ☒ Contractor: ☐ Engineer/Architect: ☐ Applicant: ☐

Project Type: Residential: ☒ Commercial: ☐ Utility: ☐ Special Event: ☐

Project Description:

Tubular Mast

Engineering Permit Type:

Right of way: ☐
Grading & Drainage: ☐

Project Location:

Assessor's Parcel # 30047001G

Street Address: 5070 Weatherford Rd. Flagstaff, AZ

Subdivision: Lot: Unit:

Applicant's Information

Applicant's Name: Bonnie Higgins Sunteriors Design & Drafting

Address: 1524 Deer Crossing City: Flagstaff State: AZ Zip: 86004

Phone: 526-6697 Cell Phone:

Email: sunteriorflag@gmail.com

Owner's Information

Applicant's Name: Gary Loving

Address: 5070 Weatherford Rd. City: Flagstaff State: AZ Zip: 86001

Phone: 607-5224 Cell Phone:

Email: gloving@npgcable.com

Contractor's Information

Building Contractor: Civil Contractor:

Name: Randy Sealover Mountain Country Builders

Address: 1798 W University Heights Dr. S City: Flagstaff State: AZ Zip: 86004

License Class: D License #: 124466 License Expiration Date: 6-30-17 to be renewed

Phone: 699-1647 Cell Phone: 699-1647

Email: randysealover@gmail.com

I hereby certify that the proposed work is authorized by the owner of recorded and that I have been Authorized by the owner to make this application as his/hers authorized agent, and we agree to conform to all applicable laws of this jurisdiction.

Signature:

Bonnie Higgins

Date: 6-12-17

SITE PLAN REQUIREMENTS

SITE PLANS are required to be submitted with all Building Permit Applications. Incomplete site plans will be not be accepted. A checklist will be provided at the time of Building Permit submittal to ensure all elements are provided and will require signature by applicant to verify all information to be true and correct. **Site plan SHALL be on its own page.**

NOTE: Environmental Quality, Hydrology, Grading and Right of Way, approvals are required and the following is to be submitted.

Environmental Quality Septic Approval: One (1) Copy of the site plan and One (1) extra copy of the floor plan are required at time of permit submittal.

Right of Way, Grading & Drainage and Hydrology application: One (1) copy of the scaled site plan is required with the Hydrology application.

NOTE: To contact the Environmental Quality: telephone (928) 679-8850
To contact the Hydrologist: telephone (928) 679-8881
To contact Grading and Drainage: telephone (928) 679-8881
To contact Right of Way: telephone (928) 679-8881

SITE PLANS SHALL INCLUDE AT LEAST THE FOLLOWING INFORMATION:

INDIVIDUAL DEPARTMENTS MAY REQUIRE ADDITIONAL DETAILS

SITE PLAN – MUST BE DRAWN TO SCALE: 1" = 10' for parcels of less than 1 acre, **1" = 20' or 1" = 30'** for parcels of one acre up to 2 1/2 acres and **1" = 40' or 1" = 50'** for parcels over 2 1/2 acres. For parcels that exceed 2 1/2 acres or of irregular shape, site plan overviews at scales of **1" = 100'** are required along with an inset plan of the structure (s) and on-site sewage system at one of the scales identified above.

Certain subdivisions may have Home Owner Associations (HOA) that requires the plans to be approved by the Association before the Building Permit is accepted for review. To determine if subject property is in such a subdivision **See Home Owner Association Approval list below.**

GENERAL PROPERTY INFORMATION: REQUIRED

1. Show the entire property (parcel) by the plated property lines; include all property dimensions; and street (s) labeled.
2. Show the minimum required **setback lines** (front, sides and rear) conforming to the zoning district. This information is available from Community Development Planning and Zoning Division.
3. **Commercial:** Direction of slope on property and the direction of natural drainage - accurate topography shall be required.
4. **Residential:** Show the high and low elevations of the lot, show the finish floor height of the structures, when the slopes exceed 10% (1 foot for every 10 foot drop) on the site provide 2 feet contour lines. Show all cut banks greater than 4' in height.
5. North arrow and site plan scale.
6. Streams, creeks, washes and floodplains.

SITE PLAN REQUIREMENTS

EXISTING PROPERTY IMPROVEMENTS: REQUIRED

1. Location of all existing structures. Label all structures, show dimensions from structure to property lines and distances between structures
2. Location of all existing wells.
3. Location of all existing drainage facilities.
4. Location of all existing septic tanks, leach fields and sewer lines.
5. Location of all existing driveways.
6. Location of all ingress and egress easements and utility easements (when applicable).

PROPOSED PROPERTY IMPROVEMENTS: REQUIRED

1. Location and dimensions of all proposed structures in relation to property lines and other structures. Label all proposed structures and cross hatch for clarity.
2. Location of all proposed wells.
3. Location of all new septic tanks, leach fields and sewer lines.
4. Location of all new driveways and road improvements including type of material.
5. Show all utility connections and line directions:
 - a. Septic tank and Leach field location, reserve area and sewer line locations.
 - b. Water line location.
 - c. Gas line location.
 - d. Liquid propane gas tank location or natural gas meter location (dimension).
 - e. Underground liquid propane tank location (dimension).
 - f. Air conditioner location.
 - g. Electric meter location.
6. Retaining wall locations. Areas to be filled (fills in excess of 4' shall be engineered).
7. Fence locations. Describe type and height of fence.

A SURVEY OF THE PROPERTY BY A REGISTERED LAND SURVEYOR IS REQUIRED IF ANY OF THE FOLLOWING APPLY:

1. The proposed construction is for a new structure, or an addition to an existing structure within a Special Floodplain Hazard area.
2. If the structure is to be built on a minimum setback line.
3. When the Building Official requires verification that the location of the structure(s) is in accordance with the approved plans (2012 International Building Code and 2012 International Residential Code R-106.1.1).